NETAJI SUBHAS UNIVERSITY

POKHARI, JAMSHEDPUR



LIBRARY MANUAL

Approved by the Academic Council Meeting held on 07th December, 2024

Dist. East Singhbhum
JHARKHAND
(INDIA)
Website: www.nsuniv.ac.in



LIBRARY MANUAL



LINKAGES

This Library Manual should be linked to provision of Act, Statutes and Regulations by stating various sections and sub-sections.

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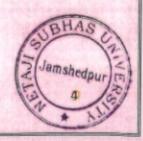
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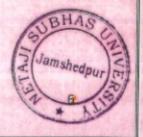
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1 Preamble

1.1 Role of Library

The Netaji Subhas University Library aims to support the University's Curriculum in producing technologically and socially blended best students of the nation, well equipped with theories and research skills, to take up the challenges of physical and socio environmental development of global standards.

The Library has a mission to be well-managed and act as the knowledge hub of the entire University. It aims to have rich and comprehensively high quality of information resources in various fields. It envisions itself to be a creative and innovative partner in supporting the teaching, learning and research activities of the institution and contributes significantly to the University's mission of academic excellence. It identifies , evaluates, procedures, processes and then makes these learning resources available to the faculty and students for their teaching, learning and research assignments.

That is why; our objective is to be the trinity of learning resources, faculty/students and the library staff.

Functionally library aims to integrate Academic (i.e. Resource selection, technical processing, organization of materials, reader's services, update the new developments etc.) and Administrative (i.e. acquisition of materials, bill processing, budget management, etc.) aspects of the University. Therefore, the university library must have a well-designed and comprehensive 'Library Policy Manual' for its everyday activity to follow uniform procedures.

1.2 Library Policy Manual

This library manual is a source of information, in fact a policy document which lists out all departments, sections and their functions, procedures and guidelines within the library. It is a source that library staff will consult whenever there is any confusion about any function or procedure.

1.2.1 Objectives

- · Develop information resources to serve the University.
- Utilize optimally the available resource for the end users.
- Develop standardized best practices in the system there by touching all the Members
- Develop compatible information retrieval tools and services.
- Provide flexibility to the professional staff to take in dependent decisions and show creativity in their activities and services.
- Strengthen the basic infrastructure all facilities required to promote and maintain functionality and performance.
- Address the issues that concern the n ewer developments in the information transfer process.

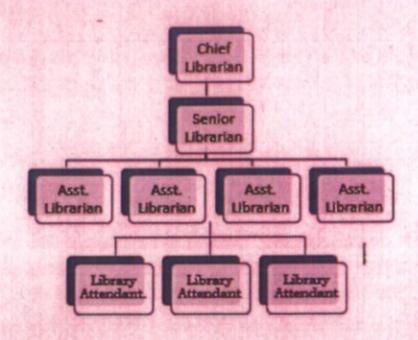


 Define policy to archive the selected works ,guest lectures and other inhouse resources for future reference.

This library manual purports to be a practical handbook:

- Guidelines/procedures for acquiring library documents, their technical processing and organizing them for their optimum utilization;
- Rules and regulations issued by the authorities for operation and management of library; Procedures for providing library services to the users;
- Organizing, processing, retrieval and dissemination of information as well as documents to the users.

1.3 Organization Chart



1.4 Library Hours

7.30am to 4.30pm; Library hours will be extended as and when required subject to the nature of requirement and availability of transport for the students.

1.5 Library space

Library is located in the Management Block. Put together, the total area there are about 25678 books, 120 seats and 05 computer terminals. (Specify nos.)

2 Library Committee (LC)

The Library Committee is responsible for the performance of its duties and the exercise of its powers. The function of the Library Committee is to support the functioning of the library so that it can facilitate the library development plans by advocating the library development activities with the management. The Library Committee acts as a channel of communication and dialogue between



the library and its users. The Committee's main role is to function as an interface between the Library and the academic fraternity and the university management.

2.1 Composition

Library Committee shall consist of the following members:

- · Vice-Chancellor, Chairperson
- · Chief Librarian, Vice-Chairperson
- All Deans or their nominees from each faculty as members
- Two University Professors to be nominated by Vice-chancellor as members.
- Senior Librarian, Member Secretary
- Student representatives from UG, PG & Ph.D. nominated by respective Heads.

In addition to the above, the Director/ Dean (Academic Affairs) may make an additional nomination to the Committee.

2.2 Tenure of member

- Faculty members on the Committee other than Chairman shall serve to the Committee for a period of two years.
- ii. Student-members shall serve for one year only.
- iii. The Committee shall continue to function on the expiry of its term until a new Committee is constituted by the Institute. However, the period of extension shall in no case exceed three months.

2.3 Terms of Reference for LC

- i. To provide general direction to the Library.
- ii. To formulate the policy and procedures for library use.
- iii. To review the functioning of the library regarding its support for the academic programmes of the University.
- iv. To outline the library collection development policy as and when required, for its implementation.
- v. To negotiate and approve subscriptions to online databases (e-journals, eBooks, data sets etc.)
- vi. To monitor and evaluate, from time to time, trends and developments in information technologies, networking, library automation, library cooperation etc.,
- vii. To formulate action plan for the development of library human resources, infrastructure, facilities, products and services.
- viii. To supervise the allocation and utilization of funds for different departments for purchase of books and journals f or the library.
- ix. Any other function as identified by the higher authorities.
- x. The Committee (LC) shall be reconstituted once in two years.

2.4 Frequency of meeting

The LC shall meet at least once in six months to review the library affairs and if necessary, more often.

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2.5 Minutes of the Meeting

Meeting minute's hall be recorded by the Member Secretary and circulated to BHA members for consideration and approval.

3 Library Budget and Finances

Library budget means the financial allocation/dedicated funding to procure general student resources (print, multimedia or electronic) for growth of relevant and substantial resource collection for providing access to the information resources.

The annual library budget of the library has the following components: Capital Expenditure

- · Books
- Hardware Resources (Computers/Bar Code etc)
- · Operating Expenditure
 - Journals/periodicals(Renewal and new subscriptions)
 - Online Archival and Bibliographical Series including-books(Renewal and new resources)
 - Travelling Allowances for official duty for Library staff members
 - Binding and other maintenance expenses.

Manpower Expenditure

- Wages and Perquisites
- Professional Development Expenses
 (workshop/seminars/conference/training programs/refresher course
 etc. for library staff members).

3.1 Library Budgeting Procedure

- The financial allocation received under the heads of accounts/funds is to be planned to purchase for the same.
- ii. The Librarian and Library committee (LC) must play vital role in planning and allocation of funds/grant provided to library.
- iii. Based on librarian's observations in circulation and reference counters, recommendation and feedback/opinion of library staff, faculty, students, administrative staff, changing technology, by forecasting changes in syllabus/curriculum.
- Divide the grants based on information materials required, types of materials, department/subject wise etc.
- v. Before placing the orders to suppliers, the librarian must take approval and duly signed by the Chairperson of the Library Committee for the procurement of recommended list materials need to the library.

4 Book Procurement

- 4.1 Process Work flow is given below
- 4.1.1 Initiation of Acquisition
 - Receiving recommendations using letters, Emails, Noting Sheets, Publisher Catalogues with marking and initials;
 - Finding out the details of the specific title(s);
 - Duplicate Checking;
 - · Getting quotations from the vendors;



- · Preparation of comparative statements;
- · Approval process;
- Issue of Purchase Orders.

4.1.2 Accessioning

- Accessioning: Entering the details of the Invoice and Books in Accession Register;
- Entering the details in the Library Database on Process;
- Maintaining the Bills Files

4.1.3 Invoice Processing

- Receiving Books from Suppliers/Vendors;
- · Cross-checking with Purchase Orders;
- · Price Proof Verification:

4.1.4 Classifying

- Classify Books/Thesis/Dissertations as per the Dewey Decimal Classification (DDC) Schedule;
- Assign Book Numbers;
- Assigning collection number in case required;
- Write the Class No Book No

4.1.5 Cataloguing

- Bibliographic Details of each book is entered into Cataloguing (On Process) Module database according to AACR2 Standards;
- · Assigning Keywords: Minimum three key words are assigned to each title;
- Data validation: Regular editing of various access points in the database like Author, Title, Class No, etc.

4.1.6 Processing of Books

- Stamping Library Stamp to be put on the back of Title page, on Secret page and on the Last page;
- Paste Spine labels, Bar Codes on the Front Page and on the Title page and laminate it with Cello tape;
- Send the completely ready book to New Arrival Rack, Reference Section or Reserve Shelf, as the case maybe;
- Bring out New Arrivals list.

4.1.7 Vendor Follow Up

- Titles Not Supplied;
- Reminders to Suppliers fortnightly.

4.2 Non-Supply of Books

Process to be followed

- · Fortnightly follow up with the vendors;
- · Evaluate the supply status;
- · Change supplier and re-order books;

4.3 Maintenance of Files and Records

Following records/files will be maintained properly:



- Accession Register;
- · Invoices;
- Approvals;
- Budget/Finance

Records will be maintained in hard/soft copies as per the decision of the Chief Librarian.

4.4 Subscriptions of Journals

4.4.1 Subscription Process and Approvals

- Beginning of Renewal Process: The process of renewals should begin at least four months in advance (in September) so that by December end/early January all the renewals are done, and the subscriptions are continued without any discontinuation in issues;
- Subscription Agents: Chief Librarian chooses the subscription agent on the basis of credibility and proven track record. The agent has to deliver all print journals by hand delivery and cost of issues not received will be refunded by the Agent;

4.4.2 Non-Supply of Journal Issues

- Reminders: Missing issue reminders can be sent at the following frequency:
 - · For weekly and bimonthly journals: Once every month;
 - · For Quarterly/Biannual journals: Once every two months.
- Replacement of missing issues: Supplier must be asked to replace missing issues by way of
 - Replacement copy; or
 - · Publisher certified and reproduced copy ;or
 - · Refund either in the form of credit note or Demand Draft/Cheque, or
 - extend the subscription period equivalent to corresponding period

4.4.3 Archiving and Weeding Out

Adequate space should be provided for storage of back volumes in the library.

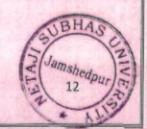
The following categories of materials can be considered for weeding out:

- Ephemeralmaterial(e.g.newsletters,progressreports,pamphlets)including those materials that lose value after a certain period such as: annual reports, directories, yearbooks, etc.;
- Duplicate issues of the journals.
 - Material (Books, journals, reports) that the library received as gifts/complementary by individuals/institutions and organizations which have no relevance to the University users;
 - Books/Journalsthathavebecomeunserviceable/mutilatedduetoheavyus e, wear and tear, obsolete/white ant old infected material.

Other Resources Managed

A variety of other information resources being received free are displayed for use in the Periodicals Section, Example:

- Complimentary Loose issues of Journals
- Annual Reports
- Working Papers



- Occasional Papers
- Discussion Papers
- · Technical/Trend Reports
- Brochures
 - · Prospectus etc.

Non-Book Materials

Library would have always a collection of materials on electronic media (CDs, DVDs, Pen drives, Hard Disks) which will continue to grow.

Maintenance of Records

Important records preserved are:

- Journal Subscription Registers;
- · Subscription Orders; and
- Approvals

4.5 Procurement of e-Resources

Library has electronic Resources which include electronic journals, online databases, data sets, bibliographic databases, indexing/abstracting services, software tools for research, eBooks, etc.

4.5.1 Pricing Models

There exist many pricing models. Popular pricing models are:

- Annual Subscription/Lease: Access to content is available on 12 months basis.
- Perpetual Access: Access to content is available for the year that we are subscribing. After expiry of subscription, we will still have access to the content of the year we subscribed for future but not for the subsequent years.
- There are several e-books which provide permanent access to the content
 of the purchasing edition which is continuous for future editions too.

4.5.2 Negotiation.

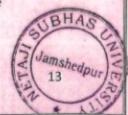
Involvement of Library Committee is always preferred to negotiate price and terms and conditions for electronic databases/journals.

4.5.3 Process and Approvals

Online databases are expensive resources which need to be evaluated properly before subscribing. Hence, the following procedure is to be followed for subscribing to Online Databases (not for single and individual e-Journals or eBooks)

- Identify the need
- Ask for a Trial Access;
- Analyse the Usage statistics
- Make a cost benefit analysis by considering all relevant facts
- Take the approval of the Library Committee
- Take the approval of the Purchase Committee and the Hon'ble Chancellor/President

4.5.4 Electronic Journals



When subscribing to individual titles, same procedure as that of print journals will be followed such as: Preparing the list of journals, duplication checking, finding out price and finally putting up for the approval of Library Committee/Purchase Committee/ Hon'ble Chancellor/President.

If e-Journals are being subscribed as subject collections, bundles, or databases, then the matter will be thoroughly discussed in the Library Committee regarding the relevance of the resource to University.

4.5.5 E-Books

Library should go for e-books especially in cases where payment is made once, and access is available perpetually.

When purchasing/subscribing to individual eBook titles, same procedure as that of print books will be followed with regard to preparing the list of titles, duplication checking ,finding out price and finally putting up for the approval of Purchase Committee/ Hon'ble Chancellor/President.

5 Circulation Section

Circulation Section handles the Front Desk operations of the library and is very important because it is the first point of contact for faculty and users. Efficient Circulation Desk leaves a lasting impression on the user and hence it is very important section of the library. Major Activities of the Section are:

- Registration of new members;
- · Issue and returns of Learning Resources
- Attending to the Users' queries for effective interpretation of library rules and regulations;
- Maintenance of "Circulation Module" of Library Management Software and updating of all data related to library users;
- · Sending Reminders to overdue documents users;
- Library Orientations/Information and Digital Literacy;
- · Assisting the users for accessing OPAC and Reference;
- Managing counter operations during Weekends.

5.1 Library Fine, Renewals and Reservations

- . There will be an overdue charge Re2/-per day per book
- Fines not paid will be kept pending as "due from borrower" in the Library Management System;
- "No dues" certification will be issued from library only after the library dues are fully paid up;
- Books can be renewed for another term of 14 days, if there is no demand for the book;
- Any book can be renewed only once;



. There new almost be made on or before the due date.

5.2 Loss or Mutilation of Documents and Policy of Compensating Library

· Library materials are to be handled with care:

 If a borrowed book is lost or mutilated, the user will replace it with a new copy of the same edition;

 In case the borrower is unable to replace the book, 1.5 times of the cost of the book will be payable.

5.3 Theft/Misuse of Library resources

 Stealing or abuse of Library resources like books, journal issues, reports, and dissertations will attract disciplinary procedures.

5.4 Issue of Introduction letters

 Chief Librarian will issue Introduction Letters to Students/Faculty Members of the University who wish to visit other libraries.

6 Issue and return procedure

Issue and return of library materials are routine operation of any library. Proper sequence of activities to be followed to issue and receives the library books are:

6.1 While Issuing Book

a. Quick glance of the book for any damage.

b. Ensure that the User writes signs on the Book card.

c. Enter details in to Issue Database.

d. Discharge the books as per system uses.

e. Stamp the due date on the label;

f. After checking, hand over the books to the user.

6.2 While receiving the books

Quick glance of the book for any damage.

b. Check Due dates for necessary action.

c. Cancel the entries from user account.

d. Charge books (in case of overdue)a s per system adopted.

e. Cancel the entry in Book Card.

f. Send them to stack for Shelving.

7 Borrowing entitlements for faculty/Students/Admin

The numbers of items that the user is eligible to borrow are provided in the following table:

de thurther a	Books	
Category	No of Books	Issue Period (working days)
Academic Staff: faculty	10	28



Adjunct/Visiting faculty	4	28
Research Scholars	4	28
Students	2	28
Admin	2	28

8 Borrowable and non-borrowable items

8.1 Borrowable Items

· Books from the general shelf

8.2 Non-Borrowable Items

- Journals Bound Volumes, Loose issues of journals and the latest issue of the magazines;
- · Dissertations/Project Reports;
- Reserve Textbooks;
- Specific reference sources such as Encyclopedia Examination study materials, etc.

9 Collection Development

All academic and research libraries have a common objective to provide its users the information they want. The effectiveness of this function is directly related to collection development and organization of information services. Collection development being the most important of these primary functions, a written acquisition policy outlining the various procedures and methods necessary for collection development is prepared.

9.1 Strength and weakness of the existing collection

In relation to the various academic programmes as offered by the University, Library should make provisions in the budget to strengthen these programmes with best possible learning resources. Based on the observations, an effort should be done to add books, journals and e-resources in the area of the current and new programme from time to time.

9.2 Shift towards -resources

Due to the conveniences like multiuser access and anywhere, anytime access, there is a considerable demand for online databases, e- journals and e-books. The University also has excellent access infrastructure like high internet bandwidth, Wi-Fi connectivity in the campus. These E-resources can also be accessed out of campus hence; emphasis may be given more towards e-resources.

10 Stock Verification and Procedure to Write off Books

10.1 Stock Verification Periodicity

 Physical verification of the library stocks must be carried out preferably every year in order to identify the losses, identifying misplaced and/or/ mutilated documents that need repair, or to weed out from the library collection.

- Some loss of publications is inevitable especially in the context of open access practice in libraries
- Loss of 5 volumes per1000 volumes issued and/or consulted in a year may be taken as reasonable.

10.2 Loss of Publications

Books are vulnerable to physical handling and environmental conditions. Hence, mutilation, wear and tear of books by heavy use is a common occurrence in libraries. Some loss of publications is inevitable especially in the context of open access practice in libraries. The librarian and library staff has a role as information manager and facilitator and not just a custodian. Library is the responsibility of entire library team and the security guards employed in the library. Therefore, librarian alone should not be held responsible for the losses, unless it is attributed to dishonesty and gross negligence. The following

Guidelines are provided by the Government of India regarding inevitable loss of library documents:

- Loss of 5 volumes per 1000 volumes issued and/or consulted in a year may be taken as reasonable.
- Loss of any type of books irrespective of value shall invariably be investigated and appropriate action taken.
- Publication may be considered as lost only when it is found missing in two successive stock verifications and thereafter only action be taken to write off the publications by competent authority.
- If the loss of book is more than the permissible extent, the causes of such loss may be investigated by the competent authority and the remedial measures be strengthened.
- There may be no objection to the Librarian, after due approval, in disposing of mutilated/ damaged/ obsolete volumes to the best interest of the library. However, the disposal of such volumes should be made on the recommendations of Library Committee which shall decide whether the books mutilated/damaged/obsolete are not fit for further use.

11 User Services

11.1 Reference Service

Library houses many important reference sources like Encyclopedias, Dictionaries, handbooks and Manuals, Statistics, Yearbooks. The collection ranges from general to subject specific sources. All the reference sources are housed near the entrance in both halls.

Library also has access to online reference sources which may be accessed from the library website.

11.2 Information and Digital Literacy/Library Orientation

Library will conduct Information Literacy/User Education/Orientation programmes. Besides this, these awareness programmes will be conducted on request from users from time to time.

12 ICT Services Division

- 12.1 Cyber Library-Acceptable Use and Code of Conduct
 - · Do not connect our mobile or any external device to computers.
 - · Do not install any software without prior permission of library staff.
 - · Do not download movies or songs.
 - . Do not remove LAN cord, key board and mouse from the computers.
 - · Do not save any document on the desktop.
 - Turn off the computer after your work is completed.
 - All drives will be formatted after every 15 days by library staff without any intimation.
 - · Library staff will not be responsible for any data loss
 - Please inform the library staff in case of any computer related problems.
 - · Please keep the cyber library clean.
 - · Keep silence in cyber library.

Guidelines for Fair Use of e-resources at Netaji Subhas University Library, Jamshedpur: Usage Policy

- Electronic resources such as e-journals, e-databases, e-books made available by Netaji Subhas University Library, Jamshedpur are for academic use.
- These resources can be searched, browsed and material may be down loaded and printed as single copies of articles as is done in the case of printed library material. Downloading or printing of a complete book or an entire issue or a volume of one or more journals (called systematic downloading) is strictly prohibited.
- Use of robots, spiders or intelligent agents to access, search and/or systematically download from those resources is also prohibited. Any violation of this policy will result in penal action as per the rules and regulations of the University
- Please be aware that systematic downloading will cause the publisher to block to the entire community of users at Netaji Subhas University Jamshedpur from accessing these resources.

Netaji Subhas University Library subscribes to several e-journals, e-books and databases for use by authorized users in the University. The terms and conditions for using these resources are spelled out in electronic resource license agreements by each publisher. It is the responsibility of individual



Users to ensure that the use of electronic resources does not breach the terms and conditions specified in the license agreements.

Licenses vary from publisher to publisher; however, the general principles are as follows:

The following actions are prohibited:

- Providing access to anyone other than Netaji Subhas University community members.
- Downloading or printing entire issues of online journals or major portions of electronic books.
- Using software or other automated tools to systematically download substantial quantities of licensed content.
- Using licensed resources for commercial purposes.

12.2 From Netaji Subhas University Library:

Netaji Subhas University Library reserves the right to restrict, suspend or revoke any users' access to its subscribed electronic resources should he/she be found guilty of non-compliance to this policy.

It is important for all Netaji Subhas University users to abide by the usage policy as any breach of rules causes in convenience to other users as a result of blocking or suspension of access. If you have any questions, please contact Netaji Subhas University Library staff.

12.3 Computer Access-Acceptable Use and Code of Conduct

Only faculty, staff and students of the University are authorized to use the Computers, Internet facility or to access-Resources.

Students are expected to observe network etiquette by being polite. Students are prohibited from pretending to be someone else; transmitting obscene messages or pictures; revealing personal addresses or telephone numbers- either their own or another person's; or using the network in a way that would disrupt use by others.

The following policy for use of computers, networks, and system resources, including the Internet and e-resources, shall apply to all the faculty, staff, and students of University.

- Every user in whose name a system account is issued will always be responsible for its proper use.
- Users shall not let other persons use their name, login password, or files for any reason.
- Users shall not use others' system accounts or try to steal another user's password.
- Users shall not erase, rename, or make unusable anyone else's computer files, programs or disks.
- Users shall not use Computers for any non-instructional or non- administrative purpose such as instant messaging, on lines hopping, or personal use of streaming media including online radio stations or video broadcasts.
- Users may not install, download, copy, or distribute copyrighted materials such as software, audio or video, files, graphics, and text without the

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permission of the administrator.

- Users shall not use the Computers for illegal purposes, in support of illegal activities, or for any other activity prohibited.
- Users shall not write, produce, generate copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software..
- Users shall not use Computers to purposefully access materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal. If accidental access to prohibited materials occurs, users are expected to immediately discontinue such access and report the incident either to Library staff or to the administrator.
- Users shall not intentionally damage the system, damage information belonging to others, misuse system resources, or allow others to misuse system resources.
- Users shall not alter or vandalize computers, networks, printers, or other
 associated equipment and system resources. Alteration or vandalism
 includes, but is not limited to: removal of parts, intentional destruction of
 equipment, altering system settings or software, installing unauthorized or
 unlicensed software or programs, attempting to degrade or disrupt system
 performance, or attempting to make system resources unusable.
- Users shall not use Computers for the forgery or attempted forgery of email messages. Attempts to read, delete, copy, or modify the email of other system users, deliberate interference with the ability of other users to send/receive email, or the use of another person's email account is prohibited.
- Users should not use library network for sending and receiving many personal messages, including using group email distribution lists to send nonadministrative or non-instructional messages to other users.

13 Library Security System

Library employs a security system to safe guard the library resources. The following security systems are employed in the library.

13.1 Closed Circuit Camera System (CCTV)

- Library has installed cameras across different, stack rooms and study areas for monitoring.
- Monitors are available for viewing the movements or recording of previous days.
- Senior Librarian has access to recording of the footage

13.2 Security Staff

In addition, library staff keeps a vigil at the exit points gates, the staff quickly rushes there in order to stop the user from carrying a book without issuing.

13.3 Library Attendants

Library attendants have been allotted different sections of the stack rooms as well as computer terminals and they monitor these areas.

14 Physical Ambience



14.1 Cleanliness

Library is a central resource department that is the backbone of all academic programmes of the university. Therefore; the library must be kept spick and span always so that students and faculty would be motivated to spend time in the library. Library needs to have a system to monitor the upkeep of the reading hall equipment and shelves.

14.2 Electricity and Water and Ventilation

Library needs to ensure that these essential things are always working, and users would not be put to any inconvenience.

14.3 Floor Plan and Direction/Guide posts

Library shall have floor plans and proper directions/guideposts for people to move around the library looking for resources/services.

15 Managing the Performance of Library team

The University library is managed by a professionally qualified and competent team. The performance of the team shall be regularly improved by taking the following measures:

15.1 Clearly defined Job Descriptions at all levels

Each member of the library team shall have a clearly defined, unambiguous job description that facilitates and gels with the libraries and then University's Mission and Vision Statements. The organization chart with a clear reporting structure be developed for having effective span of control within the library.

15.2 Quarterly Work Plan and Predefined, agreed Targets for achievement

Each section in the library shall have a Quarterly Work Plan. Here, the works to be carried in the next quarter and the predetermined, agreed targets for achievements will be decided. There will be a review process after every quarter for assessment.

15.3 General Conduct

Every member of library team shall maintain the highest level of professional conduct in discharging their duties. Staff members are expected to be in their sections always unless otherwise their official duties take them away from the desk. Providing polite and efficient service shall be the motto of the library.

15.4 Department Performance Audit by yearly user feedback surveys
Library will initiate an annual department performance audit where in the
performanceofeachsectionoflibrarywillbeevaluatedbasedonthefeedback surveys and
user satisfaction surveys. This feedback and evaluation will certainly help library to
overcome any lacunae in the facilities and services being provided.

15.5 Plagiarism software

Library subscribes to the Plagiarism check software. Use of this software is restricted to the faculty and students of the university. Faculty members will be trained in the use of this software.

Annexures

Annexure 1: Library Membership Form for Faculty / Staff

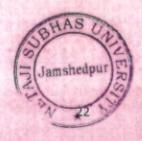
Annexure 2: Library Membership Form for Students/

Research Scholars

Annexure 3: Lost/Mutilated Book Replacement

Request Form

Annexure 4: Book Recommendation Form/Indent



Annexure1

Library Membership Form for faculty/staff

	Date
Name	
Home Address	
	Phone(O)
Cellphoneaddress	
interest	
the rules and regulations of the library.	
	Signature
For official use: Library card issued on Reference	
Number	



Annexure2

Library Membership Form for students/Research Scholars

	Date
Name	. ID Number
Designation	Department
Home Address	
	Phone(O)
Cellphone	Email
address	Subjects o
interest	# I agree to abide by
the rules and regulations of the library.	
	(1) 10 10 10 10 10 10 10 10 10 10 10 10 10
Supervisor's signature	Signature of the Scholar
For official use: Library card issued on	
Reference	
Number	



Annexure4

Book Recommendation Form

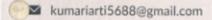
				Date	
Title of the book re	acammended				
uthor					
Edition					
ISBN					
Recommended	by				
Name of the bo	orrower				ID
Number				Pl	none
(0)	美元的特别是特殊				
address		•••••	end tare		
				Signature of the	user
For official use: A	ction taken deta	ils			





CONTACT

4 7992284421



Kadma, Jamshedpur, Jharkhand

LANGUAGES

- English
- Hindi

SOFTWARE

- · SOUL Software
- KOHA Software
- · LIBSYS Software
- MS-OFFICE
- MS- EXCEL

E- RESOURCE

- DelNet
- · NDLI

REFERENCE

Mohammad Atique

Librarian

Phone: 9204216711

Email: atiquelibrarian@gmail.com Al-Kabir Polytechnic College,

Jamshedpur

KUMARI ARTI

8

PROFILE

Enthusiastic and dedicated librarian with a strong background in information management and a passion for promoting literacy. Experienced in using technology and resources to improve library services and support the needs of all visitors.



WORK EXPERIENCE

NETAJI SUBHAS UNIVERSITY, JAMSHEDPUR 2019 - PRESENT Librarian

- Library Organization Managed the cataloging, classification, and upkeep of books, journals, and digital resources to ensure efficient library operations.
- Staff Supervision Led and trained library staff, maintained circulation records, and ensured compliance with university policies.
- Resource Management Coordinated the acquisition of new materials, evaluated the collection, and worked closely with faculty to address academic needs.
- User Support Assisted students and faculty in locating materials, navigating library systems, and accessing academic resources.



EDUCATION

Post Graduate (MLIS)

Intermediate	2001
Inter Board, Patna	
2nd Division	
Graduation (B.A. Hons)	2009
Vinoba Bhave University, Hazaribagh	
2nd Division	

2021

Women's College, Jamshedpur 1st class with Distinction

OTHER QUALIFICATION

Fashion Designing	2015
DBMS, Career academy, Jamshedpur	
Professional Training	2021
Completed Internship	
At NML Jamshedpur	

- · Completed Basic Course of Computer.
- Have knowledge of Library Software and Library Automation



Name : KUMARI ARTI

JAMSHEDPUR WOMEN'S COLLEGE, JAMSHEDPUR (A GONSTITUENT AUTONOMOUS COLLEGE OF KOLHAN UNIVERSITY) COLLEGE WITHPOTENTIAL FOR EXCELLENCE BY UGC, "A" GRADE COLLEGE BY NAAC

Reg No :19JWC93850



STATEMENT OF MARKS

Roll No : 19MLISC91227

Course: MASTER IN LIBRARY AND INFORMATION SCIENCE

PAPER NAME	PAPER	FULL	MAJOKS OBTAINED	CREDIT	GRADE	GRACE	CREDIT
Semester - I	THE	MARKS	OBTANED	-	POINT	RETTER	GRADE POR
OUNGATION OF USHARY & INFORMATION SCIENCE	COMP	100	72	4		A+	36
BRARY CLASSIFICATION	COMP	100	79	4	10	0	40
JBRARY CATALOGUING	COMP	100	54	4	9	c	20
NFORMATION SOURCES, SYSTEMS AND NETWORKS	COMP	100	56	4	6	8	24
RECREASION ORGANIZATION AND PROCESSING (CLASSIFICATION) PRACTICAL	COMP	50	45	2	10	0	20
NFORMATION ORGANIZATION AND PROCESSING (CATALOGUNG) PRACTICAL	COMP	50	43	2	10	0	20
EMPAR4	COMP	50	38	2	10	0	20
S.G.P.A : 8.19		550	387	22			180
Secretary - III Unicamentals of Computer Technology and Networking	COMP	100	10				
NECHMATION STORAGE AND RETRIEVAL	COMP	100		4	10	0	40
EARCH STRATEGY & VOCASILLARY CONERCE.	COMP	100	87	4	10	0	40
FORMATION NEEDS AND SERVING BEHAVIOUR		-	86	4	10	0	40
	COMP	100	65	4	10	0	40
OMPUTER APPLICATION PRACTICAL	COMP	100	90	2	10	0	20
EMMARA	COMP	50	41	2	10	0	20
S.G.P.A : 10		550	469	20	TOTAL STREET		200
ANAGENENT OF LIBRARIES & INFORMATION CENTRES	COMP	100	52	4	6	c	20
ESEATON MÉTHODOLOGY & DESIGN	COMP	100	68	4	8	A	32
TEANET & WED RESOURCES	COMP	100	67	4	0	A	32
CITAL LIBRARY & INFORMATION SYSTEMS	COMP	100	64	4	7	8+	28
BRANY SOFTWARE PRACTICAL	COMP	100	81	2	10	0	20
DAPOA 43	COMP	50	34	2	0	A	16
8.0.PA: 7.4		550	366	20		-	148
HTTERETER - IV RESERVATION AND CONSERVATION OF LIBRARY RESOURCES	-	-		-		+	140
WINETING OF INFORMATION AND KIROWLEDGE MANAGEMENT	COMP	100	89	4	10	0	40
STARY INTERNOLITY	ELECTIVE	100	91	4	10	0	40
	COMP	100	81	4	10	0	40
ECTIVE COMMUNICATION SKILLS	COMP	50	44	2	10	0	20
MINARAY	ELECTIVE	50	45	2	10	0	20
9.G.P.A 10		600	350	18			160
	TOTAL :-	2050	1572	78			688
Full Marks Marks Obtained Percentage 2050 1572 76.68	CGPA 8.82	Grade Result O First Class with Distin		tinction			
P-FAIL P-PASS C-AVERAGE B-ABOVE AVERAGE	B+-G000	A-METE	Y G000	An . marri	21500	-	
and the same of th	2 0000	M-YER	1 0000	A+ - EXCE	ELENT	0-001	STANDING



Que cong Controller of Examination



Serial No : PC/20216308

JAMSHEDPUR WOMEN'S COLLEGE,

(A CONSTITUENT AUTONOMOUS COLLEGE OF KOLHAN UNIVERSITY)
COLLEGE WITH POTENTIAL FOR EXCELLENCE BY UGC, "A" GRADE COLLEGE BY NAAC

Provisional Certificate

Certified that

KUMARI ARTI

19MLISC91227

Roll No.

has passed the MASTER IN LIBRARY AND INFORMATION SCIENCE Examination of this college held in the month of July, 2021 and was

placed in FIRST CLASS WITH DISTINCTION.

Jamshedpur, Dated: 26 - November - 2021

Runna Subiana

Controller of Examination



NETAJI SUBHAS UNIVERSITY

JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018 Approved by AICTE, PCI, BCI & NCTE

Ref. No. : NSU/HR/457/2021

1ST October 2021

Toll Free No: 1800 8899 02 Landline No: 0657 2233 02

To, Ms. Kumari Arti At: Flat No-1/4, A.M. Kunj Apartment, near Durga mandir, Gurudwara, Ulliyan,Kadma-831005

> Sub: - Letter of Appointment for the post of Head Librarian at Netaji Subhas University, Pokhari, Jamshedpur.

Dear Ms. Kumari Arti,

With reference to the above mentioned subject, the management of NSU is hereby pleased to appoint you in our University, as <u>Head Librarian</u> with effect from 1st October 2021.

The management wishes you all the best for your future endeavor with Netaji Subhas University.

Registrar

Netaji Subhas University

Registrar

Netaji Subhas University Jamshedpur, Jharkhand SHAS UNIZED OF THE SHEDPUR PROS



Hirdya Nand Pandey

As a seasoned librarian with over 23 years of experience, I have a deep understanding of the library profession and a track record of success in managing library operations and implementing innovative programming to meet the needs of diverse communities. With a passion for literacy and lifelong learning, I am committed to delivering exceptional customer service, providing reference and research support, and fostering a culture of inclusivity and collaboration. I bring a wealth of knowledge in collection development, cataloging, and information literacy instruction, as well as expertise in utilizing technology to enhance library services .I am seeking a challenging leadership role where I can utilise my skills and experience to make a meaningful impact in the library field.

+919334957837hriday1963@gmail.com

Experience

- 1 . Presently working in Netaji Subhas University as a Liberian from 05-03-2018
- 2. Librarian 09/2007 to 02/2017 Tata STEEL Ltd. Jamshedpur
- Accessioning: Creating the permanent record of all objects which are, or have been, part of your Library's permanent collections. It acts as a formal list of the collections for which one is accountable.
- Classification: The process of organizing and categorizing books, periodicals, and other materials in a library according to
 a specific system. The goal of classification is to make it easier for patrons to find and access materials in the library's
 collection. Expert in Dewey Decimal Classification(DDC), Universal Decimal Classification(UDC) and Colonclassification (CC).
- Cataloging: Creating a catalog of all the library's resources, including books, journals, magazines, and other materials. This
 involves assigning unique identifiers or pointers, such as ISBN or ISSN numbers, to each item and creating a database that can
 be searched by patrons.
- Reference Service: Assisting patrons in their research efforts by pointing them to relevant resources and helping them navigate
 the library's collection. This might include providing guidance on how to use library databases, suggesting additional materials
 for further research, or helping patrons locate materials on a particular topic.
- Bibliographical Service: To provision information about books, periodicals, and other materials to library users, researchers, and scholars. Also provide instruction on how to locate and use library resources effectively. This may include workshops on using the library's catalog, research databases, and other information sources.
- CAS and SDI :Current Awareness Service and Selective Dissemination of Information.

Librarian - 02/2007 to 09/2007 ICFAI National College, Jamshedpur.

- Set up the complete Library for the Institution.
- Accessioning: Creating the permanent record of all objects which are, or have been, part of your Library's permanent collections. It acts as a formal list of the collections for which one is accountable.
- Classification: The process of organizing and categorizing books, periodicals, and othermaterialsinalibraryaccordingtoaspecificsystem. The goal of classification is to make it easier for patrons to

find and access materials in the library's collection. Expert in Dewey Decimal Classification (DDC), Universal Decimal Classification (UDC) and Colon classification (CC).

Cataloging: Creating a catalog of all the library's resources, including books, journals, magazines, and other materials. This involves assigning unique identifiers or pointers, such as ISBN or ISSN numbers, to each item and creating a database that can be searched by patrons.

School Librarian – 09/2003 to 06/2007 Rajasthan Maitri Sangh Balichela High School, Jamshedpur.

- · Maintain a school's library collection and resources.
- · Provide students and staff with access to library resources and media services.
- Coordinate library out reach programs for students.
- Shelve books and tidy up a school library.
- Answer questions from students and teachers.
- · Find materials and resources for students.
- Help teachers find materials that supplement their lesson plans.
- Manage library media resources.
- · Handle budgets and library projects.
- Meet with the school principal and administrators to discuss goals.

School Librarian – 09/2000 to 08/2003 Govind Vidyalaya, Jamshedpur.

- · Maintain a school's library collection and resources.
- Provide students and staff with access to library resources and media services.
- Coordinate library outreach programs for students.
- · Shelve books and tidy up a school library.
- Answer questions from students and teachers.
- Find materials and resources for students.
- Help teachers find materials that supplement their lesson plans.
- Manage library media resources.
- · Handle budgets and library projects.
- · Meet with the school principal and administrators to discuss goals.

Skills

- Expert in Library Management System(LibSYS and Library Manager).
- Training and Supervision to upcoming/freshers in field of Library science.
- Certified in Office Automation.
- LibrarycouncilorinIGNOUsince2005.
- Invited as guest of honor for Upcoming technologies in the field of library science at NIT Day

Education

Masters in library and information Services: DR.H.SGaur Vishwavidyalaya,Sagar(MP)-2003 1st Division

Bachelor of Library and information Science: DR.H.SGaur Vishwavidyalaya, Sagar(MP)-2000 2ndDivision.

Masters in arts (Political Science): RanchiUniversity,1987. 2nd Division

Bachelor of Arts (Hons political Science): RanchiUniversity,1984. 2nd Division

Intermediate in Arts RanchiUniversity,1981. 2nd Division

10th from Bihar School Examination Board, Patna, 1979. 2nd Division

Declaration

I,herby confirm the provided information is correct.

-HirdyaNandPandey



183823

DOCTOR HARISINGH GOUR VISHWAVIDYALAYA, SAGAR

(Formerly University of Sagar)

9R' NO. 61

Statement of marks for the examination of

MASTER OF LIBRARY & INFORMATION SCIENCE

HIRDYA NAND PANDEY MAHESH PANDEY

ROLL NO. - 2411 CC/015 ATTEMPT-1

UNIVERSITY TEACHING DEPT

SUBJECTS SCHEME OF MARKS			MARKS OBTAINED			
SUBSECTS	l III	MIN MAX	I II III TOTAL			
WNIVERSE OF KNOWL.	100	036 100	053 053			
ADVANCED LIBRARY CLASSIFICATION (TH.)	100	036 100	046 046			
ADVANCED LIBRARY CATALOGUING (TH.)	100	036 100	064 064			
INFORMATION SYSTEM AND PROGRAMMES	100	036 100	043 043			
ACADEMIC LIBRARY SYSTEM	100	036 100	070 070			
INFO. STORAGE & RET.	100	036 100	036 036			
ADV. LIB. CLASS. (PR.)	100	036 100	097 097			
ADV. LIB. CATALOG. (PR)	100	036 100	074 074			
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S K S	WORLD TO THE PROPERTY OF	483 800	PASS FIRST			

FOUR HUNDRED EIGHTY THREE OUT OF

F/H denotes FATHER'S / HUSDAND'S NAME

University Office:

Sagar, M. P. 470 003

सागर (म.प्र.)

Br. H.S Gour Vishyavid



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

Estd. Under Jharkhand State Private University Act, 2018
(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Ref. No. : ... NSU/221/2018

Date: 18th August 2018

Sub: - Letter of Appointment for the post of Assistant Librarian, in NSU, Pokhari, Jamshedpur.

Dear Mr. Hriday Nand Pandey

With reference to the above mentioned subject, the management of NSU is hereby pleased to appoint you in our University, for the post of Assistant Librarian.

Designation:- You will be designated as Assistant Librarian at NSU.

Place of Posting: - You will be posted in our University- Campus (NSU), Pokhari, East Singhbhum, Jamshedpur

Date of Joining: 21th August 2018

Remuneration: - You will be entitled to get the remuneration subject to the fulfillment of service- conditions as per the UGC Norms and as discussed with the Management of NSU.

Roles & Responsibility:- You are expected to discharge the duties assigned to you from time to time with due diligence, integrity and responsibility to the entire satisfaction of the management and also maintain high standard of work expected of you by the University.

Please sign the copy of this letter as a token of your acceptance.

We welcome you again to our family and trust your association with us would be a long and meaningful one.

Yours Faithfully,

(Registrar)

Registrar Netaji Subhas University Jamshedpur, Jharkhand Jamshedpur Co

H. N. Pandey
Received & Accepted
Name: 312 Pandey
Date: 21 St. Sugust, 2018



Curriculum vitae

DHERAJ PRASAD SHARMA

E-mail: Sharma.dhiraj32@yahoo.co.in

Sharmadhiraj158@gmail.com

Mobile No - 8210179561, 9199369113

To work in a challenging environment requiring constant development of fresh skills and to utilize existing skills to the maximum

EXPERIENCE

- Worked as a Librarian in ARKA JAIN University at JAMSHEDPUR Jharkhand form 1st November 2018 to March 2020.
- Worked as a Librarian in AWADH DENTAL COLLEGE & HOSPITAL at JAMSHEDPUR Jharkhand form 1st October 2007 to October 2018.
- Worked as Project Trainee in TATA STEEL INFORMATION DEPARTMENT from the Period of October 1999 to September 2001.

ACCADEMIC QULIFICATION

- Master of M.L.I.S. from EIILM University (SIKKIM) in the year 2013 with 71.25 %
- Degree of B.L.I.S. Annamalai University in the year 1998 with 45.7%
- Graduate of Arts (Philo-H) from RANCHI UNIVERSITY in the year 1994 with 52.9%.
- Intermediate of Arts from B. I. E. C. PATNA in the year 1990 With 39.3%.
- Matriculation forms B. S. E. B. PATNΛ in the year 1986 with 45.4%.

PROFESSIONAL QUALIFICATION

Completed "Executive Quick Information Technology Program in "SOFTWARE TECHNOLOGY GROUP INTERNATIONAL LTD." in the year 2000.

DETAILS OF WORK EXPERIENCE

Warden of Awadh Dental College in Last 10 year in the campus in Jamshedpur.



Accessioning of Books, Classification and Cataloguing, Archives/Documentation, Arranging of Book in the Shelves, Issue / Return of Library Objects Using KOHA SOFTWARE Computerization of Books Standards Technical Articles Etc. Knowledge of LIBSYS & KOHA.

GOAL OF LIFE

To be a success man.

HOBBIES

Social work, Visit New Place. Listening Music

PERSONAL TRAITS

- > Hard Working
- > Committed
- > Flexible
- > Ability to work in a group

PERSONAL DETAILS

Father's Name

Date of Birth : 06/01/1970

Marital Status : Married

Language Known : Hindi, English and Bengali.

Nationality : Indian

Religion : Hinduism

Permanent Address : HILL VIEW GARDEN BLOCK-B

Flat No-223, Dimna Road Mango-831012

Jharkhand Jamshedpur

: Sri Naresh Prasad Sharma

DECLARATION

I hereby declare that all the information given above are true and correct to the best of my knowledge and belief

Date:

Place: Jamshedpur

D. P. sharma

(Signature of Candidate)



Statement of Marks

ENROLMENT NO.

: JULY 11 - JUNE 12 : EIILMU/11/F25985 : E593237 ROLL NO. SESSION YEAR : MASTER'S IN LIBRARY AND INFORMATION SCIENCE : DHERAJ PRASAD SHARMA : NARESH PRASAD SHARMA FATHER'S/HUSBAND'S NAME CANDIDATE'S NAME COURSE

	INTERNAL	NTERNAL ASSESSMENT	FXTERNAL	EXTERNAL ASSESSMENT	GRAND	GRAND TOTAL	
SUBJECT CODE & SUBJECT NAME							REMARKS
	MM	MO	MM	MO	MIM	MO	
Information, Communication And Society	40	28	09	35	100	63	d
Information Sources, Systems And Programmes	40	28	90	36	100	64	d
Information Processing And Retrieval	40	29	09	39	100	89	d
Information Institutions, Services And Products	40	33	09	41	100	74	d
Management Of Library And Information Centres	40	33	09	42	100	75	d
Application Of Information Technology	40	33	09	43	100	92	d
Academic Library System	40	34	09	44	100	78	d
Technical Writing	40	32	09	40	100	72	4

RESULT: CLASS/DIVISION		PASS / FIRST	
GRAND TOTAL		570 / 800	
FIRST	800		
YEAR	MAX. MARKS	TOTAL MARKS OBTAINED	



Date of Issue: 0 8 APR 2013 Prepared by

FORWARD PLICABLE CT CODE

MPLETED



Controller of Examinations

Please turn overleaf for instructions



Estd. Under Jharkhand State Private University Act, 2018 (A Unit of Sitwanto Davi Mahilla Kalyan Sansthan)

NSU/210/2019

Ref. No. : ..

10th January 2019

Date: ...

Mr. Dheeraj Prasad Sharma At- Ram Pujan Sharma, H.No:-13, Sonapath by Ashok Path, Bhatia Basti, Kadma-831005 Jharkhand Jamshedpur

Sub: - Letter of Appointment for the post of Assistant Librarian, in NSU, Pokhari, Jamshedpur.

Dear Mr. Dheeraj Prasad Sharma,

With reference to the above mentioned subject, the management of NSU is hereby pleased to appoint you in our University, for the post of Assistant Librarian.

Designation:- You will be designated as Assistant Librarian at NSU.

Place of Posting: - You will be posted in our University- Campus (NSU), Pokhari, East Singhbhum, Jamshedpur

Date of Joining: 14th Jan 2019

Remuneration: - You will be entitled to get the remuneration subject to the fulfillment of service- conditions as per the UGC Norms and as discussed with the Management of NSU.

Roles & Responsibility:- You are expected to discharge the duties assigned to you from time to time with due diligence, integrity and responsibility to the entire satisfaction of the management and also maintain high standard of work expected of you by the University.

Please sign the copy of this letter as a token of your acceptance.

We welcome you again to our family and trust your association with us would be a long and meaningful one.

Yours Faithfully,

(Registrar)

Registrar

Netaji Subhas University Jamshedpur, Jharkhand

Received & Accepted

Date:

Cont.: 9386817857, 9431117663, 0657 2233022

NSU (CAMPUS): Pokhari, PO - Bhilai Pahari, PS - MGM, Dist: East Singhbhum, Jamshedpur - 831012. NSU (CITY OFFICE): 4th Floor, Shatabdi Tower, Sakchi, Jamshedpur - 831001.

Vlisit: www.nsuniv.ac.in | Mail us on : Infoilinsuniv.ac.in



CONTACT

- 8228990743,8210080014
- 007khus@gmail.com
- Telco,Jamshedpur

EDUCATION

2015

POST GRADUATION: KOLHAN UNIVERSITY

2018

BLIS: INDIRA GANDHI NATIONAL OPEN UNIVERSITY

2022 MLIS: NALANDA OPEN UNIVERSITY

SOFTWARE

- SOUL Software
- LIBSYS Software
- KOHA Software
- MS-OFFICE

LANGUAGES

- English
- Hindi
- Bengali

KHUSHBOO KUMARI

PROFILE

"Passionate and dedicated librarian with extensive experience in information management, committed to fostering a love of reading and learning in diverse communities. Skilled in utilizing technology and resources to enhance library services and provide exceptional patron support."

WORK EXPERIENCE

NETAJI SUBHAS UNIVERSITY, JAMSHEDPUR

Assistant librarian

NOV 2022 - PRESENT

- Library Management & Organization Managed the cataloging, classification, and maintenance of books, journals, and digital resources to ensure smooth library operations.
- Reader Assistance & Guidance Assisted students and faculty in locating books, using library systems, and accessing study materials for academic purposes.
- Library Administration Supervised library staff, maintained records of issued and returned books, and ensured compliance with university library policies

MARYLAND INSTITUTE OF TECHNOLOGY & MANAGEMENT, GALUDIH, EAST SINGHBHUM

Assistant librarian

JUNE 2015 - OCT 2022

- Library Support & Organization Assisted in cataloging, shelving, and maintaining books, journals, and digital resources to ensure an organized and accessible library.
- User Assistance Helped students and faculty locate books, use library systems, and follow borrowing procedures for a smooth user experience.
- Administrative Tasks Managed book check-ins and check-outs, maintained records, and ensured proper handling of library materials

LITTLE FLOWER SCHOOL, JAMSHEDPUR

Teache

2012-2015

- Classroom Instruction & Student Engagement Developed and delivered Interactive lesson plans to enhance student learning in core subjects, fostering a positive and engaging classroom environment.
- Student Assessment & Progress Monitoring Evaluated student performance through tests and assignments, provided constructive feedback, and tailored teaching methods to support individual learning needs.
- Classroom Management & Discipline Maintained a structured and inclusive classroom, promoting discipline, teamwork, and a nurturing atmosphere for young tearners.

SKILLS

- Technical Processing (Acquisition, Classification etc.) of library documents.
- Handling of current journals/bound volumes and Ejournals





Examination Held: August-September, 2022

Result Published: February 06, 2023

NALANDA OPEN UNIVERSITY

(A State Open University, Patna, Bihar)

The following are the marks obtained by Khushboo Kumari, Exam Roll No. 210110166, Reg. No. 549075/2021, of Nalanda Open University at the Master of Library and Information Science, Annual Examination, 2022

90000	Theory	Assign.	Theory	Assign.	Theory	Theory Assign. Theory Assign. Theory Prac. Theory Assign. Theory Assign. Theory Prac. Theory Assign. Theory Assign.	Theory	Prac.	Theory	Assign.	Theory	Prac.	Theory	Assign.	Theory	Assign.	
S DO	Pap	Paper I	Pap	Paper II	Pape	Paper III	Paper IV	VI .	Paper V	er V	Paper VI	ıv.	Pape	Paper VII	Pape	Paper VIII	Grand Total
Full Marks	80	20	80	20	80	20	20	80	80	20	80	20	80	20	80	20	
Pass Marks	3	33	(7)	33	117	33	33		33	6	33		m	33	3	33	800
Marks Obtained	45	16	31	13	47	16	11	44	47	17	37	17	43	12	39	15	
Total Marks (Each Paper)	61	1	4	44		63	55		64	4	54		2	55	25	54	450

Abbreviations:

Ab = Absent, Ex = Expelled,

NS = Not Submitted, NA = Not Applicable, ZA = Zero Awarded, Assign. = Assignment, Prac. = Practical

Minimum Marks Required to Pass (Written Exam + Assignment/Practical):

Pass: > = 33% marks in each Paper and Assignment/Practical > =1 marks, Fail: < 33% marks in each Paper and Assignment/Practical < 1 marks.

Title of the Paper: Paper I: Information Science and Knowledge Management, Paper II: Information System and Programme, Paper III: Information Processing and Retrieval, Paper IV: Advanced Library Classification and Library Cataloguing, Paper V: Information Products, Services and Marketing, Paper VI: Library Automation and Networking, Paper VII: Research Methodology and Universe of Knowledge, Paper VIII: Preservation and Conservation of Library Materials

Percentage: 56.25

Result: Second Class

Registrar (Exam) Jes- 7

System Assistant

Serial No. MLIS / 00002411 Enrolment No. 210110166



NALANDA OPEN UNIVERSITY

(A STATE UNIVERSITY ESTABLISHED BY AN ACT OF BIHAR GOVERNMENT)

प्रमाणित किया जाता है कि सुभ्रषु कुमारी
जिन्होंने वर्ष 2022 में आयोजित मास्टर ऑफ लाइबेरी ऐण्ड इनफॉरमेशन साइन्स की परीक्षा में. 56.25 प्रतिशत तन्धांक सिंहत, द्वितीय श्रेणी में उत्तीर्णता प्राप्त की, को आज मास्टर ऑफ लाइबेरी ऐण्ड इनफॉरमेशन साइन्स की उपाधि के लिए अधिकृत किया जाता है।

This is to certify that Khushboo Kumari who passed the Master of Library and Information Science examination, held in the year 2022, and was placed in Second Class, having secured 56.25 per cent of marks, is being admitted this day to the Degree of Master of Library and Information Science.

कुलसचिव (परीक्षा) Registrar (Exam) कुलपति Vice Chancellor

Petna, Date: 26th June, 2023



JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018 Approved by AICTE, PCI, BCI & NCTE

Ref. No.: NSU/203/2021

Date: 1SI DECEMBER 2021

Sub: - Appointment Letter for the post of "Assistant Librarian" at NSU, Jamshedpur

Dear Ms. Khushboo Kumari,

With reference to the above mentioned subject, the management of NSU is hereby pleased to appoint you in our University, as Assistant Librarian

Designation:- You will be designated as Assistant Librarian.

Place of Posting: - You will be posted in our NSU - Campus, Pokhari, East Singhbhum, Jamshedpur

Date of Joining: 6TH December 2021

Remuneration: - You will be entitled to get the remuneration subject to the fulfillment of service- conditions as per the UGC Norms and as discussed with the Management of NSU.

Roles & Responsibility:- You are expected to discharge the duties assigned to you from time to time with due diligence, integrity and responsibility to the entire satisfaction of the management and also maintain high standard of work culture.

Please sign the copy of this letter as a token of your acceptance.

We welcome you again to our family and trust your association for a long time and a meaningful one.

Yours Faithfully,

(Registrar)

Registrar

Netaji Subhas University Jamshedpur, Jharkhand Khushbas Kumari

Received & Accepted

City Office No: 0657 2233 022

Name: KHUSHBOO KUMARI

Date: 6.12.2021

CURRICULM VITAE

ARTI SINGH

Baleshwar Path, Dimna Road Mango, Jamshedpur (Jharkhand) District - East Singhbhum-831012 Contact No: +916200730616

E-mail: singharti8188@gmail.com



CAREER OBJECTIVE:

Aspiring a suitable response entry level position in an organization that provide me on opportunity to prove myself and polish my skills through challenging tasks to improve myself as well as for organization.

ACADEMIC DETAILS:

- · Masters in library and information science Passed from Jamshedpur Women's University in 2024 with First Class.
- · Master of Commerce (Financial Account) Passed from Kolhan University in 2020 with First Class.
- Bachelor of Commerce (Account Hons.) Passed from Kolhan University in 2018 with First Class.
- 12th Board Passed from JAC Board, in 2015 with Second Division.
- 10th Board Passed from JAC Board, in 2013 with Second Division.

PROFESSIONAL SKILLS:

 Six Weeks Library Internship from Sir Jehangir Ghandy Library, XLRI, Jamshedpur.

SKILLS & TALENTS:

- Diploma in Computer Application.
- Hindi & English Typing

HOBBIES & INTERESTS:

- Listening Music
- Travelling





JAMSHEDPUR WOMEN'S UNIVERSITY, JAMSHEDPUR

(Examination Department)

STATEMENT OF MARKS

The following are the marks obtained by

ARTI SINGH

Roll No.:

223209812866

Registration No.

JWU2022041475

the Master

Library And Information Science,

Semester

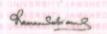
Examination of Batch: 2022-24 held in the month of June, 2024.

PAPER NAME	PAPER TYPE	FULL MARKS	MARKS OBTAINED	CREDIT	GRADE	GRADE	GRADE PCIN
Semester - I OUNDATION OF LIBRARY & INFORMATION SCIENCE	COMP	100	83	4	10	0	40
A NORTH CONTRACTOR OF STREET,	COMP	100	81	4	10	0	40
BRARY CLASSIFICATION			All Addison			0	40
IBRARY CATALOGUING	COMP	100	84	4	10		40
NFORMATION SOURCES, SYSTEMS AND NETWORKS	COMP	100	78	4	10	0	40
NFORMATION ORGANIZATION AND PROCESSING (CLASSIFICATION) PRACTICAL	COMP	50	44	2	10	0	20
NEORMATION ORGANIZATION AND PROCESSING (CATALOGUING) PRACTICAL	COMP	50	42	2	10	0	20
LunINAR-I	COMP	50	34	2	8	A	16
S.G.P.A : 9.82	4 74 7	550	446	22			216
Semester - II UNDAMENTALS OF COMPUTER TECHNOLOGY AND NETWORKING	COMP	100	82	4	10	0	40
NFORMATION STORAGE AND RETRIEVAL	COMP	100	84	4	10	0	40
SEARCH STRATEGY & VOCABULARY CONTROL	COMP	100	89	U ₄ V	10	0	40
WASHES & UNIVERSITY OF STREET STREET	COMP	100	87	4	10	0	40
NFORMATION NEGOS AND SEEKING BEHAVIOUR			N. 16	-	-	-	TAMENTON.
COMPUTER APPLICATION PRACTICAL	COMP	100	78	2	10	0	20
EMINAR - II	COMP	50	38	2	10	0	20
3.G.P.A: 10	_111	550	453	20		9	200
Semester - III MANAGEMENT OF LIBRARIES & INFORMATION CENTRES	COMP	100	78	4	10	0	40
RESEARCH METHODOLOGY & DESIGN	COMP	100	83	4	10	0	40
NTERNET & WEB RESOURCES	COMP	100	81	4	10	0	40
TAL LIBRARY & INFORMATION SYSTEMS	COMP	100	89	4	10	0	40
BRARY SOFTWARE PRACTICAL	COMP	100	83	2	10	0	20
SEMINAR-III	COMP	50	44	2	10	0	20
S.G.P.A: 10	ANHOSIO	550	458	20	ur. L.	0.10117	200
Semester - IV	COMP	100	87,	4	10	0	40
RESERVATION AND CONSERVATION OF LIBRARY RESOURCES MARKETING OF INFORMATION AND KNOWLEDGE MANAGEMENT	ELECTIVE	100	86	4	10	0	40
IBRARY INTERNSHIP	COMP	100	68	4	8	A	32
S ADMIN & EXCEPTION TO THE RESERVE OF A SERVER OF THE STREET		-	THE PARTY	2	WINTER.	0	20
ELECTIVE COMMUNICATION SKILLS	COMP	50	41	4	10	/ :	
SEMINAR-IV	ELECTIVE	50	45	2	10	0	20
S.G.P.A : 9.5	HEDPUR WORLS	400	327	16		HIVE #311	152
Full Marks : 2050 Per	centage : 82.39	- Univers	Total :-	78			768
			Grade :	0		NIVERSIT	
Marks Obtained : 1689 CGI	PA 9.85		Result :	First Cla	ss with Di	stinction	JAMEHRON
F - FAIL P - PASS C - AVERAGE B - ABOVE AVERAGE	B+ - GOOD	A.VI	ERY GOOD	A+ - EX	CELLENT	0.0	UTSTANDING



Publication Date : 27/08/2024 Issue Date : 09/01/2025





JAMSHEDPUR WOMEN'S UNIVERSITY, JAMSHEDPUR



(JHARKHAND)

Master In Library And Information Science

This is to certify that

Arti Singh

bearing

Roll No. 223209812866

Registration No.

JWU2022041475

has passed the Master In Library And Information Science Examination of

June,

and is

placed in First Class with Distinction.

She is awarded this degree.

जमशेदपुर महिला विश्वविद्यालय, जमशेदपुर

मास्टर इन लाइब्रेरी एंड इनफार्मेशन साइंस

त्माणित किया जाता है कि

Arti Singh

क्रमांक

223209812866

वंजीयन सं

JWU2022041475

Master In Library And Information Science

वरीशा

June , 2024

First Class with Distinction में उत्तीर्णता प्राप्त की है। तदनुसार यह

उपाधि प्रदान की जाती है।







Vice Chancellor

Jamshedpur Women's University, Jamshedpur, Jharkhand, India जमशेदपुर महिला विश्वविद्यालय, जमशेदपुर, झारखण्ड, भारत

दिलांक / Date :



JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018 Approved by AICTE, PCI, BCI & NCTE

NSU/643/2020

01-12-2021

Date:

Ms. Arti Singh At:- Baleshwar Path, Dimna Road,

Mango, Jamshedpur Jharkhand.

Sub: - Appointment Letter for the post of
Assistant Librarian in Department of Library, at NSU, Jamshedpur

Dear Ms. Arti Singh,

With reference to the above mentioned subject, the management of NSU is hereby pleased to appoint you for the post of **Assistant Librarian**.

Designation:- You will be designated as "Assistant Librarian in Department of Library"

Place of Posting: - You will be posted in our University campus, Pokhari, Bhilai Pahadi, Mango, Jamshedpur

Date of Joining: - 06TH December 2021

<u>Remuneration:</u> - You will be entitled to get the remuneration subject to the fulfillment of service- conditions as per the UGC Norms and as discussed with the Management of NSU.

Roles & Responsibility:- You are expected to discharge the duties assigned to you from time to time with due diligence, integrity and responsibility to the entire satisfaction of the management and also maintain high standard of work culture.

Please sign the copy of this letter as a token of your acceptance.

We welcome you again to our family and trust your association for a long time and a meaningful one.

Yours Faithfully,

(Registrar)

Registrar

Netaji Subhas University Jamshedpur, Jharkhand THE LINE OF THE LAND BOTH OF THE LAND BO

Received & Accepted Name: Arti Singh

Anti Singh

Date: 06 12 2001

POKHARI, JAMSHEDPUR

JHARKHAND

CENTRAL LIBRARY

CCII	OOL BOOKS DETAILS	NO OF BOOKS	
SCH	SCHOOL BOOKS LIST	5950	
0	CHOOL OF MANAGEMENT	5136	
1 SC	CHOOL OF PHARMACY	3778	
		2720	
3 S	CHOOL OF NURSING		
4 8	SCHOOL OF ENGINEERING	1210	
5	SCHOOL OF INFORMATION TECHNOLOGY	1257	
	SCHOOL OF BIOTECHNOLOGY	2201	
	SCHOOL OF LAW	6895	
7	SCHOOL OF EDUCATION	1044	
8	SCHOOL OF SCIENCE	995	
9	SCHOOL OF RESEARCH	3539	
10	SCHOOL OF HOTAL MANAGEMENT	1055	
11	SCHOOL OF HOME	1740	
12	SCHOOL OF COMMERCE		
1	3 SCHOOL OF AGRICULTURE	995	
	SCHOOL OF ARTS & HUMANITIES	110	
-	SCHOOL OF MASS COMM.	TOTAL:- 38	





POKHARI, JAMSHEDPUR JHARKHAND

CENTRAL LIBRARY

WORKING HOURS:

- a. MORNING SHIFT :- 6:30 A.M. TO 12:30:P.M.
- b. DAY SHIFT :- 12:30 A.M. TO 6:30P.M.

AREA

AVAILABLE (Capacity)

Reading	110
RESEARCH ROOM	20
e-Library Computer	10

Particulars

Available Nos.

		A SECTION OF THE PROPERTY OF T
a)	NO OF BOOKS :-	38770
b)	NO OF TITLE BOOKS :-	12923
c)	NO OF PRINT JOURNAL:-	26
d)	NO OF e-JOURNAL :-	1850
e)	REFERENCE BOOKS :-	2722
f)	BOOK BANK SERVICE :-	520
g)	DONATED BOOKS :-	529





SI.No	List of e-Journals	No of Journal
1	Agriculture & Horticulture	116
2	Art, Commerce, and Science	300
3	Education	206
4	Engineering and Technology e-Journal CS-160,ECE-41,Civil-194,ME-40	435
5	Hotal Management	90
6	Law	132
7	Management	240
8	Mass Media	43
9	Nursing	136
10	Pharmacy	389
11	Skill & Entrepreneurship	58
12	Social Science	33
13	Live Science	60
14	Mathematics	93
15	Arts & Humanity	222

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NETAJI SUBHAS UNIVERSITY

Estd. Under Jharkhand State Private University Act, 2018 (A Unit of Sitwanto Devi Mahila Kalyan Sanathan)

Ref. No.: NSU 96 2020

Date: 13-08-2020

To, Dr. Indranil Chattoraj, Director CSIR-NML, Jamshedpur

Subject: Letter to appreciate the contribution towards installation and training provided for "The KOHA Library Software" at our University.

Respected Sir,

I personally take this opportunity to humbly express my sincere gratitude for your kind gesture in helping us with the installation of the KOHA Library Software at our University. Not to forget I also appreciate the effort and time invested for providing the adequate amount of training necessary to operate the software.

I would also like to appreciate and thank Dr. A.K. Sahu, who has been kind enough to guide us through the set-up of KOHA Library Software and for taking out time from his busy schedule and training our employees. His able guidance has equipped our staff in better understanding of the software.

I am obliged for the help provided from your end and look forward to a healthy association in the future.

Thanking You

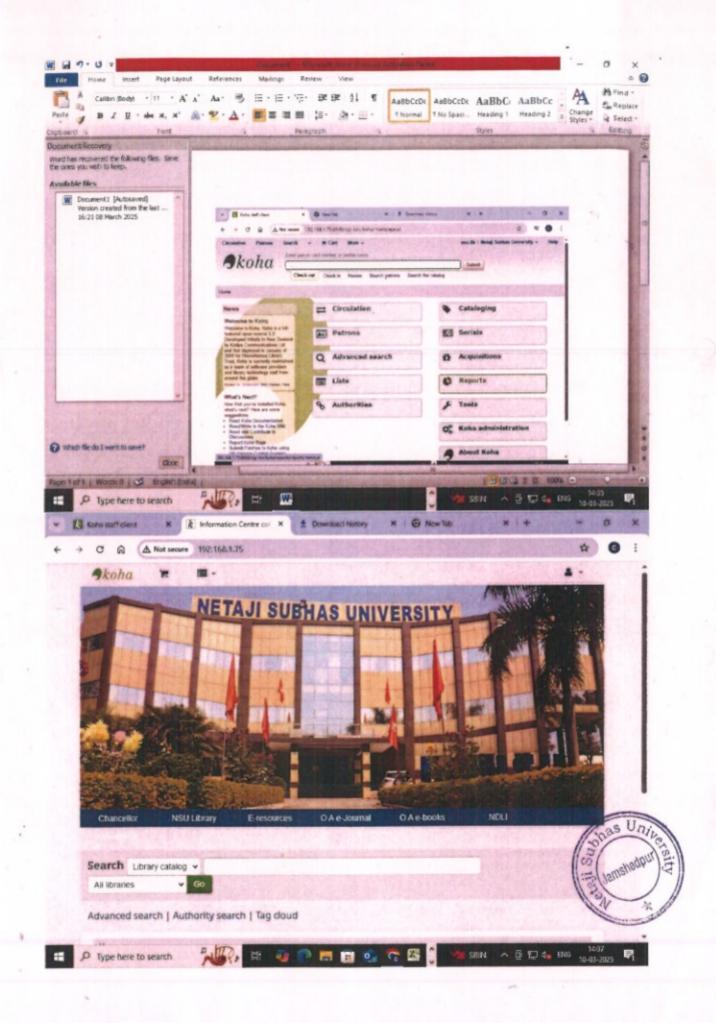
Regards

Registrar **

NSU (CAMPUS) : Pokhari, PO - Bhilai Pahari, PS - MGM, Dist: East Singhbhum, Jamshedpur - 831012.

NSU (CITY OFFICE): 4th Floor, Shatabdi Tower, Sakchi, Jamshedpur - 831001.

Cont.: 9386817857, 9431117663, 0657 2233022





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SENSEX

D Type here to search

..

NATION.

NSU Mail - Regarding ILMS Request

MAIL BOX

Netaji Subhas University <info@nsuniv.ac.in>

Regarding ILMS Request

ILMS Request <ilms@inflibnet.ac.in> Reply-To: ilms@inflibnet.ac.in To: mojib@nsuniv.ac.in

Cc: info@nsuniv.ac.in, mrsinha@nsuniv.ac.in

Thu, Nov 26, 2020 at 4:10 PM

Dear Sir/Madam,

Thank you for submitting request of INFLIBNET Learning Management Service (ILMS). Your ILMS request submitted successfully.

url: https://www.inflibnet.ac.in/ilms_request/admin/

username: info@nsuniv.ac.in

password: tKngpw

Note: If you have any query regarding ILMS then mail us on itms@inflibnet.ac.in.

Thanks & Regards, ILMS Team

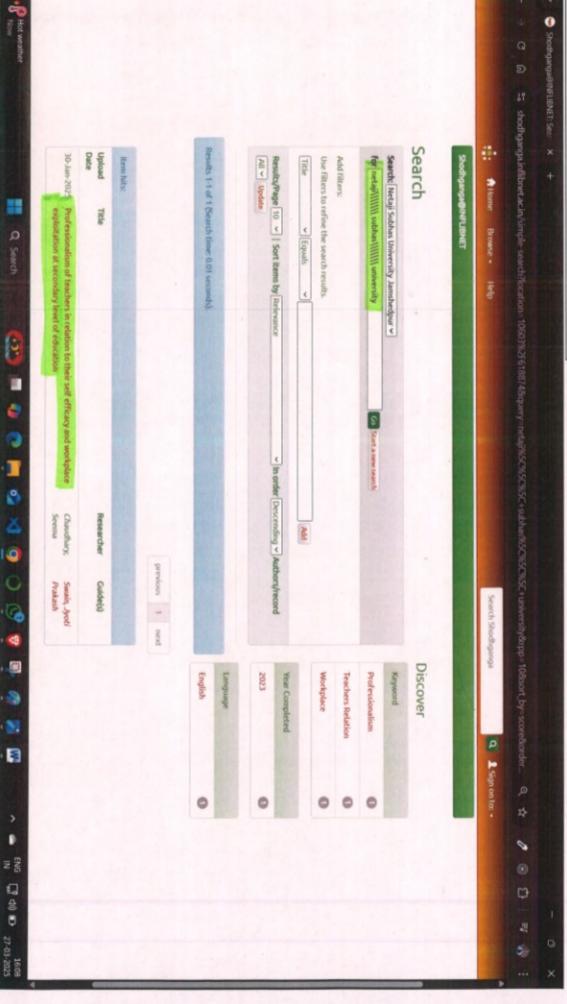


Thank you for submitting request of INFLIBNET Learning Management Service (ILMS). Your ILMS request submitted successfully.

url : https://www.inflibnet.ac.in/ilms_request/admin/ username : info@nsuniv.ac.in password : tKngpw



Shodhganga@NSU,Jamshedpur





GETTING STARTED DOCUMENTS FOR NDLI CLUB AUTHORITIES:

Resources for Club Authority:

A brief introduction about NDLI, NDLI Club, Roles & responsibilities of NDLI Club Authorities, and · Patron - Majerello Si. · Presicui - J. Pajesh · Sea - savita Arich multiple FAQs are available in the following links:

- 1. NDLI Club Registration Process
- 2. NDLI Club overview
- 3. NDLI Club FAQs
- 4. Other resources
- 5. One Training session video was conducted in June 2021 for Club Authorities

Roles of the NDLI Club Authorities after NDLI Club Approval:

All the executive members (Patron, President, Secretary, and Executive members) should be able to log in to the NDLI club from Admin Portal and manage all activities from https:// club.ndl.iitkgp.ac.in-/admin-login. The roles of the club authorities are well the following:

1. Membership Registration of the student's faculties and staff:

Club authorities should share the Sign-Up link (https://club.ndl.litkgp.ac.in/signup) and the Passkey (as mentioned in the club detail, which can be found by 'Club Admins' only) with the students, faculty, and staff (except club admins) to be the 'Members' of the club. Here is a drafted note for your reference. You need to put your institute's passkey and then you may share it as a Notice or Email.

Only the club authorities of an approved club can log in through the Club Admin and can find the club registration number, the passkey to add club members, and the list of registered club members.

2. Event Management (Creation & Conduction Local Events):

The Club authorities need to conduct events using the NDLI Club portal. The first event should be conducted within one month of NDLI club registration, as; "Awareness Session on National Digital Library of India and NDLI Club",

The NDLI awareness session should include a brief about NDLI, the NDLI Club, the details of your institute NDLI Club and the plan for your club going forward. (Kindly ref. this PPT, download and use if needed to conduct your NDLI awareness session).

3. NDLI Club Registration Certificate:

Once you conduct an event with 100+ participants, you should be able to download the NDLI Club Registration Certificate from the club portal itself.

4. NDLI Club Registration Certificate Renewal:

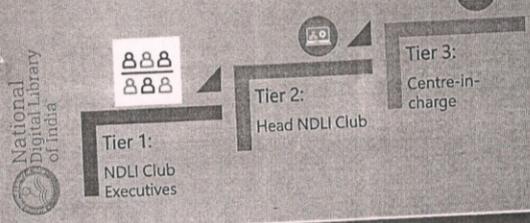
Your club membership is valid for a year from the date of club registration. Once you fulfil the requirement of conducting 6 events every year, including one Awareness Session on NDLF & NDLF Club with the newly registered students. Upon fulfilment you need to send a mail to club-support@ndl.gov.in with the names and dates of the minimum six events conducted by your club, we shall verify and if we find you are eligible we will send the renewed certificate with a vear of

Jamshedpur

NDLI CLUB USER SUPPORT SYSTEM

NDLI CLUB offers you an all-around and robust support system. Our NDLI CLUB Executives are always happy to help you out with any issues related to the NDLI Club of your institution. We always try our best to handle your requests, complaints, and other needs.

Let us introduce you to the architecture of NDLI CLUB Support so that you can reach easily our higher officials if you have any unresolved issues.



Connect us from Monday to Friday anytime between 09:00 am. – 06:00 pm. (except national holidays)

033 66064255 Call us:

03222 282435

ndl-suppot@iitkgp.ac.in Email us:

club-support@ndl.gov.in

HAPPY TO HELP YOU

Our NDLI Club executives (Tier 1 officers) will attend you and solve your issues within two working days. If they need to seek support from other departments to address the issue they will forward it to the concerned department and inform you the estimated time.

If your issue remains unsolved for long or you are not satisfied with the behaviour of the Tier 1 officer, you are suggested to escalate it further to Tier 2 officer. Please forward the issue and all related communications you had with the Tier 1 officer to the Tier 2 officer. Tier 2 officer will

Jamshedou

TIER 1: NDLI Club Executives

Executive

- Telephone: 033 66064255 Ext.104; 03222 282435; 96 742 40350
- <u>States/UTs:</u> Maharashtra, Goa, Daman and Diu, Dadar & Nagar Haveli, Delhi.

Executive

- Telephone: 033 66064255 Ext.106; 03222 282435; 90 852 88000
- <u>States/UTs:</u> Sikkim, Assam, Arunachal Pradesh, Meghalaya, Manipur, Tripura, Nagaland, Mizoram.

Executive 3

- Telephone: 033 66064255 Ext.107; 03222 282435; 98 309 43162
- <u>States/UTs:</u> Uttarakhand, Himachal Pradesh, Jammu & Kashmir, Ladakh.

Executive 4

- Telephone: 033 66064255 Ext.103; 03222 282435; 98 538 04916
- <u>States/UTs:</u> Andhra Pradesh, Telangana, Karnataka, Tamil Nadu, Puducherry, Kerala, Andaman & Nicobar Island, Lakshadweep.

Executive 5

- Telephone: 033 66064255 Ext.101; 03222 282435; 95 631 55660
- <u>States/UTs:</u> Bihar, Jharkhand, West Bengal, Odisha, Punjab, Haryana, Chandigarh.

Executive 6

- Telephone: 033 66064255 Ext.102; 03222 282435; 98 302 58597
- <u>States/UTs:</u> Uttar Pradesh, Madhya Pradesh, Chhattisgarh, Rajasthan, Gujarat.





TIER 2: Head NDLI Club

Dr. Anirban Mukherjee

· Email: anirbanmid@gmail.com

TIER 3: Centre-in-charge

Mr. Siddhartha Mukherjee

• Email: sonamukhi6888@gmail.com



One Library All of India









To,

Director

NDLI CLUB (M.O.E)

2nd Floor IIT Kharagpur Kolkata Campus

HC Block, Sector - III Salt Lake City

Kolkata - 700106.

Subject: NDLI Club Registration Request.

Dear Sir,

On behalf of Netaji Subhas Institute of Business Management, I am requesting to create NDLI club for our institute Netaji Subhas Institute of Business Management .

I have read NDLI club terms and conditions before applying.

Here is the list of Authority of our club Netaji Subhas Institute of Business Management.

Club Patron - Tanveer Alam

Club President - Dr. Subhendu Mukharjee

Club secretary - Dr. Puja Prasad

Executive Member - Dr. Sayak Gupta, Arti Kumari

Awaiting your Approval for Same.

Thanks & Regards,

Tanveer

Director/Principal Name: Tanveer Alang

Date: 19 04 2013

Director/Principal Signature

Director/Principal Stamp:

NDLI Club Application of Netaji Subhas Institute of Business Management is Approved.



Dear Tanveer Alam
Patron NSIBM, JAMSHEDPUR

As per the request from your institute's NDLI Club, we are pleased to welcome you as a new Club Execute of

I. Your NDLI Club Registration Number is: INJHNCJY3K8LGLM

II. Your Institute's Unique Passkey is: 75d26ac0-1316-4e59-b1d5-99e3668ae596

III. Club Admin Login Details: All the Club Authorities (Patron, President, Secretary, and Executive Member(s)) can login to the NDLI Club Admin Panel using the NDLI registered login credentials from here: https://club.ndl.iitkgp.ac.in/admin-login. By logging in, the authorities can view their Club Registration Number, Unique Passkey, Registered Club Members, Club Event Details, Certificate of Registration, etc. IV. Event Conduction Process: As a NDLI Club, you need to conduct a minimum of 10 reading/ learning/ knowledge related events like Lecture, Quiz, Debate, Storytelling, Book Review, Film Screening, etc. You can refer the event conduction process document available

here: https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dK Lr YGJTH7P

V. Next Steps: You are requested to perform the following activities:

- Kindly forward the Unique Passkey to all the faculty members, students, and other staff members of your institute to join NDLI Club as a member by visiting this URL: https://club.ndl.iitkgp.ac.in/sign-up
- You should conduct an NDLI User Awareness Session for all the Club members within 30 days of receipt of this email. One of the Club Authorities must create this event the on the NDLI Club platform as per the event conduction process document available here: https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dKLr You are free to use customize the

presentation as per your requirement from here: https://docs.google.com/presentation/d/1ZS3WU3OqQqn8LXFBze3DMNwnmzPGXJvN/edit.

3. On successful conduction of NDLI user awareness session or any other event with a minimum of 100 registered participants, you will be able to Generate the Certificate of Registration from the admin section. This Certificate of Registration is valid for one year from the date of approval. Within this one year, you need to conduct a minimum of six institute-level reading/ learning/ knowledge related events and participate in 4 global events being organized by NDLI Club Admin. On satisfactory fulfillment, your NDLI Club membership will be renewed.

VI. Reference Materials: You can refer the following refer materials:

NDLI

FAQ: https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dK <u>Lr YGJTH7P</u>

- NDLI Club Overview
 Document: https://drive.google.com/file/d/1yeJblkqboBMg2strM6F8JZ2st8c1YAcN/view
- NDLI Club FAQ: https://drive.google.com/file/d/1KV7ire FscnH--zpBUNDWvQWCl8E9Ed-/view
- NDLI and NDLI Club Overview Session Recording: https://www.youtube.com/watch?v=ecyIPtWtz-U
- NDLI Overview
 Presentation: https://docs.google.com/presentation/d/1ZS3WU30
 qQqn8LXFBze3DMNwnmzPGXJvN/edit

To verify your Club role, please <u>Click Here</u>. In case of any difficulty in accessing the above link please click on the url below https://ndl.iitkgp.ac.in/account/verify/TkVuc0FkRzd3RVJuWGFKK3h https://ndl.iitkgp.ac.in/account/verify/TkVuc0FkRzd3RVJuWGFKX3h https://ndl.iitkgp.ac.in/account/verify/TkVuc0FkRzd3RVJuwgfx3h <a href="https://ndl.iitkgp.ac.in/account/verify/TkVuc0FkRzd3RVJuwgfx3

Best Regards,
NDLI Club Team,
IIT Kharagpur.
For any NDLI Club related support, please write to us at club-support@ndl.gov.in.



NDLI Club Application of Netaji Subhas University, Jamshedpur is Approved.

NDLI CLUB <ndl.club@iitkgp.ac.in>

Wed, 1 Mar,2023

to me, ndl.support

Dear Nagendra

As per the request from your institute's NDLI Club, we are pleased to welcome you as a new ClubExecute of

I. Your NDLI Club Registration Number is: INJHNC5MFRS23YN

II. Your Institute's Unique Passkey is: 89aca240-04b2-405f-8e70-af1f21684edf
III. Club Admin Login Details: All the Club Authorities (Patron, President,
Secretary, and Executive Member(s)) can login to the NDLI Club Admin Panel
using the NDLI registered login credentials from
here: https://club.ndl.iitkgp.ac.in/admin-login. By logging in, the authorities can
view their Club Registration Number, Unique Passkey, Registered Club
Members, Club Event Details, Certificate of Registration, etc. IV. Event
Conduction Process: As a NDLI Club, you need to conduct a minimum of 10
reading/ learning/ knowledge related events like Lecture, Quiz, Debate,
Storytelling, Book Review, Film Screening, etc. You can refer the event
conduction process document available
here: https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dKLr YGJT
H7P
V. Next Steps: You are requested to perform the following activities:

- Kindly forward the Unique Passkey to all the faculty members, students, and other staff members of your institute to join NDLI Club as a member by visiting this URL: https://club.ndl.iitkgp.ac.in/sign-up
- 2. You should conduct an NDLI User Awareness Session for all the Club members within 30 days of receipt of this email. One of the Club Authorities must create this event the on the NDLI Club platform as per the event conduction process document available here: https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dKLr_YGJTH7P. You are free to use customize the presentation as per your requirement from



here: https://docs.google.com/presentation/d/1ZS3WU3OqQqn8 LXFBze3DMNwnmzPGXJvN/edit.

3. On successful conduction of NDLI user awareness session or any other event with a minimum of 100 registered participants, you will be able to Generate the Certificate of Registration from the admin section. This Certificate of Registration is valid for one year from the date of approval. Within this one year, you need to conduct a minimum of six institute-level reading/ learning/ knowledge related events and participate in 4 global events being organized by NDLI Club Admin. On satisfactory fulfillment, your NDLI Club membership will be renewed.

VI. Reference Materials: You can refer the following refer materials:

NDLI Club Overview
 Document: https://drive.google.com/file/d/1yeJblkqboBMg2strM6F
 8JZ2st8c1YAcN/view

NDLI Club FAQ: https://drive.google.com/file/d/1KV7ire FscnH--zpBUNDWvQWCl8E9Ed-/view

 NDLI and NDLI Club Overview Session Recording: https://www.youtube.com/watch?v=ecyIPtWtz-U

8. NDLI Overview
Presentation: https://docs.google.com/presentation/d/1ZS3WU3
OgQqn8LXFBze3DMNwnmzPGXJvN/edit

To verify your Club role, please Click Here. In case of any difficulty in accessing the above link please click on the url below https://doi.org/10.1007/journal.org/10.1007/journa

Best Regards,
NDLI Club Team,
IIT Kharagpur.
For any NDLI Club related support, please write to us at club-support@ndl.gov.in.















"Netaji Subhas University, Jamshedpur" for registering as an NDLI

Club under the National Digital Library of India. This certificate of institutional registration is valid for 1 year.

NDLI CLUB PARTNER



- LEARN, SHARE, GROW.

Registration No.: INJHNC5MFRS23YN

Date of Registration: 01/03/2023

Validity Extended Up to: 01/03/2026

Butashar

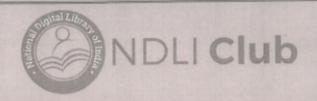
Dr. B. Sutradhar

Joint Principal Investigator National Digital Library of India Project

Librarian

Central Library IIT Kharagpur





GETTING STARTED DOCUMENTS FOR NDLI CLUB AUTHORITIES:

Resources for Club Authority:

A brief introduction about NDLI, NDLI Club, Roles & responsibilities of NDLI Club Authorities, and multiple FAQs are available in the following links:

- 1. NDLI Club Registration Process
- 2. NDLI Club overview
- 3. NDLI Club FAQs
- 4. Other resources
- 5. One Training session video was conducted in June 2021 for Club Authorities

Roles of the NDLI Club Authorities after NDLI Club Approval:

All the executive members (Patron, President, Secretary, and Executive members) should be able to log in to the NDLI club from Admin Portal and manage all activities from https://club.ndl.iitkgp.ac.in=/admin-login. The roles of the club authorities are well the following:

1. Membership Registration of the student's faculties and staff:

Club authorities should share the Sign-Up link (https://club.ndl.iitkgp.ac.in/sign-up) and the Passkey (as mentioned in the club detail, which can be found by 'Club Admins' only) with the students, faculty, and staff (except club admins) to be the 'Members' of the club. Here is a drafted note for your reference. You need to put your institute's passkey and then you may share it as a Notice or Email.

Only the club authorities of an approved club can log in through the <u>Club Admin</u> and can find the club registration number, the passkey to add club members, and the list of registered club members.

2. Event Management (Creation & Conduction Local Events):

The Club authorities need to conduct events using the NDLI Club portal. The first event should be conducted within one month of NDLI club registration, as; "Awareness Session on National Digital Library of India and NDLI Club",

The NDLI awareness session should include a brief about NDLI, the NDLI Club, the details of your institute NDLI Club and the plan for your club going forward.

(Kindly ref. this PPT, download and use if needed to conduct your NDLI awareness session).

3. NDLI Club Registration Certificate:

Once you conduct an event with 100+ participants, you should be able to download the NDLI Club Registration Certificate from the club portal itself.

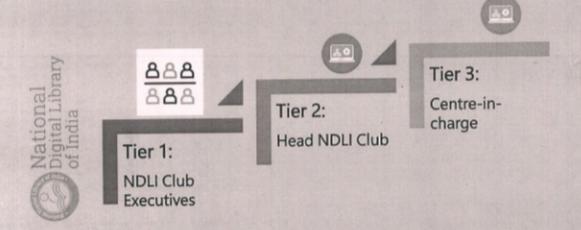
4. NDLI Club Registration Certificate Renewal:

Your club membership is valid for a year from the date of club registration. Once you fulfil the requirement of conducting 6 events every year, including one Awareness Session on NDLI & NDLI Club with the newly registered students. Upon fulfilment you need to send a mail to club-sup-port@ndl.gov.in with the names and dates of the minimum six events conducted by your club, we shall verify and if we find you are eligible we will send the renewed certificate with a year of

NDLI CLUB USER SUPPORT SYSTEM

NDLI CLUB offers you an all-around and robust support system. Our NDLI CLUB Executives are always happy to help you out with any issues related to the NDLI Club of your institution. We always try our best to handle your requests, complaints, and other needs.

Let us introduce you to the architecture of NDLI CLUB Support so that you can reach easily our higher officials if you have any unresolved issues.



Connect us from Monday to Friday anytime between 09:00 am. – 06:00 pm. (except national holidays)

Call us: 033 660 64255

ndl-suppot@iitkgp.ac.in

Email us: clubsupport@ndl.gov.in

HAPPY TO HELP YOU

Our NDLI Club executives (Tier 1 officers) will attend you and solve your issues within two working days. If they need to seek support from other departments to address the issue they will forward it to the concerned department and inform you the estimated time.

If your issue remains unsolved for long or you are not satisfied with the behaviour of the Tier 1 officer, you are suggested to escalate it further to Tier 2 officer. Please forward the issue and all related communications you had with the Tier 1 officer to the Tier 2 officer. Tier 2 officer will communicate you within 24 hrs.

However, if you do not get a solution or proper response to your issue from Tier 2 officer you

TIER 1: NDLI Club Executives

Executive 1

- Telephone: 033 66064255 Ext.101
- States/UTs: Andhra Pradesh, Bihar, West Bengal, Punjab, Haryana, Chandigarh, Jammu & Kashmir, Ladakh.

Executive 2

- Telephone: 033 66064255 Ext.102
- States/UTs: Uttar Pradesh, Rajasthan, Gujarat.

Executive 3

- Telephone: 033 66064255 Ext.103
- <u>States/UTs:</u> Jharkhand, Odisha, Telangana, Karnataka, Tamil Nadu, Puducherry, Kerala, Andaman & Nicobar Island, Lakshadweep.

Executive 4

- Telephone: 033 66064255 Ext.104
- <u>States/UTs:</u> Maharashtra, Goa, Daman and Diu, Dadar & Nagar Haveli, Delhi, Madhya Pradesh, Chhattisgarh, Himachal Pradesh.

Executive 5

- Telephone: 033 66064255 Ext.105
- <u>States/UTs:</u> Sikkim, Assam, Arunachal Pradesh, Meghalaya, Manipur, Tripura, Nagaland, Mizoram, Uttarakhand.





TIER 2: Head NDLI Club

Dr. Anirban Mukherjee

· Email: anirban@ndl.gov.in

TIER 3: Centre-in-charge

Mr. Siddhartha Mukherjee

Email: siddhartha@ndl.gov.in



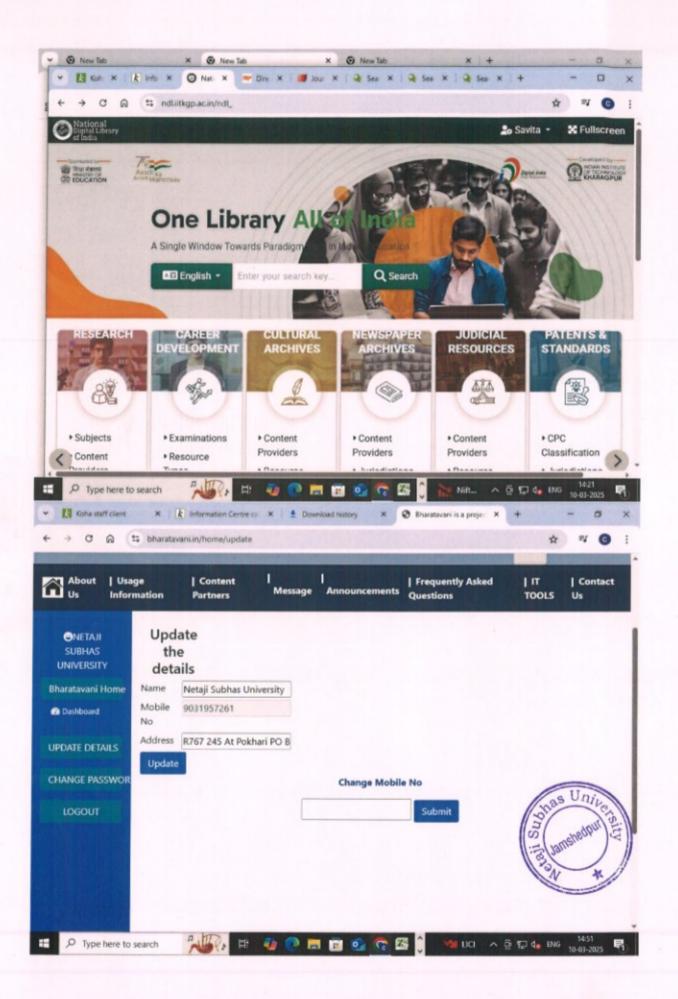
One Library All of India













DELNET

Developing Library Network New Delhi www.delnet.in



Certificate of Membership

This certifies that

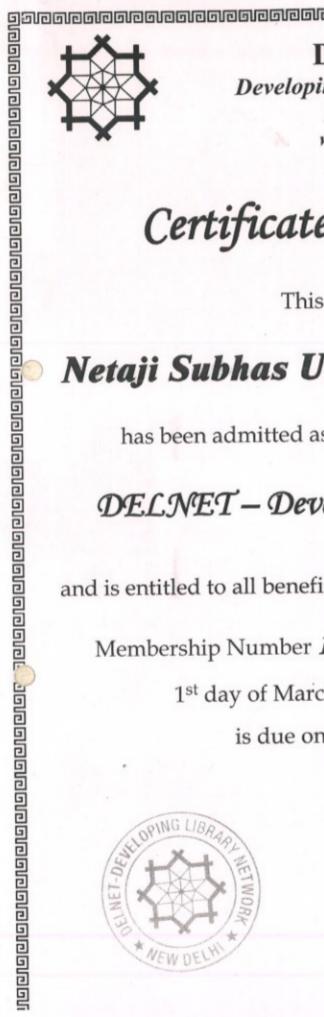
Netaji Subhas University, Jamshedpur

has been admitted as an Institutional Member of

DELNET - Developing Library Network

and is entitled to all benefits and privileges pertaining thereto.

Membership Number IM - 9686 has been granted this 1st day of March 2023 and next renewal is due on February 29, 2024





Dr. Sangeeta Kaul

No.: Receipt No./73470/2022-23



DELNET- Developing Library Network

Jawaharlal Nehru University Campus Nelson Mandela Road, Vasant Kunj New Delhi-110070

State Name: Delhi, Code: 07

Receipt

Received with thanks from : NETAJI SUBHAS UNIVERSITY

POKHARI, NEAR BILAI PAHADI, JAMSHEDPUR-831012

JHARKHAND

[DELNET MEM. NO. IM-9686]

The sum of

: Indian Rupees Nineteen Thousand Four Hundred Seventy Only

Ву

: NETAJI SUBHAS UNIVERSITY; Bank of Baroda (India)

Inter Bank Transfer

8/8230001829) 1-Mar-23

19,470.00

Remarks

: AMOUNT RECEIVED TOWARDS ADMISSION FEE & ANNUAL INSTITUTIONAL

MEMBERSHIP FEES FOR THE PERIOD 01.03.2023 TO 29.02.2024

**₹ 19,470.00/-

**Subject to Realisation

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DELNET

Developing Library Network

J.N.U. Campus, Nelson Mandela Road Vasant Kunj, New Delhi 110070, India Tel: 91-11-26742222, 26741266 91-9810329992 (Mobile)

> E-mail: sangs@delnet.ren.nic.in, sangskaul2003@yahoo.co.in Web: www.delnet.in

> > March 1, 2023

DELNET/MEM/IM-9686/jhNSUJ/2023

Sub: Membership of DELNET

Dear Mr. Kumar,

We are glad to inform you that the "Netaji Subhas University, Jamshedpur, Jharkhand" has been admitted as an Institutional Member of DELNET. The membership number is IM-9686. I am herewith enclosing the receipt no. 73470 dated 1/3/2023 for ₹19,470/- received through NEFT dated 1/3/2023 towards the Admission Fee & Annual Institutional Membership Fee for the period 1-3-2023 to 29-2-2024 along with a duly signed copy of the MOU for your office records. I would like to mention that the next annual membership renewal will be due by February 29, 2024. Please note that this membership is valid only Netaji Subhas University, Jamshedpur, Jharkhand and not to any constituent/affiliated Colleges/Centres of the University. These institutions have to subscribe separately for their DELNET Institutional Membership.

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: http://www.delnet.in

Click to "New Discovery Portal". Since the IP address provided by you is not static (broadband), the users are requested to use following login & password to access the new discovery portal of DELNET.

We are also glad to provide the following login & password for accessing DELNET remotely:

Login : jhnsuj Password : nsuj9686

Kindly note your Inter Library Loan (ILL for Books) Password is "jhnsujlib" to be used while registering a request. You are also welcome to send us the bibliographical references at sangs@delnet.ren.nic.in, sangskaul2003@yahoo.co.in for the resources needed by you. We will try our best to locate these resources. We will try our best to locate these resources. We would like to inform you that DELNET has launched WEBVIEW Youtube channel which contains a large number of video recordings of Webinars organised by DELNET including sessions on DELNET resources and services. The link is available at the Discovery Portal. We would further like to inform you that Usage Report can be generated through "USAGE

STATISTICS" link which appears at the top side of the landing page of the discovery portal. Kindly use the password as 9686***1992 to download the pdf, containing usage report of your university.

We would like to mention that DELNET provides access to more than 3.5 crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore and tifty lakh full-text e-books, e-journals & e-articles through Knowledge Gainer Portal. We are pleased to inform you that DELNET has also recently launched ViSiOn Portal which contains Video Recordings of Lectures on varied subjects. We request you to kindly contribute the video lectures of the Faculty Members of your Institution. Kindly contact us for further assistance. DELNET also provides Delplus software free of charge for library automation purposes. DELNET Guest House facility at New Delhi can also be availed by member-libraries on payment basis.

We would also like to mention that DELNET offers DrillBit software for plagiarism detection for an annual subscription of Rs 48,000 (inclusive of GST) for 300 documents checking.

We hope that the students and faculty of your university will get benefited by using the DELNET databases and services. We would also like to inform you that DELNET shall be glad to organise an one hour webinar on DELNET Networked Resources and Services at a mutually convenient date and time for "Netaji Subhas University, Jamshedpur, Jharkhand". It will help in the effective utilisation of DELNET resources and services.

Do kindly let us know if you require any further assistance.

Thanking you,

Yours faithfully,

Sangeeta Kau

Mr. Nagendra Kumar Registrar Netaji Subhas University Pokhari, Near Bhilai Pahadi Jamshedpur-831012 Jharkhand

Co. Ms. Savita Hriday, Librarian Netaji Subhas University, Jamshedpur, Jharkhand (Receipt, MOU & Certificate are enclosed)







DELNET

Developing Library Network

J.N.U. Campus, Nelson Mandela Road Vasant Kunj, New Delhi 110070, India Tel: 91-11-26742222, 26741266 91-9810329992 (Mobile)

E-mail: sangs@delnet.ren.nic.in, sangskaul2003@yahoo.co.in

Web: www.delnet.in

DELNET/MEM/IM-9686/jhNSUJ/Best Practices/2023

March 1, 2023

Sub : DELNET Best Practices for Data Sharing and Accessibility among Member-Libraries

— Request to Contribute Library Records for DELNET Discovery Portal

Dear Ms. Hriday,

I take pleasure in informing you that DELNET has recently launched an initiative "DELNET Best Practices for Data Sharing and Accessibility" among the member-libraries. It will significantly contribute in enhancing information sharing and accessibility of library resources among the users of the member-institutions and would further promote the contributions of libraries for making a Digital India. Data Sharing is one of the most important ways to promote equitable access to information by the students, faculty, researchers and scholarly community. It also leads to an extensive and optimum use of library resources for the benefit of users for their academic, research and reference purposes.

We are very much thankful and appreciative of Netaji Subhas University, Jamshedpur, Jharkhand being one of our esteemed member institution. We would like to request you to kindly contribute the bibliographic records of books, journals, articles, etc. created in your library conforming to the conditions and guidelines of DELNET MOU. Please send us the exported records in excel or MARC format.

I would like to reiterate the fact that by sharing your library records with DELNET, your institutional library will derive the following benefits:-

- Your Library resources will become accessible to users and researchers worldwide among the memberlibraries of DELNET. Your institutional library will get more visibility and recognition and it will empower your library.
- Your own users can access your library records through the Web apart from accessing more than 3.5 crore records of other member-libraries. This is beneficial as it enables the users to browse through their own library resources present in DELNET Discovery Portal as the data of each library is assigned a specific location code.
- A backup copy of contributed records of your library becomes available with DELNET. In case of any crisis
 like software failure, at your end the backup copy of records can always be taken by your Institution from
 DELNET.
- 4. DELNET will be glad to provide "Certificate of Appreciation" for promoting "DELNET Best Practices Data Sharing and Accessibility" to Member-Libraries for their contributions from time to time. Also Annual Awards will be given to the Best Data Contributing Member-Libraries for their active participation in knowledge sharing activities.
- 5. The accreditation bodies like NAAC also recommends the Institutions to adopt Best Practices in their Institutions. By participating in this initiative, the libraries will help their Institutions in achieving the desired outcomes in teaching, learning, research activities, etc. by providing access to vast information resources. It will immensely contribute in fulfilling the needs and requirements of the Users' Community.
- 6. We would like to mention that DELNET provides DELPLUS Software for library automation free of charge with membership. The software has modules including Cataloguing, Circulation, OPAC, Acquisition, Report Generation, etc. The barcoding can also be done in the software. The software is installed remotely by DELNET. Please let us know if you desire to use the software.

Please send us your library records (in excel or MARC format) to sangskaul2003@yahoo.co.in. Please mark a Ce to sksinha@delnet.in and khushal@delnet.in. For any technical assistance for data sharing, please contact Mr. Sanjeev Kumar Sinha, Associate Technical Services, Mob: 9810533743 and Mr. Khushal Giri Goswami, Network Assistant, Mob: 9717734478.

I shall be most grateful to you for your kind cooperation. With kind regards,

Tous sincerely,

Sangeeta Kaul

Ms. Savita Hriday Librarian Netaji Subhas University Pokhari, Near Bhilai Pahadi Jamshedpur-831012, Jharkhand

Ce: Mr. Nagendra Kumar, Registrar, Netaji Subhas University, Jamshedpur, Jharkhand



Tax Invoice



DELNET- Developing Library Network Jawaharlal Nehru University Campus Nelson Mandela Road, Vasant Kunj

New Delhi-110070

GSTIN/UIN: 07AAAAD2288G1ZV State Name: Delhi, Code: 07

Buyer (Bill to)

NETAJI SUBHAS UNIVERSITY

POKHARI, NEAR BILAI PAHADI, JAMSHEDPUR -831012, JHARKHAND, [DELNET MEM. NO. IM

-9686]

State Name

: Jharkhand, Code: 20

Place of Supply : Jharkhand

Invoice No. DEL/2022-23/3918	Dated 1-Mar-23
	Mode/Terms of Payment
DELNET MEM. No. IM-9686 dt. 1-Mar-23	Other References
Buyer's Order No.	Dated

Terms of Delivery

				-		
Particulars 0.		HSN/SAC	GST Rate	Rate	per	Amount
Admission Fees		998431	18 %			5,000.00
, and a second second						5,000.00
IM FEE 2023-2024		998431	18 %			11,500.00
						16,500.00
	IGST PAYABLE			18	%	2,970.00
	Total				-	₹ 19,470.00

Amount Chargeable (in words)

ndian Rupees Nineteen Thousand Four Hundred Seventy Only

HSN/SAC		Taxable	Integr	ated Tax	Total	
HOWAN		Value	Rate	Amount	Tax Amount	
200424	-	16,500.00	18%	2,970.00	2,970.00	
998431 T	otal	16,500.00		2,970.00	2,970.00	

Tax Amount (in words): Indian Rupees Two Thousand Nine Hundred Seventy Only

DELNET's Bank Details

A/c Holder's Name : DELNET

Bank Name : Cental Bank of India

A/c No. : 1065410992 (Saving Bank)

Branch & IFS Code: Khan Market Branch & CBIN0280310

for DELNET- Developing Library Network

Authorised Signator

DELNET-Developing Library Network

DELNET MOU (IM 11:2022)

This Agreement is made on the between DELNET-Developing Library Ne New Delhi-110070 (hereinafter referred to as	twork, JNU Campus, Nelson Mandela Road, Vasant Kunj, SDELNET) and Network, Subhas University
(with	full address)

(Hereinafter referred to as the 'Institutional Member')

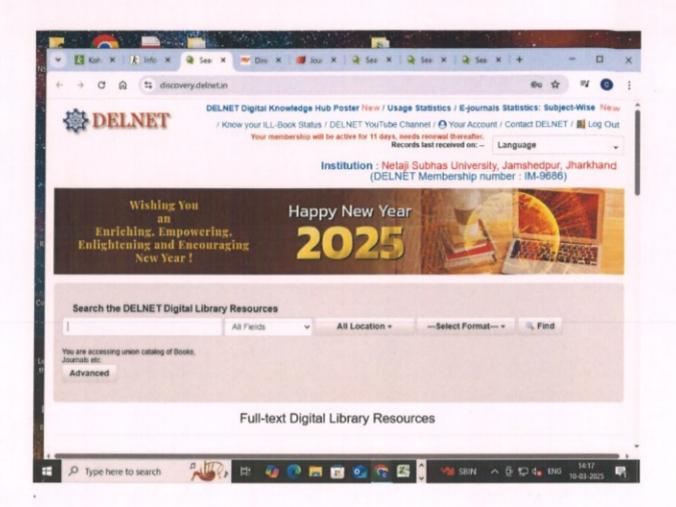
Whereas DELNET has agreed to grant non-exclusive license to the Institutional Member to use DELNET's Archives and Services, Union Catalogues and other databases online, provide technical guidance in database creation and networking and deliver to the Institutional Member from time to time any computer programmes and to grant a non-exclusive license to use such programmes and their associated documents on the terms and conditions hereinafter contained:

Whereas the Institutional Member has its library located at POKHARI, NEAR BHILAT PAHAPI, JAMSHEDPUR, JHARKHAND and has agreed to become a member of DELNET to use DELNET archives and services at this location only and promote and share its library resources with other institutional members of DELNET:

Now it is hereby agreed as follows:

The Institutional Member shall:

- Use the DELNET databases for furthering its own academic, research, reference, training works and providing information to its users and Institutional Members of DELNET.
- Use the software arranged by or through DELNET, if desired by the Institutional Member, on the machine owned by the Institutional Member at the above location.
- Create records using international standards as adopted by DELNET from time to time (DELNET is recommending the creation of records using MARC, AACR II, the Library of Congress Subject Headings List and specialised thesauri, but libraries that have used other standards can still join DELNET and upgrade their records in due course of time).
- 4. Contribute the records of all items created by the Institutional Member to the Central Union Catalogues, Union Lists, etc. maintained by DELNET. The copyright of records created by the Institutional Member in its own machine will rest in the Institutional Member, but the copyright of the Central Union Catalogues shall rest in DELNET. The first update will be sent within 7 days of Membership confirmation followed by Quarterly updates to DELNET.
- Pay an initial registration fee of Rs.5,000 + 18% GST to DELNET towards its Corpus Fund.
- 6. Pay Annual Membership Fee to DELNET for the use of its online resources and services at rates set by DELNET annually in advance on or before 1st April or the date of expiry of membership. (If membership dues for the applicable membership year are not received on or before the date of expiry of the current membership, a grace period of one month will be given, after which services will be temporarily suspended. The services will be started immediately after the receipt of annual payment within the following year. If the annual membership fee is not paid within one year of the date of expiry, the membership will stand cancelled. If the institution wants to use DELNET services again, the institutions will have to apply afresh and pay admission fee and annual membership fee payable by an Institutional Member at present is Rs.11,500 + 18% GST).
- 7. Pay all fees charges within thirty days from the date of DELNET invoice. The Institutional







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SEARCH

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SEARCH

Journals @

All fields		
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SHARE OR EMBED

21,428 indexed journals

REFINE SEARCH RESULTS

Sort by

Added to DOAJ (newest first)

Results per page

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< Prev

Page 1 of 429

Next >

Annali della Scuola Normale Superiore di Pisa: Classe di Lettere e Filosofia 🤗

Published by Edizioni della Normale in Italy Accepts manuscripts in French, Italian, English, German, Spanish

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TOP SUBJECTS





SEARCH

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Journal subjects

Medicine

Last updated on 5 Mar 2025

Website 2

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World Journal of Nuclear Medicine

Published by Thieme Medical and Scientific Publishers Pvt. Ltd. in India Accepts manuscripts in English

Journal subjects

Medicine: Medicine (General): Medical physics. Medical radiology. Nuclear medicine

Last updated on 5 Mar 2025

Website 2

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Journal of Interdisciplinary Sciences @

JIS

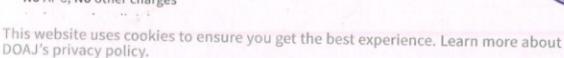
Published by ORDT: Organization for Research Development and Training in Nepal Accepts manuscripts in English

Journal subjects

Science

Last updated on 5 Mar 2025

Website 2 No APC; No other charges



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SEARCH

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ingian Journal of Medical and Paediatric Uncology

Published by Thieme Medical and Scientific Publishers Pvt. Ltd. in India Accepts manuscripts in English

Journal subjects

Medicine: Internal medicine: Neoplasms. Tumors. Oncology. Including cancer and carcinogens

Last updated on 5 Mar 2025

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Biuletyn Historii Sztuki

Bulletin of Art History

Published by Institute of Art of the Polish Academy of Sciences in Poland Accepts manuscripts in Polish, English

Journal subjects

Fine Arts: Visual arts, Fine Arts: Architecture, Fine Arts: Arts in general: History of the arts

Last updated on 4 Mar 2025

Website 2

No APC; No other charges

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Materials Today Quantum &

Published by Elsevier in United States Accepts manuscripts in English

Journal subjects

Science: Physics

Last updated on 4 Mar 2025

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SEARCH

MENU

Website ☑ No APC; No other charges Author retains all rights CC BY-NC-SA

Yixue yu zhexue &

Medicine and Philosophy

Published by Editorial Office of Medicine and Philosophy in China Accepts manuscripts in Chinese

Journal subjects

Medicine: Medicine (General): Medical philosophy. Medical ethics

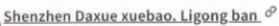
Last updated on 5 Mar 2025

Website 2

APCs: 4200 (CNY); No other charges

Author doesn't retain all rights

CC BY



Journal of Shenzhen University (Science and Engineering)

Published by Science Press (China Science Publishing & Media Ltd.) in China Accepts manuscripts in Chinese, English

Journal subjects

Technology

Last updated on 5 Mar 2025

Website 2

APCs: 2400 (CNY); Has other charges

Author doesn't retain all rights

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Ministry of Education, Government of India

Knowledge through Indian Languages Central Institute of Indian Languages(CIII) Mycuri

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A Project by Ministry of Education, Government of India, Implemented by Central Institute of Indian Languages (CIIL), Mysuru भारतीय भाषा संस्थान (सीआईआईपल), मैसूर द्वारा नार्यान्टित, शिक्षा मंत्रालय, भारत सरकार की एक परियोजना

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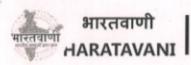
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