



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

Estd. Under Jharkhand State Private University Act, 2018

(A Unit of Sitawato Devi Mahila Kalyan Sansthan)

Ref. No. : NSU/53A/2018

Date : 12th December 2018

Minutes of Board of Studies Meeting

Department of Hotel Management

Time: 12.00 PM

Agenda – Formation of Course Outcome, Program Outcome and Programme Specific Outcome and Aligning it with the syllabus formation for B.Sc In Hotel Management

A Board of Studies meeting has been called on 12th December 2018 in the premises of Netaji Subhas University Jamshedpur, Jharkhand for Formation of **Course Outcome, Program Outcome and Programme Specific Outcome** for B.Sc in Hotel Management.

Md. Mojib Ashraf – Chairman of the Board of Studies, HOD (HM), Netaji Subhas University, Jamshedpur, will preside over the meeting.

Members Present:

- Md. Mojib Ashraf – Chairman of the Board of Studies, HOD (HM), Member NSU
- Mrs. Priya Sinha - Assistant Professor, Department of Hotel Management, Member NSU
- Mr. P. Ravikanth – Assistant Professor, Department of Hotel Management, Member NSU
- Mr. Jakkam Rajesh – Assistant Professor, Member NSU
- Mr Hirok Mazumdar – Industry Expert (The Bizton, Golmuri)
- Mr Samitra Ray – Industry Expert (Wave International)
- Mr Sandip Mukherjee – Academic Expert (IHM Kolkata)
- Ms Rita Mitra - Academic Expert (IHM Kolkata)



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As the meeting got underway, the Chairman greeted the new members of the Board of Studies and introduced the agenda. According to the agenda, the following decisions were made.

Agendas Discussed:

- 1. Defining Course Outcome (CO) for Each Subject**
 - Discussion on formulating measurable learning outcomes for each subject in the B.Sc in Hotel Management program.
 - Ensuring COs reflect cognitive, psychomotor, and affective learning domains.
- 2. Establishing Program Outcome (PO) for the Degree**
 - Setting broad skills and knowledge expectations for graduates, including hospitality management expertise, customer service skills, and ethical decision-making.
- 3. Developing Programme Specific Outcome (PSO)**
 - Identifying specialized learning objectives specific to hotel management, such as food production, front office management, housekeeping operations, and Food and Beverage Service.
- 4. Aligning COs, POs, and PSOs with Syllabus Design**
 - Integrating the formulated outcomes into the syllabus framework.
 - Ensuring that every subject contributes to achieving the POs and PSOs effectively.
- 5. Adopting an Outcome-Based Education (OBE) Model**
 - Implementing an assessment strategy that links learning outcomes with evaluation methods.
- 6. Industry and Academic Collaboration**
 - Consulting industry experts and alumni to ensure the syllabus meets contemporary hospitality industry requirements.
- 7. Evaluation and Review Mechanism**
 - Establishing a regular review committee to update COs, POs, PSOs, and syllabus based on industry advancements.



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Resolutions Passed:

- 1. Finalization of COs, POs, and PSOs**
 - The committee resolved to finalize and approve the Course Outcomes, Program Outcomes, and Programme Specific Outcomes for B.Sc in Hotel Management.
- 2. Integration with the Syllabus**
 - It was resolved that the formulated COs, POs, and PSOs will be integrated into the revised syllabus for B.Sc in Hotel Management.
- 3. Periodic Review Mechanism**
 - A resolution was passed to conduct an annual syllabus and outcome review meeting to ensure relevance and effectiveness.
- 4. Adoption of Outcome-Based Learning (OBE)**
 - It was decided that the syllabus will incorporate an Outcome-Based Education (OBE) approach for better learning assessment.
- 5. Faculty Training for Implementation**
 - Faculty members will be trained to design lesson plans and assessments that align with COs, POs, and PSOs.
- 6. Industry Alignment and Internship Enhancement**
 - The Board resolved to collaborate with industry professionals to enhance internship opportunities and practical learning experiences.
- 7. Submission for Approval**
 - The finalized COs, POs, PSOs, and syllabus will be forwarded to the Academic Council for approval and implementation from the next academic session.

The meeting concluded with all members agreeing to the proposed resolutions and action plan.


Chairman

Netaji Subhas University

Jamshedpur
Head

Department of Hotel Management
Netaji Subhas University


Dean Academics

Netaji Subhas University

Jamshedpur

Dean Academics
Netaji Subhas University
Jamshedpur, Jharkhand