



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. :

Date :

Netaji Subhas University, Jamshedpur Rules and Regulations of Alumni Association

ARTICLE I (A): NAME & DEFINITIONS

The Name of the Association will be: **NETAJI SUBHAS UNIVERSITY ALUMNI ASSOCIATION.**

Area of Operation: Whole Jharkhand State and will effective from the date of Approval from the Authorities of the University.

Definitions I (B)

- "The Association" means the Alumni Association of Netaji Subhas University, Jamshedpur, Jharkhand.
- The University means Netaji Subhas University.
- NSU means Netaji Subhas University, Jamshedpur, Jharkhand.
- The "General Body" means the General Body of the Association.
- The "Executive Committee" means the Executive Committee of the Association.

For NSU Alumni Association

B. Jayaram

President

For NSU Alumni Association

A. K. Singh

Treasurer

For NSU Alumni Association

A. K. Singh

Secretary

NSU (CAMPUS): Pokhari, Bhilai Pahari, PS: MGM, Dist: East Singhbhum, Jamshedpur - 831012

Toll Free No: 1800 8899 022

NSU (CITY OFFICE): 4th Floor, Shatabdi Tower, Sakchi, Jamshedpur - 831001

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Visit: www.nsuniv.ac.in | Mail us on: info@nsuniv.ac.in

NSU Office No: 9835 203 429



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- f) Alumnus means an ex-student of the University, who has obtained a Degree/Diploma /Certificate from the Netaji Subhas University, Jamshedpur, Jharkhand.
- g) NSUAAC means Netaji Subhas University Alumni Affairs Committee of the University.
- h) "Trustees" mean trustees of a trust set up by the General Body under these rules.
- i) An "Honorary Member" means any person other than an Alumnus, who has been nominated or elected by the General Body of the Association.
- j) AGBM stands for Annual General Body Meeting of the NSU Alumni Association
- k) The financial year of the Association shall be reckoned every year from 1st April to 31st March of the following year.

ARTICLE II: PURPOSE

- a) The NSU Alumnus i.e. pass – out students of NSU will be important members for realizing the goals of the organization i.e. the creation, the application and dissemination of knowledge. They will be crucial change agents in transformational leadership.
- b) The association activities and programs for its Alumni will be directed towards building life long bonds of kinship with the University.

For NSU Alumni Association

For NSU Alumni Association

President

Treasurer

For NSU Alumni Association

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- c) The purpose of the association will be to encourage the mutual understanding and support of the members.
- d) To have a platform of dialogue between the members, and University community.
- e) To sponsor social and professional activities of the Alumni association.
- f) To promote communication, promote fund raising within the association for social and community development programs of the alumni, along with the alumni members.
- g) To work for Development of Sanitation, Cleanness, Personal Development, Education & Training Self Employment, Woman Empowerment, Tribal Welfare in the State of Jharkhand.
- h) It is ensured that no profit making or commercial work will be done in this association in tribal and hilly areas and people resides.
- i) To work on awareness, prevention, training and treatment of AIDS, Cancer, Drug addiction, Malaria, Kalazar, Legal rights and awareness activities.
- j) To Work on prevention, awareness, early identification, diagnosis, rehabilitation, vocational training, infrastructure development and all other welfare work for different disabilities.

For NSU Alumni Association

President For NSU Alumni Association

For NSU Alumni Association

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Secretary
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ARTICLE III: REGISTERED OFFICE

Registered Office of the Association shall be the Netaji Subhas University, Pokhari, PO – Bhilai Pahari, PS – MGM, Dist - East Singhbhum, Jamshedpur - 831012, Jharkhand.

ARTICLE IV: MEMBERSHIP

- a) **REGULAR MEMBERS:** All Alumni (pass out students of University at Diploma, Certificate Course, UG, PG, and Ph.D. programs) will be the regular members of the Association from the date of issue of result notification granting the Degree/ Diploma/ Certificate.
- b) **HONORARY MEMBERS:** Hon'ble Vice Chancellor, Pro-Vice Chancellor, Deans of the Faculty, Training and Placement Officer, the nominated faculty members, and the persons of repute from inside as well as outside the University will be the honorary members, who are likely to promote the interest of the association.

ARTICLE V: MEMBERSHIP ELIGIBILITY

- a) The association will be open to all the students who have obtained Degree/Diploma/Certificate from Netaji Subhas University, Jamshedpur. The membership shall be divided into an Executive Committee and General Body dealing with appropriate issues pertaining to alumni and associate interest of the

For NSU Alumni Association

For NSU Alumni Association

For NSU Alumni Association

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- b) The regular Graduate and Post Graduate of Netaji Subhas University, Jamshedpur will have the right to vote in the meetings. However, the students of short-term courses (Diploma and Certificate Program) shall not have the right to vote.
- c) Membership fees will one-time Rs. 1000/- (subject to revision) to be paid at the time of admission. The Executive Committee Association in consultation and mutual discussions with the NSU Alumni Affairs Committee shall have the authority to review and revise the membership fee on annual basis.
- d) All members and honorary members are entitled to receive all announcements etc. (posting of such announcements on the website shall amount to their being received by the members) connected with the activities of the Association, Annual Magazine and participate in all social functions and other activities of the Association. All members will also be beneficiaries of any schemes or assistance programmes administered by the Association.

ARTICLE VI: ORGANISATION

The Alumni Association will be an independent and autonomous body and will work through its officiating members.

Composition of Alumni Association shall be consisted of:

- 1) Patron
- 2) Governing Body
- 3) Executive Body

For NSU Alumni Association

B. Jay Kishan Dev

For NSU Alumni Association

Atanita

For NSU Alumni Association

Secretary

President

Treasurer

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Power and Function of Alumni Association

1. Patrons

- i. The Association may have Patrons as approved by the Executive Committee of the Association, provided that a patron shall be an out-standing professional. Such appointment being for a period of Five year only and may be re-elected/Nominated.
- ii. The Chairman of the Board of the Governing Body of Netaji Subhas University shall be an Ex- Officio Patron of the Alumni Association.

2. Authorities of the Governing Body of the Association:

- i. The Chairman
- ii. The Vice-Chairmen
- iii. Secretary
- iv. Members (Elected and Nominated by Association and Stake Holder of the University)

The method of selection of the office bearers and their roles are defined in subsequent paragraphs.

For NSU Alumni Association
B. Jagan Mohan Das

President

For NSU Alumni Association

Ananta

Treasurer

For NSU Alumni Association

Deban

Secretary

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The Chairman

The Vice Chancellor/ Pro-Vice Chancellor of Netaji Subhas University will be the ex-officio Chairman of the Association. The Chairman will sanction all budgets and will exercise overall control on all policy matters of the Association. The routine activities and the general administration of plans & programs will be supervised and coordinated by the President.

The Vice - Chairman

The Executive Committee will appoint a distinguished Alumnus, who is well known in Industry and business circles, as a Vice-Chairman. The Vice-Chairman will have no administrative responsibility but will function/serve as a Ambassador-at- large for the Alumni Association and the University in Professional and Business Associations and other forum where he is active. The Executive Committee, if it considers appropriate / necessary may appoint up to two such Vice-Chairmen. The Vice-Chairman will hold office for one year at a time/ may extend up to two years.

Secretary

The Executive Committee will appoint a distinguished Alumnus, who is well known in Industry and business circles, as a secretary. The Executive Committee may appoint Joint / Deputy Secretary if required and will preside all meeting of GB & EC

The Secretary shall perform the following duties:

- To keep the Minutes of all meetings of the General Body and the Executive Committee.
- To carry out the directions of the General Body and the Executive Committee.

For NSU Alumni Association

B. Jaykishan Dew

For NSU Alumni Association

Amrita

For NSU Alumni Association

[Signature]

President

Treasurer

Secretary

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- iii. To conduct correspondence on behalf of the Association.
- iv. To give notice of all meetings of the General Body and the Executive Committee.
- v. To exercise administrative control over the Central office of the Association.
- vi. The Secretary shall seek the advice of the President in case a clarification of any kind is required.
- vii. In the absence of the Secretary, the Jt. Secretary shall perform the functions of the Secretary.
- viii. The Chairman and in his absence the Vice Chairman or the President shall preside over the meeting of the Executive Committee and any Executive Body Meeting of the Association.
- ix. If a vacancy arises in the office of the President/Secretary/Treasurer, the Executive Committee shall elect a new President/Secretary/Treasurer from amongst its own members who will hold office till the next Executive Body Meeting.

Treasurer

The Executive Committee may appoint Joint / Deputy Treasurer if required and will keep all record of financial matters and will represent in all meeting of GB & EC.

For NSU Alumni Association

B. Jaykishan Das

President

For NSU Alumni Association

Amita

Treasurer

For NSU Alumni Association

Deban

Secretary

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Article VII: The General Body (Power & Function)

- a) The General Body shall consist of all the members of the Association as defined in the Policy of Association and may be deemed as Principal Body of the Association.
- b) The General Body shall consider the President's report of the last past year's activities, the president elects' budget, and plan of activities for the next year, approval of accounts, election of members for the Executive Committee, Appointment of Auditors, Legal Advisor, and any other matter arising from time to time.
- c) The General Body shall meet on the last Saturday of April or as recommended by Executive Committee unless the change is notified to the members well in advance. The meeting referred to as the Annual General Meeting shall statutorily consider the following:
 - (i) Approval of previous years accounts
 - (ii) Introduction of new office bearers
 - (iii) Election of the member of the Executive Committee
 - (iv) Appointment of Auditors
 - (v) Appointment of legal advisors, if any
- d) The Honorary Secretary shall, upon being requested in writing by the Executive Committee or by at least 15 members of the Association, call an extraordinary meeting of the General Body for which at least 4 weeks' notice along with agenda shall be circulated to all the members.

For NSU Alumni Association

B. Jaykishan Dew

President

For NSU Alumni Association

Treasurer

For NSU Alumni Association

Secretary

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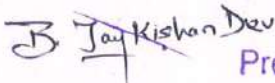
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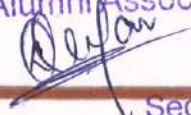
- e) The quorum for the General Body shall be 50% members present in person. In case the quorum is not complete, the Chairman shall adjourn the meeting and reconvene it within 30 days, at which time, the members present will constitute the quorum and there will be no minimum requirement.
- f) All the resolutions put to vote at the General Body shall be decided by a majority vote (unless otherwise provided) on a show of hands. In case of equality of votes the 'Presiding Officer' shall have the casting vote.
- g) In case the Executive Committee is satisfied that a Member/Honorary Member has been working against the interests of the Association/The Profession it may recommend the termination of the membership of the concerned member/honorary member to the General Body which shall have the powers to do so.
- h) The General Body shall elect members (i.e., one-third the strength) every year to the vacated categories from amongst the membership of the Association by a majority vote as under:
- At least one member of minimum 05 years standing.
 - At least three members of minimum 03 years standing.
 - At least five members of minimum 02 years standing.
 - The remaining two members may have any seniority.
 - A member can be re-elected to the Executive Committee, if he so wishes after a gap of one year.

For NSU Alumni Association


Jaykishan Dev

For NSU Alumni Association
President

For NSU Alumni Association


Secretary

Treasurer

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The President or in his absence the Secretary shall be the returning officer for the elections.

***Since Netaji Subhas University Alumni is only five years standing, hence it is proposed to elect six members of minimum five years standing.**

Article VIII: The Executive Committee

- a) The Executive Committee of the Alumni Association will be chief Executive and decision-making body and supervision over general body in all affairs.
- b) The affairs of the Association shall be managed and the funds administered by the Executive Committee which shall consist of following members: -
 - (i) The Chairman as defined in Article VI and The Vice-Chairman as defined in Article VI.
 - (ii) Twenty-One alumni to be elected by the General Body as detailed in Article VII.
 - (iii) The immediate Past President, immediate Past Secretary and immediate past Treasurer will continue as members of the Executive Committee as defined in Article VIII if they have not completed their 3 years term, if his/her 3 year term has been completed he/she shall relinquish office as member of the Executive Committee. They may, however, be reelected to the Executive Committee after a gap of one year.

For NSU Alumni Association

B. Jaykishan Dew
President

For NSU Alumni Association

Armita
Treasurer

For NSU Alumni Association

Alpa
Secretary

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- (iv) Two Senior Faculty members and one official of the Netaji Subhas University to be nominated by the Chairman shall be Ex-Officio members.
- (v) One of the General Secretaries of the students' organization for the running year to be nominated by the Students Affairs Council shall be an Ex-Officio member.
- (vi) The immediate past president if he has completed 3 years as Executive Committee member shall be ex-officio member of the Executive Committee.
- c) The Executive Committee shall have the right to co-opt members and/or appoint sub-committees from amongst the General Body from time to time for an execution of specific assignments as required.
- d) Any casual vacancy amongst the members of the Executive Committee arising from death, resignation, and removal or otherwise may be filled by co-option by the Executive committee and the member so co-opted shall hold office for the balance term of the member being replaced. Such co-opted member shall be treated on par and have all the rights as enjoyed by the elected members under clause Article VII (8) (see also Article IX 2).
- e) The Executive Committee shall have the power to appoint from amongst the members of the General Body or from amongst its own members, Editor and other staff for the printing and publication of Brochures, Annual Magazine of the Association (if required).
- f) The quorum for the meeting of the Executive Committee shall be seven members personally present provided that only Committee members under Article VIII (1 (a) (b), (c), (d), (e) and (f)) shall be entitled to vote in the meeting and only their presence shall be counted for the purpose of forming the quorum.

For NSU Alumni Association

B. Jaykishan Dw

President

For NSU Alumni Association

A. Armita

Treasurer

For NSU Alumni Association

R. Debn

Secretary

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- g) The Executive Committee shall manage the affairs of the Association by majority vote in the Committee Meeting provided that in case of equality of votes, the President shall have the casting vote.
- h) The Executive Committee shall meet at least four times a year. The Secretary shall issue the notice and the agenda of the meeting at least a week before the date fixed for the meeting. However, in case of urgent business, the meeting may be called at shorter notice.
- i) The Executive Committee shall be Executive Authority of the Association. It shall be responsible for all the finances and funds of the Association and shall give effect to the plans and programmes of the Association and shall have the authority to carry them out.
- j) The property, movable, and immovable, belonging to the Association, shall be vested with the Executive Committee.
- k) On or before the Fourteenth Day succeeding the day on which the Annual General Meeting of the General Body is held, a list shall be filled with the Registrar of Societies, Jammu of the names, address, and occupations of the members of the Executive Committee.
- l) The Executive Committee may terminate the membership of any of its members, in case he fails to attend two consecutive meetings of the said Committee without the grant of leave of absence. However, the President may grant leave of absence to any member.

For NSU Alumni Association

B. Jaykishan Das
President

For NSU Alumni Association
Ananta
Treasurer

For NSU Alumni Association
Deban
Secretary

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m) Composition of Executive Committee:

The executive committee shall be composed of:

- (i) President
- (ii) Vice President
- (iii) Secretary
- (iv) Joint/Deputy Secretary
- (v) Treasurer
- (vi) Nominated member (Internal & External)
- (vii) Office -Bearer
- (viii)

Article IX: Power and function of Executive Committee

The Elected Office Bearers of the Executive Committee shall have following Power and function:

- a) **The President:** shall be elected by majority vote of the members under category Article VIII. He shall be an alumnus of at least 5 years standing.

Power & Function of President

- i. The President shall be the honorary head of the society.
- ii. He /She shall preside over all the meetings of the Governing Body.
- iii. He /She shall have the power to convene ordinary and extraordinary meetings.
- iv. He /She shall have powers to invite any other person to attend to the Governing Body meetings as a special invitee.
- v. He /She shall have the right of casting a vote in case of equal division.
- vi. He /She shall convey the decision of the Governing Body to the Secretary.

For NSU Alumni Association

B. Jay Kishan Dew

President

For NSU Alumni Association -

Amrita

Treasurer

For NSU Alumni Association

Deban

Secretary

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- b) **The Vice President:** shall be elected by majority vote of the members under category Article VIII. He shall be an alumnus of at least 4 years standing.
- c) **Secretary:** shall be elected by majority vote of the members under category Article VIII. He shall be an alumnus of at least 3 years standing and should have been a member of the Executive Committee of any time before the election.
- d) **Joint Secretary:** shall be elected by majority vote of members under category Article VIII. He shall be an alumnus of at least 3 years standing.

Power & Function of Secretary

- Subject to any orders, rules and byelaws of the society, the Secretary of the Society shall be responsible for the proper administration of the affairs of the Society under the direction and guidance of the Governing Body.
- The Secretary shall be the executive head of the Society.
- The Secretary shall prescribe duties of all the members of the staff of the Society and shall exercise supervision and disciplinary control as may be necessary under the rules.
- The Secretary shall maintain a record of the minutes of all the meetings of the Governing Body and shall be responsible for the proper execution and implementation of the decisions of the Governing Body and Committee.
- The Secretary shall entrust responsibility for activities to the Programs functionaries proportionately to ensure their full and potential participation. He /She shall also hold regular meetings with the staff member, particularly with the programs functionaries to plan and implement and to review the activities as allocated.

For NSU Alumni Association

B. Jaykishan Das

President

For NSU Alumni Association

Ahanta

Treasurer

For NSU Alumni Association

Deban

Secretary

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(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

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- vi. The Secretary will initiate action for conducting and periodically updating socio-economic profiles and survey and for identifying areas, locations and target groups for planning and formulation of the work plan. Make appointment of staff officer for proper running of the society affairs programmes.
- vii. The Secretary will initiate action for assessment of learning needs and requirements of training for identified groups and in areas selected for programs operation.
- viii. The Secretary will initiate action for developing and maintaining a system for identification, selection and training of resource and the instructors.
- ix. To keep the Minutes of all meetings of the General Body and the Executive Committee.
- x. To carry out the directions of the General Body and the Executive Committee.
- xi. To conduct correspondence on behalf of the Association.
- xii. To give notice of all meetings of the General Body and the Executive Committee.
- xiii. To exercise administrative control over the Central office of the Association.
- xiv. The Secretary shall seek the advice of the President in case a clarification of any kind is required.
- xv. In the absence of the Secretary, the Jt. Secretary shall perform the functions of the Secretary.
- xvi. The Chairman and in his absence the Vice Chairman or the President shall preside over the meeting of the Executive Committee and any Executive Body Meeting of the Association.
- xvii. If a vacancy arises in the office of the President/Secretary/Treasurer, the Executive Committee shall elect a new President/Secretary/Treasurer from amongst its own members who will hold office till the next Executive Body Meeting.

For NSU Alumni Association

B. Jay Kishan Das

President

For NSU Alumni Association

Alimta

For NSU Alumni Association

Secretary

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xviii. The Treasurer shall keep the books of accounts of the Association and report on these at each meeting of the Executive Committee. He will collect all dues and claims on behalf of the Association and will also assist the President in ensuring that budgetary grants are correctly utilized (See Article X below). In addition, he will liaise with the bankers and the Auditors of the Association. He will be provided clerical assistance etc. by the Central office of the Association.

❖ **The President or in his absence the Secretary shall be the returning officer for the Executive Committee elections.**

Treasurer: The Executive Committee will appoint a distinguished Alumnus, who is well known in Industry and business circles, as a secretary having knowledge of financial affair and accounting.

He shall be elected by majority vote of members under category Article VIII. He shall be an alumnus of at least 3 years standing.

Power and function of Treasurer:

- i. Treasurer of the society will be responsible for the fund management of the Society.
- ii. He /She will responsible for Bank Transactions.
- iii. He /She will be responsible for Accounting and Auditing of the fund of the Society.
- iv. He will keep all the records of Income and Expenditure of the Society.

For NSU Alumni Association

For NSU Alumni Association

B. Jaykishan Das
President
President

Amrita
Treasurer

For NSU Alumni Association

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The Office Bearers

- a) All Office Bearers, except the Chairman and the Vice-Chairman who are appointed to their office as defined in Article VI (2.1 and 2.2) and will be ex-officio members of the Executive Committee, shall be elected as detailed in clause 2 (a-e) in this article below for a period of one year. However, a person may be re-elected and hold the same office up to a maximum of 3 consecutive years.

(Note: Since This University is new and has the alumni base which is not more than 05 years; relaxation in the standing years of five years may be provided only for next five years from the date of registration of the association)

- b) Before the Annual General Meeting the Executive Committee shall elect the office bearers for the next year from among its members under category Article VIII (1b) who are not to retire. The President will introduce the new office bearers of the Alumni Association to the General Body.

ARTICLE XI: FINANCE

- a) The Association may receive funds, donations, and financial assistance from any non- political source for the furtherance of its objective.

For NSU Alumni Association

B. Jay Krishna Dew

President

For NSU Alumni Association

Amrita

Treasurer

For NSU Alumni Association

Rajax

Secretary

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- b) The Executive Committee shall determine the expenditure, which is necessary to carry on the affairs of the Association and is authorized to incur such expenditure. In this connection, within 30 days, a meeting of the Executive Committee will be held with the Chairman of the Association in which a major activity for the coming year will be discussed and finalized, including budgetary allocation. The Chairman shall preside over this meeting. Once the budget has been approved, the responsibilities for proper utilization of funds will be that of the President. The President may seek the advice of the Chairman, if necessary. All investments will be ratified by the General Body at its next meeting.
- c) University appointed authority (Chairman NSUAAC) and Treasurer of the association will be responsible for all financial matters.
- d) The association shall have Bank account in the name of NSU Alumni Association.
- e) Financial accounts shall be audited annually.
- f) Disbursement shall be with the approval of Treasurer, University appointed authority and Chairman of NSU Alumni Association.
- g) There shall be two signatories for the withdrawal and disbursement of funds. (Treasurer and the Chairman of Alumni Association)
- h) The Financial process and process can be reviewed by the Alumni Affairs Committee and shall be amended with the consent of Patron of the NSU Alumni Association on the recommendation of NSU Alumni Association.

For NSU Alumni Association For NSU Alumni Association

B. Jaykishan Das

President

Anamita

Treasurer

For NSU Alumni Association

Deban

Secretary

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- i) All finances/ money received on behalf of the Associations shall be placed in the name of the NSU Alumni Association in an account to be maintained in a bank to be approved by the Patron or chairman. Any two of the Chairman, President, Secretary and Treasurer will sign all the cheques up to 50,000/- and those above Rs. 50,000/- shall require the signatures of the Chairman. All expenditure more than Rs. 50,000/- shall have the prior approval of the Chairman.
- j) The Association's financial year shall end on March 31st. The Executive Committee shall direct the accounts at least once a year by the auditor appointed by the General Body at the Annual General Meeting.

ARTICLE XI A: AMENDMENT: THE SOURCE OF INCOME

Alumni Association may generate income through membership subscription fee, gift, grant, contribution, donation by legal source either movable or immovable. In case of foreign funding prior permission of home department (Govt. of India) will be mandatory. The Alumni Association will do registration on NITI DARPAN portal (<https://ngodarpan.gov.in>) within four weeks of registration of NSU Alumni Association.

For NSU Alumni Association

B. Jay Kishan Dew
President

For NSU Alumni Association

Amita
Treasurer

For NSU Alumni Association

Secretary

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ARTICLE XII: MEETING

- The executive committee shall meet once in a year. Meeting time and place shall be intimated to all the members of the executive committee at least 15 days in advance.
- The quorum of the meeting shall be at least sixty percent of the total members.
- All General Meetings must be held to decide the future course of action of the association. All General Meetings shall invite all the members of the alumni. AGM will be conducted by the Executive Committee.
- All General Meetings of Executive Committee must be held to decide the future course of action of the association at least once in a year. All General Body Meetings shall invite all the members of the alumni. AGM shall be conducted by the Executive Committee.

ARTICLE XIII: ELECTIONS

- The members of NSU Alumni Association Executive Committee shall be appointed through elections and nominations.
- Every member of the General Body shall have one vote for each post. Vote by proxy is in no case permitted.
- The Executive committee shall announce elections at least 90 days in conducting the elections.

For NSU Alumni Association

B. Jaykishan Das

President

For NSU Alumni Association

Treasurer

For NSU Alumni Association

Secretary

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Date :

The Executive Committee shall ensure smooth process for fair elections through:

- i. Receipt of nominations in form as approved by Executive committee,
- ii. Publication of all the nominations,
- iii. Filing objections against the nominations and scrutiny thereof,
- iv. Decision on objections,
- v. Publication of valid nominations,
- vi. Withdrawal of nominations,
- vii. Publication of final list of contesting candidates,
- viii. Voting by way of secret ballot, postal ballot, and secured web portal,
- ix. Counting of votes, and
- x. Announcement of results.

1) Nominations:

2)

- i. Those interested in running for executive committee membership should designate in writing their preference to the Chairman.
- ii. The Chairman shall announce the nominations. Nominees may accept or decline.
- iii. The voting shall be voluntarily and through nominations by the individuals who qualify for membership.

For NSU Alumni Association

For NSU Alumni Association

For NSU Alumni Association

B. Jaykishan Dew

President

Anmita

Treasurer

Dejia

Secretary

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- iv. Nominations shall be invited at least forty-five days in advance of the Executive Body Meeting, by a general circular to all members.
- v. Every nomination shall be required to be duly proposed by at least one member of the General Body and seconded by any member of the General Body other than the proposers. Each nomination shall have the consent of the nominee.
- vi. No member shall nominate more than one candidate for the same post. No member shall second more than one candidate for the same post. No member, who nominates a candidate for a post, shall second another candidate for the same post. No member, who seconds a candidate, shall nominate another candidate for the same post. In case of any violation, the first entry shall be considered valid.
- vii. The Chairman shall announce elections date and time.
- viii. A complete list of those nominated for the respective offices shall be included in the minutes and/or meeting notice that will be sent to members.
- ix. Before the vote is taken for each office, each candidate will be given opportunity to speak their own behalf and campaign.

3) Modes of Voting

Votes shall be polled in the following manner:

- i. By secret ballots by members present in the Executive Body Meeting
- ii. Voting through 'web portal with appropriate security measures.
- iii. Postal voting.

For NSU Alumni Association

For NSU Alumni Association

For NSU Alumni Association

J. Jaykishan Dev

Anmita

Secretary

President

Treasurer

Secretary

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4) One Chance to Vote:

Member shall get only one chance to vote and he may cast only one vote for each post. He may cast vote for any number of posts

5) Counting of Votes Polled and Declaration of Results:

The counting of votes polled shall be done by the NSUAAC Executive Committee in the following manner:

- i. Counting of votes polled by secret ballot shall be done immediately after the close of the in person voting in the presence of the committee members and the candidates or their authorized representatives present in the Executive Body Meeting.
- ii. Thereafter, the count postal ballots shall be counted in the GEM by opening the sealed cover.
- iii. Thereafter, the votes polled through web portal with appropriate security measures, shall count be counted.
- iv. After counting of web-based votes polled, the results shall be compiled and announced by the Chairman/ Vice Chairman in the GEM. The result will be finally submitted in writing to the Secretary. The Secretary shall formally announce them as resolution in the Executive Body Meeting and shall be adopted as such.

For NSU Alumni Association

B. Jaykishan Dev

President

For NSU Alumni Association

Amrita

Treasurer

For NSU Alumni Association

Deewan

Secretary

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6) Resignation by Members of Executive Committee:

- i. A member of the Executive Committee may tender resignation to the President or Secretary which shall be placed before the Executive committee in its meeting, who shall be competent to take decision in the matter. As soon resignation is accepted, the concerned member shall cease to hold office.

ARTICLE XIV: EFFECTIVE DATE

This constitution shall become effective as soon as association has voted and approved as well registered subsequently.

ARTICLE XV: AMENDMENTS

- a) The constitution may be amended by 2/3rd vote of the members.
- b) The voting for amendment shall be online/offline as well. The modalities for online voting shall be notified by the executive committee.
- c) Proposed amendments shall be submitted to the Secretary of the Executive committee members at least 30 days prior to the meeting at which such amendments are to be considered and passed with two third majorities in Executive Committee Meeting. The format and method for the proposal of amendments can be suggested/ modified by the Executive Committee, if required, subject to the approval of

For NSU Alumni Association

Chairman.

J. Jay Kishan Dew

President

For NSU Alumni Association,

Anita

Treasurer

For NSU Alumni Association

Rupam

Secretary

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ARTICLE XVI: REGIONAL CENTRES

The Executive Committee may recognize a Centre of the Association in any city/region provided it has twenty-five members enrolled. The expenses of the Centre will be managed by the respective Centre. Any Centre which is approved by the Executive Committee shall be given a seed money of Rs. 2,500 (Rupees two thousand five hundred only).

ARTICLE XVII: FUND MANAGEMENT AND OPERATION OF THE BANK ACCOUNT

- Fund received from the different sources will be deposited in the account of the society in Nationalized Bank or Post Office.
- The fund received will not be used as profit making business or commercial work or any other purpose except Alumni betterment.
- Treasurer and Secretary, or President, will jointly operate the Bank Account of the society, in which Treasurer's signature is must.
- The account of the society shall be audited annually by the auditor appointed by the General Body.
- The audited statement of accounts should contain income and expenditure statement, receipts and payments, assets and liabilities, balance sheet and utilization certificate,

For NSU Alumni Association

B. Jaykishan Dev

President

For NSU Alumni Association

Ahmita

Treasurer

For NSU Alumni Association

Deban

Secretary

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ARTICLE XVIII: AUDIT OF ACCOUNTS

- Treasurer will keep the records of accounts (income and expenditure) and made it audited every year by the auditor appointed by the General Body.
- If Inspector General of Registration desires to audit the account of the society, he can appoint any recognized auditor and the fee for the same will be borne by the society.

ARTICLE XIX: AMENDMENTS IN RULES & REGULATION

Any amendments of the rules and regulation of the Society will be passed by majority of the Governing Body and it will be ratified by the General Body with 3/5th majority. Amendments should be in conformity with the corresponding Rules of Society Registration Act 21, 1860 and Jharkhand Society Rules.

ARTICLE XX: WINDING UP OR DISSOLUTION OF SOCIETY AND MANAGEMENT OF FUNDS AFTER DISSOLUTION

- If there is need of winding up or merger or dissolution of Society, resolution to this effect is first passed in a Governing Body and then this resolution will be forwarded to the General Body meeting specially convened by the President of the Governing Body. Majority of 3/5 members of the General Body take a decision in this matter and the society will be dissolved after a second special meeting with the majority of 3/5" members of the General Body.

For NSU Alumni Association

For NSU Alumni Association

For NSU Alumni Association

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- b) After dissolution merger of the society, all the properties (movable & immovable), after fulfilling the liabilities, shall be distated to the other society having the same objects or shall be given to the Government of Jharkhand by the majority of 3/5 members of the society
- c) In the matter of dissolution/merger Section-13 and 14 of the Societies Registration Act-21, 1860 shall strictly be followed.

ARTICLE XXI: INSPECTION OF RECORDS

All the records of the Society will keep safely in the office of the Society in custody of the Secretary. Any member Government official can inspect the records with the prior permission of Secretary.

ARTICLE XXII: OTHERS

Any matter relating to the affairs of the society is not expressly provided for, in these Bye-laws or Rules & regulations framed there under shall be dealt with in accordance with the provisions of Societies Registration Act-21, 1860 and rules framed their in.

For NSU Alumni Association

B. Jay Krishna
President

For NSU Alumni Association
President

Abhinava
Treasurer

For NSU Alumni Association

Deban
Secretary

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ARTICLE XXIII: ADJUDICATION


The Society may sue or be sued in the name of the Secretary.

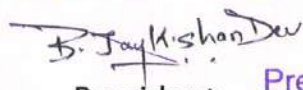
Any dispute relating to alumni affairs shall be subject to Jurisdiction of Jamshedpur Civil Court.


Registrar
Netaji Subhas University
Jamshedpur

This is to consent that "RULES AND REGULATION OF THE NSU ALUMNI ASSOCIATION" is true to the best of my knowledge and we are agreed to comply as per rules.


For NSU Alumni Association
Treasurer


For NSU Alumni Association
Secretary

For NSU Alumni Association

President