



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. : NSU/331/2023

Date : 14/3/2023

Circular

It is hereby notified to all the members of **Internal Quality Assessment Cell (IQAC)** that a meeting has been scheduled on dated **17/03/2023** at 03:00 PM in Conference Hall, Netaji Subhas University under the chairmanship of Vice Chancellor.

You are cordially notified to attend the meeting.

By the order of Vice Chancellor

Registrar

Registrar
Netaji Subhas University
Jamshedpur, Jharkhand

Copy to

1. Office of Vice-Chancellor
2. Office of Pro Vice Chancellor
3. Office of Registrar
4. All Deans and HoDs of faculty for information
5. All members concerned for information and compliance
6. IQAC Cell
7. Office copy

MEETING NO. :- 9

Minutes of the IQAC Meeting

Date :- 17/08/2023

The meeting was held in the Conference room of Netaji Subhas University, Jamshedpur. The meeting commenced with a discussion of the progress of the tasks discussed in the previous meeting.

At the outset the member secretary of IQAC welcomed all the members of the committee of IQAC. The member secretary presented the following agenda for discussion.

1. To monitor the Research activities of different departments, Honourable vice Chancellor Sir suggested to organize National Conference for the Research Students and faculties of Netaji Subhas University.

As per the suggestion, the following dignitaries will monitor the activities and also help to organize the National Conference.

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|-----|-------------------------|-------------------------|
| i | Dr. Ranjan Kumar Mishra | - Dean IT |
| ii | Dr. Pramod Singh | - (HOD, Biotech) |
| iii | Dr. J. P. Swain | - (HOD, Education) |
| iv | Dr. Vijay Kant Pandey | - (HOD, Agriculture) |
| v | Dr. Pooja Prasad | - (HOD, Management) |
| vi | Ms. Nazim Khan | - (Dean Administration) |
| vii | Dr. Pshita Ghosh | - (HOD physics) |

2. Preparing for National Conference

Dignitaries follow up on the process of planning and strategies to conduct a National Conference by set up different key steps:

- i) Theme & purpose of the Conference
- ii) Budgeting & Committee
- iii) venue and Date
- iv) Speakers and marketing
- v) Process of Registration
- vi) program schedule and,
- vii) sponsorship.

3. Invite Outsider Students and faculties for national Conference through online Registration process for development of Research cell in Netaji Subhas University.

The meeting was attended by the following members:—

1. Prof. (Dr.) G. C. Manda (VC)
2. Prof. (Dr.) A. R. Kanjan (ProVC)
3. Mr. Nagendra Singh (Registrar)
4. Mr. D. Shome (Dean Academics)
5. Mr. Nazim Khan (Dean Administration)
6. Dr. Ranjan Kr. Mishra (Dean IT) Director IQAC
7. Dr. Jyoti Prakash Swain (HOD Education)
8. Dr. Pramod Kr. Singh (HOD Zoology)
9. Dr. Puja Prasad (HOD Management)
10. Dr. Bhuba Ghosh (HOD Physics)