



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

Estd. Under Jharkhand State Private University Act, 2018

(A Unit of Sitwanti Devi Mahila Kalyan Sansthan)

Ref. No.: NSU/148/A1/2021

Date: 16/03/2021

CIRCULAR

A meeting has been called on 22nd March 2021 in the Conference Room, Netaji Subhas University at 03:00 PM. All the members of the committee are requested to be present on the above mentioned time. The meeting shall be presided by the Registrar.

The following members are requested to attend the meeting.

Names of the Members

1. Mr. Nagendra Kumar, Registrar
2. Prof.(Dr.) Acharya Rishi Ranjan, Pro-Vice Chancellor
3. Mr. Dilip Shome, Dean Academics
4. Ranjan Kumar Mishra, Dean IT
5. Mr. J. Rajesh, Dean Administration
6. Dr. Saikat Biswas, Assistant Professor (Economics)
7. Dr. Jyoti Prakash Swain, Dean Research
8. Dr. Puja Prasad, Assistant Professor (Management)
9. Md Mojib Ashraf, Assistant Professor (BHM)
10. Dr. Pramod Kumar Singh, HoD Zoology
11. Shakibur Rahman Khan, HoD English
12. Dr. Ishita Ghosh, HoD Physics
13. Dr. Anumeha, HoD EEE
14. Mr. Nageswar Panda, Assistant Professor (Pharmacy)
15. Mr. Om Prakash Sharma, CoE
16. Dr. Chandreshwar Khan – Ex GM Tata Motors (External Member)
17. Dr. Amresh Kumar, Principal Secretary, Ministry of Higher & Technical Education (External Member)
18. Dr. M.K. Jha – Sr. Scientist, NML, Jamshedpur (External Member)

Registrar
Netaji Subhas University
Jamshedpur, Jharkhand

Registrar, NSU

MINUTES OF THE IQAC MEETING

Date - 22.03.2021

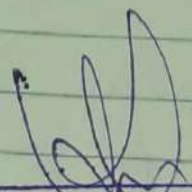
The meeting was held in the committee room of Melaji Subhas University, Jamshedpur. The meeting commenced with a discussion of the progress/completion of the tasks discussed in the previous meeting.

The following issues were brought to the notice of the Internal Quality Assurance Cell (IQAC) and were discussed accordingly.

- ① A committee has been formed in order to bring out a 'University Journal'. The students, Research Scholars and Professors have been asked to contribute their articles for the same.
- ② There should be an 'Estate Manager' appointed by the College to look after House-Keeping issues.
- ③ The services of administration should be made seamless and more responsive, user-friendly and pro-active.
- ④ Information Technology should be applied in administration with interactive student interface. Digitization of records should be given priority.
- ⑤ It was proposed to create a Google form for maintaining a database of the events and activities organised by the students in the University.
- ⑥ Requisition form to be made available to different academic departments in the University in order to provide the list of books, ^{and journals} for the library.

The following members were present in the meeting.

1. Mr. Nagendra Kumar (Registrar) - Chairperson
2. Prof. (Dr.) Acharya Rishi Ranjan
3. Mr. Dilip Shome (Dean, Academics)
4. Dr. Ranjan Kumar Mishra (Dean, IT)
5. Dr. Saikat Biswas (Economics) S. Biswas
6. Dr. Jyoti Prakash Swain (Dean, Research)
7. Dr. Pooja Prasad (Management)
8. Md. Mojib Ashraf (HM)
9. Dr. Pramod Kumar Singh (Zoology)
10. Dr. Shakibur Rahman Khan (English)
11. Dr. Ishita Ghosh (Physics)
12. Dr. Anumeha (EEE)
13. Mr. J. Rajesh (Commerce)
14. Mr. Nageshwar Panda (Pharmacy)
15. Mr. Om Prakash Sharma - Controller of Examination
La Sharma
16. Mr. Chandreshwar Khan - Ex-GM, Tata Motors
(External Members)
17. Dr. Anurag Kumar, Principal Secretary, Ministry
of Higher Technical Education (External Member)
18. Dr. M.K. Jha - Sr. Scientist, NML (External Member)


Registrar
Netaji Subhas University
Jamshedpur, Jharkhand