



Criteria – 5.1.4

Institutional Awareness And Undertaking on Policies with Zero Tolerance

Netaji Subhas University has structured initiatives to enforce effective measures against cases of ragging, sexual harassment and other grievances.

The following documents contains a detailed account of committee structures members meeting proceeding notices details of the initiatives including public display , sensitization programs with photographs on awareness building stakeholders.





Criteria 5.1.4

Institutional Awareness And Undertakings On Policies With Zero Tolerance

Netaji subhas University has structured initiatives to enforce effective measures against cases of ragging , sexual harassment and other grievances.

The following documents contains a detailed account of committee structures members meeting proceeding, notices details of the initiatives including public display, sensitization programs with photographs on awareness building the stakeholders.

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NETAJI SUBHAS UNIVERSITY
JAMSHEDPUR, JHARKHAND

Premier and one of the best University in Jharkhand




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Non-Statutory Committee

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22	Internal Complaint Committee	
23	Equal Opportunity Cell	

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Screenshot of NSU website regarding awareness of Anti - Ragging



NETAJI SUBHAS UNIVERSITY

FACULTY OF MANAGEMENT

JAMSHEDPUR -831012

March 31,2018

Admission in BBA course ; 2018 -2019

Applications are invited on-line for admission to 3 years BBA & MBA courses session (2018 -2019)in Human Resource, Marketing , Finance .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 1/4/18 to 20/4/18.

Details will be available in the University web page on and from 1/4/18. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

Registrar

Registrar
Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY
FACULTY OF MANAGEMENT
JAMSHEDPUR -831012

April,8 2019

Admission in BBA course ; 2019 -2020

Applications are invited on-line for admission to 3 years BBA & MBA courses session (2019 -2020)in Human Resource, Marketing , Finance .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 9/4/19 to 28/4/19.

Details will be available in the University web page on and from 9/4/19. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.



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Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF MANAGEMENT

JAMSHEDPUR -831012

March 6th, 2020

Admission in BBA course ; 2020 -2021

Applications are invited on-line for admission to 3 years BBA & MBA courses session (2020 -2021) in Human Resource, Marketing , Finance .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 07/03/20 to 28/4/20.

Details will be available in the University web page on and from 7/3/20. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF MANAGEMENT

JAMSHEDPUR -831012

March 11th, 2021

Admission in BBA course ; 2021 -2022

Applications are invited on-line for admission to 3 years BBA & MBA courses session (2021 -2022)in Human Resource, Marketing , Finance .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 11/03/21 to 28/3/21.

Details will be available in the University web page on and from 11/3/21. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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NETAJI SUBHASH UNIVERSITY

FACULTY OF MANAGEMENT

JAMSHEDPUR -831012

Apri 9th, 2022

Admission in BBA course ; 2022 -2023

Applications are invited on-line for admission to 3 years BBA & MBA courses session (2022 -2023)in Human Resource, Marketing , Finance .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 9/4/22 to 28/4/22.

Details will be available in the University web page on and from 9/4/22. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF SCIENCE

JAMSHEDPUR -831012

April,8 2019

Admission in B.Sc. (Honours) courses ; 2018 -2019

Applications are invited on-line for admission to 3 years B.Sc. (Honours) courses session (2018 -2019)in Physics, Chemistry , Mathematics .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 9/4/19 to 28/4/19.

Details will be available in the University web page on and from 9/4/19. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF SCIENCE

JAMSHEDPUR -831012

April, 19 2019

Admission in B.Sc. (Honours) courses ; 2019 -2020

Applications are invited on-line for admission to 3 years B.Sc. (Honours) courses session (2019 -2020) in Physics, Chemistry , Mathematics . Applications are to be made on line through the university website www.nsuniv.ac.in on and from 20/4/19 to 30/4/19.

Details will be available in the University web page on and from 20/4/19. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.


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Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF SCIENCE

JAMSHEDPUR -831012

March 6 2020

Admission in B.Sc. (Honours) courses ; 2020 -2021

Applications are invited on-line for admission to 3 years B.Sc. (Honours) courses session (2020 -2021)in Physics, Chemistry , Mathematics .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 7/3/20 to 28/3/20.

Details will be available in the University web page on and from 7/3/20. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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Netaji Subhas University
Jamshepur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF SCIENCE

JAMSHEDPUR -831012

April,15, 2021

Admission in B.Sc. (Honours) courses ; 2021 -2022

Applications are invited on-line for admission to 3 years B.Sc. & M.Sc (Honours) courses session (2021 -2022)in Physics, Chemistry , Mathematics, Zoology , Botany , Microbiology .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 16/4/21 to 28/4/21.

Details will be available in the University web page on and from 16/4/21. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF SCIENCE

JAMSHEDPUR -831012

April,19, 2022

Admission in B.Sc. (Honours) courses ; 2022 -2023

Applications are invited on-line for admission to 3 years B.Sc. & M.Sc (Honours) courses session (2022 -2023)in Physics, Chemistry , Mathematics, Zoology , Botany , Microbiology .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 10/4/22 to 20/4/22.

Details will be available in the University web page on and from 20/4/22. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHASH UNIVERSITY

FACULTY OF SCIENCE

JAMSHEDPUR -831012

March 16 ,2023

Admission in B.Sc. (Honours) courses ; 2023 -2024

Applications are invited on-line for admission to 3 years B.Sc. & M.Sc (Honours) courses session (2023 -2024)in Physics, Chemistry , Mathematics, Zoology , Botany , Microbiology .Applications are to be made on line through the university website www.nsuniv.ac.in on and from 17/3/23 to 28/3/23.

Details will be available in the University web page on and from 17/4/23. It is to be noted that Ragging is prohibited as per the decision of the supreme Court of India in Writ Petition No. © 656/1998.

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Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. :

NSU/366/2021

Date :

31/08/2021

9. In girls hostel Male visitors are not allowed to visit students in their living rooms.

10. Wardens and officers from institute can visit any room at any time for checking. If any objectionable material found with students strict action will be taken against them.

11. Students having any Chronic/Communicable disease are not allowed to stay in hostel. Students feeling sick or feel symptoms of sickness should report to hostel warden.

12. Ragging is Strictly Prohibited. If anyone is found guilty of directly/indirectly involved in ragging he/she will be punished/rusticated/ expelled/suspended from the institute.

13. All the students are expected to be in hostel before 7.00 pm if They have gone outside.

14. The residents should not carry any weapons, poisonous things or drugs and they should not violate any law. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered.

15. Students should not write on walls, doors and windows. If found he/she has to face consequences. All residents must keep hostel neat and clean.



NSU (CAMPUS): Pokhari, Bhilai Pahari, PS: MGM, Dist: East Singhbhum, Jamshedpur - 831012

NSU (CITY OFFICE): 4th Floor, Shatabdi Tower, Sakchi, Jamshedpur - 831001

Visit: www.nsuniv.ac.in | Mail us on: info@nsuniv.ac.in

Toll Free No: 1800 8899 02;
Landline No: 0657 2233 02

1st

PRIVATE UNIVERSITY
OF JAMSHEDPUR



Admission Form 5996

Admission No. 5411

Name KHUSHI KUMARI

Course BCA

Session 2023-2026



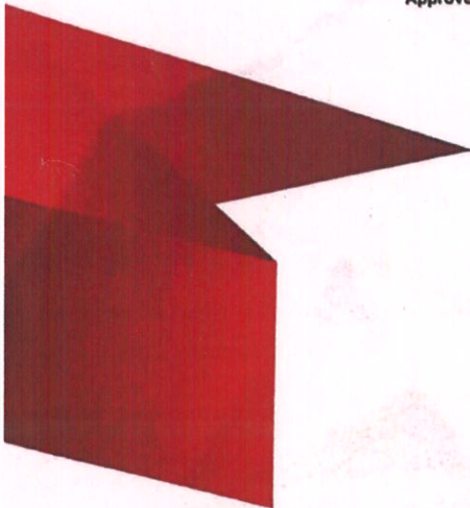
NETAJI SUBHAS
UNIVERSITY

JAMSHEDPUR, JHARKHAND

Estd. Under Jharkhand State Private University Act 2018

Approved by may AICTE/PC/BC/NCTE & JNRC

Recognized by UGC





NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

Estd. Under Jharkhand State Private University Act, 2018
(A Unit of Subhas Chandra Bose Mahavidyalaya Samiti)

UNDERTAKING BY THE STUDENT

I, KHUSHI KUMARI, son/daughter of SANGITA JHA
and, a student of BCA (23-26), bearing roll number _____
hereby declare and undertake the following:

1. I am fully aware of the consequences of ragging, as per the guidelines of the University, UGC regulations, and prevailing laws in the country. I understand that ragging is banned in the university and that it is a punishable offense under law.
2. I pledge not to indulge in any form of ragging, whether physical, mental, or psychological, against any of my fellow students. I will not engage in or support any activity that could be construed as ragging.
3. I understand that ragging may result in disciplinary actions, including suspension, expulsion, or legal action, depending on the severity of the offense.
4. I shall immediately report any incident of ragging, either as a victim or as a witness, to the authorities of the university and cooperate with the investigation process.
5. I am fully aware that my admission to this institution is contingent on my adherence to this anti-ragging policy and that any violation may result in cancellation of my admission.

Date: 15/03/2023

Signature of Student: Khushi

Name of Student: KHUSHI KUMARI



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

Extd. Under Jharkhand State Private University Act, 2018
(A Unit of Khushi Dar, Mahatma Jyoti Sarbani)

UNDERTAKING BY THE PARENT/GUARDIAN

I, SANGITA JHA, father/mother/guardian of KHUSHI KUMAR,
bearing roll number _____, hereby undertake as follows:

1. I am aware of the University's Anti-Ragging Policy and fully understand the implications of ragging.
2. I undertake to ensure that my child/ward adheres to the university's regulations, including the anti-ragging rules. I will actively monitor and guide my child/ward during their stay in the university to ensure they are not involved in any ragging activities.
3. I understand that if my child/ward is found guilty of any ragging-related offenses, I will be fully responsible for the consequences, including legal action.
4. I further understand that my child/ward will be expelled from the university or subjected to any other disciplinary actions in case of any violation of the anti-ragging rules.
5. I will encourage my child/ward to report any incidents of ragging, either as a victim or a witness, to the appropriate authorities in the university.

Date: 15/03/2023

Signature of Parent/Guardian: _____

Name of Parent/Guardian: SANGITA JHA

Contact Number: 9771214436



Ragging Prevention Programme & Mail from UGC



NATIONAL RAGGING PREVENTION PROGRAMME (HEIs COMPLIANCES)

UNIVERSITY GRANTS COMMISSION (UGC)

This Compliance form is only for authorised staff of a University/College/Standalone Institution
Higher Education Institutions (HEIs) i.e. Universities/Colleges/Standalone Institution

(Fields marked with * are Mandatory)

Compliance

State*

JHARKHAND

Name of the Higher Education Institute*:

NETAJI SUBHAS UNIVERSITY (U-1046)

Council *

UGC -- University Grants Commissi

University Code	U-1046
University Name	NETAJI SUBHAS JNIVERSITY

Head of the HEI Contact Details

Full Name *

Dr. Gangadhar Panda

Email Id *

vicechancellor@nsuniv.ac.in

Mobile No*

9508970126

Designation *

Vice Chancellor

Officials | Police Authorities*

Select *	Name *	Designation *	Mobile *	Email *
HEI Anti-Ragging Comm	Dr. Gangadhar Pai	Vice Chancellor	9508970126	vicechancellor@nsu
HEI Anti-Ragging Comm	Prof.(Dr.) Acharya	Pro Vice Chancellor	9340613447	provc@nsuniv.ac.i
HEI Anti-Ragging Comm	Mr. Nagendra Kun	Registrar	9304802182	nagendra@nsuniv
HEI Anti-Ragging Comm	Mr. Nazim Khan	Dean Administrator	8987710220	nazimkhan@nsun
HEI Anti-Ragging Comm	Mr. Ranjan Kumar	Dean IT cum Directo	9309095607	ranjan@nsuniv.ac
HEI Anti-Ragging Comm	Md. Mojib Ashraf	Controller of Examin	8210661512	mojib@nsuniv.ac.i
HEI Anti-Ragging Comm	Mr. Dilip Shome	Dean Academics (Ad	9334666453	d.shome@nsuniv.
HEI Anti-Ragging Comm	Dr. Puja Prasad	HoD Management	9097444944	puja@nsuniv.ac.in
HEI Anti-Ragging Comm	Dr. Pramod Kumal	Dean Research cum	9039694552	pramod@nsuniv.a
HEI Anti-Ragging Comm	Mr. Raju Kumar Bt	Assistant Professor (9334833167	r.bhagat@nsuniv.i

HEI Anti-Ragging Comm	Mrs. Savita Hriday	Librarian	9031957261	savita@nsuniv.ac.i
HEI Anti-Ragging Comm	Mr. Rochak Kumar	Assistant Professor (8271823630	rochakkumar@nsi
HEI Anti-Ragging Comm	Mr. M K Jha	Social Activist / Educ	9386467618	mrjtunjai1961@gr
HEI Anti-Ragging Comm	Ms. Sakshi Singh	Student	9234530875	sinnaryan270@gr
HEI Anti-Ragging Comm	Mr. Aryan Kumar	Student	9142896838	aryankumsaaf@gr
HEI Wardens	Dr. Vijay Kant Pan	DSW & HoD Agricultu	9430648869	vkpandey@nsuniv
Police Authorities	Shri R. K. Upadhya	Police Officer, MGM	8589505202	ramkumar07bfi@i

Add Row

HEIs ANNUAL COMPLIANCE BASED ON UGC REGULATIONS TO CURB THE MENACE OF
RAGGING



1	Has the Institute, for the purpose of admission, declared in audio/visual, print, electronic, or any other media that ragging is totally prohibited in the institution, and if anyone is found guilty, the offender is liable to be punished? *	6.1a	<input type="text" value="YES"/>
2	Are UGC regulations against ragging prominently printed in your brochure of admission/instruction booklet or the prospectus in print or electronic form? *	6.1b	<input type="text" value="YES"/>
3	Are the telephone numbers of the anti-ragging helpline and important functionaries of the Institute responsible for curbing ragging printed in your brochure of admission/instruction booklet or the prospectus in print or electronic form or website? *	6.1b	<input type="text" value="YES"/>
4	Does your Institute verify that all the students fill the online undertaking on www.antiragging.in , wherein it is clearly mentioned that he/she understands the provisions of the regulations and the prescribed punishments? *	6.1d & UGC Amendments	<input type="text" value="NO"/>
5	Does your Institute verify that all the parent/guardian fill the online undertaking on www.antiragging.in , wherein it is clearly mentioned that he/she understands the provisions of the regulations and the prescribed punishments? *	6.1e & UGC Amendments	<input type="text" value="NO"/>
6	Does your Institute take note of the character/discipline of the applicant as mentioned in the Migration Certificate, School Leaving	6.1f	<input type="text" value="YES"/>

	Certificate, Character Certificate issued by the school or institution last attended by the applicant? *		
7	In case the applicant desires to stay in the hostel or a private hostel, does the institution take an additional affidavit signed by the applicant and counter-signed by the parent/guardian? *	6.1g	<input type="text" value="YES"/>
8	Before the commencement of the academic session, did the Head of the Institute convene a meeting of the faculty members, hostel wardens, and representatives of students, parents/guardians, district administration, and the police to discuss measures to be taken to prevent ragging and steps to be taken to identify the guilty and punish them? *	6.1h	<input type="text" value="YES"/>
9	Has your Institute tightened security on the premises, increased policing by the Anti-Ragging Squad, and identified, illuminated, and kept a close watch on locations especially vulnerable places for ragging incidents? *	6.1k & 6.1l	<input type="text" value="YES"/>
10	Has your Institute displayed posters, posted on notice boards, distributed leaflets, and launched a publicity campaign against ragging before the start of the academic year? *	6.1m	<input type="text" value="YES"/>
11	Has your Institute engaged or hired a professional counsellor for counselling both the freshers and the seniors? *	6.1o	<input type="text" value="YES"/>

12	Has your Institute shared details of private commercial hostels or lodges being used by the students with the local police to ensure vigilance in such locations to prevent ragging incidents? *	6.1p	<input type="text" value="NO"/>
13	Does your Institute provide a printed leaflet to new students giving out the addresses and telephone numbers of the anti-ragging helpline, head of institutes, wardens, anti-ragging committee, anti-ragging squad, district officials, and police authorities? *	6.2a	<input type="text" value="YES"/>
14	Does this leaflet explain to the freshers the arrangements made for their orientation and inform them about their rights against ragging by seniors, the method of reporting any attempt of ragging, and does it contain a calendar of events and activities planned for the familiarization of freshers? *	6.2a, 6.2b, 6.2c & 6.2d	<input type="text" value="YES"/>
15	Has your Institute initiated steps to conduct a joint counselling of freshers and seniors within the first two weeks of the beginning of the session? *	6.2e	<input type="text" value="YES"/>
16	Has a joint orientation programme conducted at the beginning of the session for both fresher and seniors, and was it chaired by the Head of the Institute and the Anti-Ragging committee members? *	6.2e	<input type="text" value="YES"/>
17	Were any large-scale activities, such as sports and cultural events, planned for both freshers and seniors in the presence of faculty	6.2e	<input type="text" value="YES"/>

	members? *		
18	Were all hostel students addressed by the warden at the beginning of the session? *	6.2e	<input type="text" value="YES"/>
19	Does your Institute follow the concept of junior faculty members becoming resident tutors for a short duration at the beginning of the session to support the warden? *	6.2e	<input type="text" value="YES"/>
20	Has your Institute set up an appropriate committee to include the course in charge, student advisor, warden, and senior students to monitor and regulate healthy interaction between freshers, junior students, and senior students? *	6.2f	<input type="text" value="YES"/>
21	Does your institute divide each batch of freshers into small groups and nominate a faculty member for daily interaction individually with each member to ascertain the problems or difficulties and extend necessary help to the fresher in overcoming the same? *	6.2h	<input type="text" value="YES"/>
22	Does the nominated faculty of your Institution coordinate with the wardens, and to conduct surprise visits to the hostel rooms of the freshers. Also, does such nominated faculty members maintain a diary of his/her interaction with the freshers under his/ her incharge? *	6.2i	<input type="text" value="YES"/>

23	Are the freshers lodged in a separate hostel block, and is the access of the seniors to this block being monitored by wardens, security guards and the staff of the institution? *	6.2j	<input type="text" value="YES"/>
24	Does your Institute ensure round-the-clock vigil at the hostel to prevent ragging after the classes are over? *	6.2k	<input type="text" value="YES"/>
25	Does your Institute ensure that each student informs his/her place of residence while pursuing the course, and is a faculty member assigned at appropriate sectors of the campus to ensure no ragging happens outside or en route to campus? *	6.2o & 6.2p	<input type="text" value="YES"/>
26	Does the Head of the Institute, at the end of each academic year, send a letter to the parent/guardian of the student completing the first year, informing them of the JGC Regulations and laws prohibiting ragging and the punishments thereof? *	6.2q	<input type="text" value="YES"/>
27	Has your institute constituted an Anti-Ragging Committee and an Anti-Ragging Squad as per regulations? *	6.3a	<input type="text" value="YES"/>
28	Does the Anti-Ragging Squad make surprise raids on hostels and places vulnerable to ragging? *	6.3c, 6.3d & 6.3e	<input type="text" value="YES"/>
29	Does your Institute constitute a Mentoring Cell at the end of the academic year consisting of student volunteering to be mentors for	6.3f	<input type="text" value="YES"/>

	freshers with one mentor for six freshers and one mentor of a higher level for six mentors of a lower level? *		
30	Does your University have a Monitoring Cell to monitor and review reports of the Anti-Ragging Committee, Anti-Ragging Squad, and Mentoring Cells of affiliated colleges and institutes? *	6.3g	<input type="text" value="YES"/>
31	Does your hostel have a full-time warden? *	6.4a	<input type="text" value="YES"/>
32	Is the Warden accessible at all hours and has he/ she been provided with a mobile phone by the institute? *	6.4b	<input type="text" value="YES"/>
33	Has your Institute undertaken measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions, and such others? *	6.4e	<input type="text" value="YES"/>
34	Other than the classroom, seminar halls, and the library, has your Institute imposed any restrictions on the use of mobile phones by the students? *	6.4f	<input type="text" value="YES"/>
35	Has your Institute sensitised all employees, including contractual employees, security guards, and canteen staff, toward the ills of ragging and prompt reporting of ragging? *	6.4g	<input type="text" value="YES"/>

36	Does your Institute have an appreciation policy for the employees who report incidents of ragging? *	6.4i	<input type="text" value="YES"/>
37	Does the Institute conduct training programmes for teachers on anti-ragging, appreciation of the relevance of Human Rights, sensitisation against corporal punishments, and checking of bullying among students? *	6.4k	<input type="text" value="YES"/>
38	Do you conduct any discreet random surveys amongst the freshers every fortnight during the first three months of the academic session to verify incidents of ragging? *	6.4l	<input type="text" value="YES"/>
39	Does the head of the Institute, during the first three months of the academic session, submit a weekly report on compliance with Anti-Ragging Measures and a monthly report thereafter to the Vice-Chancellor of the University? *	6.4o	<input type="text" value="YES"/>
40	What steps has your Institute taken to disseminate telephone numbers of the anti-ragging helpline, all important functionaries of the institute, anti-ragging committee, anti-ragging squad, wardens, etc.? *		<input type="text" value="YES"/>
41	Did you celebrate Anti-Ragging Day and Anti-Ragging Week in your institute? *		<input type="text" value="YES"/>

Useful Links

- > University Grants Commission (UGC)
- > Monitoring Agency, Centre for Youth (C4Y)
- > Ministry of Education (MoE)

Useful Links Of This Website

- > Verify Your Affidavit
- > Council Login
- > College Login
- > Admin Login
- > NPMC
- > Sitemap
 - > Home
 - > Fill Affidavits
 - > Fill Compliance
 - > Register Complaint
 - > Give Your Feedback
 - > Download Undertaking
 - > Frequently Asked Questions
 - > Information Packs
 - > Videos on Ragging

Contacts

University Grants Commission (UGC)

Anti Ragging Cell

6, Benito Juarez Marg

South Campus, South Moti Bagh

New Delhi - 110021

National Anti-Ragging Helpline

Phone No :- 1800-180-5522

Email :- helpline@antiragging.in

Monitoring Agency

Centre for Youth (C4Y)

New Delhi - 110068

Phone No :- 91-11416 19005

Email :- antiragging@c4yindia.org

5/26/24, 12:25 PM

NETAJI SUBHAS UNIVERSITY Mail - Fwd: UGC Anti-Ragging Regulations 2009 - Compliances and your institution login details



Dr Acharya Rishi Ranjan <provc@nsuniv.ac.in>

Fwd: UGC Anti-Ragging Regulations 2009 - Compliances and your institution login details

1 message

REGISTRAR NSU <nagendra@nsuniv.ac.in>
To: Dr Acharya Rishi Ranjan <provc@nsuniv.ac.in>

Fri, May 24, 2024 at 4:17 PM

----- Forwarded message -----

From: **Helpline** <helpline@antiragging.in>
Date: Fri, 24 May, 2024, 10:16 am
Subject: UGC Anti-Ragging Regulations 2009 - Compliances and your institution login details
To: vicechancellor@nsuniv.ac.in <vicechancellor@nsuniv.ac.in>
Cc: nagendra@nsuniv.ac.in <nagendra@nsuniv.ac.in>, registrar@nsuniv.ac.in <registrar@nsuniv.ac.in>

Respected Hon'ble Vice Chancellor,

Please find enclosed herewith an advisory issued by the Secretary, UGC regarding compliance with the Anti-Ragging Regulations - 2009. You are requested to take appropriate and immediate action.

Also, sharing below your institution's Login ID & Password for filling the compliance form:

Login ID: **U-1046**

Password: **NSU@66**

Compliance Login link: https://www.antiragging.in/compliance_desclaimer.html

For further enquiry, mail us at helpline@antiragging.in or call us on our toll-free number 1800-180-5522.

The UGC Monitoring Agency – Alka Tomar, Chairperson, Centre for Youth (C4Y) will also extend support if required. C4Y will verify the compliance details filled up by your institution and they may also visit your institution in this regard. The UGC authorisation letter is attached herewith.

Best Regards
Anti-Ragging Helpline
University Grants Commission
Net Bureau
1800-180-5522

PLEASE CONSIDER THE ENVIRONMENT BEFORE YOU PRINT THIS E-MAIL.

5 attachments



Outlook-mjku3mnm.png
6K



Outlook-mjku3mnm.png
6K

UGC Authorisation Letter_C4Y_Monitoring Agency_Anti-Ragging.pdf
350K

UGC_Anti Ragging_Compliance by HEIs (1).pdf
292K

Letter to VCs and Registrars of all universities.pdf
394K

Your Compliance submitted successfully

Ref ID: 21249

Name: Dr. Gangadhar Panda

Designation: Vice Chancellor

College Code: U-1046

College/University: NETAJI SUBHAS UNIVERSITY

Email: vicechancellor@nsuniv.ac.in

Useful Links

- > University Grants Commission (UGC)
- > Monitoring Agency, Centre for Youth (C4Y)
- > Ministry of Education (MoE)

Sitemap

- > Home
- > Fill Affidavits
- > Fill Compliance
- > Register Complaint

Contacts

University Grants Commission (UGC)
Anti Ragging Cell
6, Benito Juarez Marg
South Campus, South Moti Bagh
New Delhi - 110021

NATIONAL RAGGING PREVENTION PROGRAMME (HEIs COMPLIANCES)

UNIVERSITY GRANTS COMMISSION (UGC)

This Compliance form is only for authorised staff of a University/College/Standalone Institution

Higher Education Institutions (HEIs) i.e. Universities/Colleges/Standalone Institution

(Fields marked with * are Mandatory)

Compliance

State*

JHARKHAND

Name of the Higher Education Institute*:

NETAJI SUBHAS UNIVERSITY (U-1046)

Council *

UGC -- University Grants Commissi

University Code	U-1046
University Name	NETAJI SUBHAS UNIVERSITY

Head of the HEI Contact Details

Full Name *

Dr. Gangadhar Panda

Email Id *

vicechancellor@nsuniv.ac.in

Mobile No*

9508970126

Designation *

Vice Chancellor

Officials | Police Authorities*

Select *	Name *	Designation *	Mobile *	Email *
HEI Anti-Ragging Comm	Dr. Gangadhar Pai	Vice Chancellor	9508970126	vicechancellor@n:
HEI Anti-Ragging Comm	Prof.(Dr.) Acharya	Pro Vice Chancellor	9340613447	provc@nsuniv.ac.i
HEI Anti-Ragging Comm	Mr. Nagendra Kun	Registrar	9304802182	nagendra@nsuniv
HEI Anti-Ragging Comm	Mr. Nazim Khan	Dean Administration	8987710220	nazimkhan@nsun
HEI Anti-Ragging Comm	Mr. Ranjan Kumar	Dean IT cum Directo	9309095607	ranjan@nsuniv.ac
HEI Anti-Ragging Comm	Md. Mojib Ashraf	Controller of Examin	8210661512	mojib@nsuniv.ac.i
HEI Anti-Ragging Comm	Mr. Dilip Shome	Dean Academics (Ad	9334666453	d.shome@nsuniv.
HEI Anti-Ragging Comm	Dr. Puja Prasad	HoD Management	9097444944	puja@nsuniv.ac.in
HEI Anti-Ragging Comm	Dr. Pramod Kumal	Dean Research cum	9039694552	pramod@nsuniv.a
HEI Anti-Ragging Comm	Mr. Raju Kumar Bl	Assistant Professor (9334833167	r.bhagat@nsuniv.i

HEI Anti-Ragging Comm	Mrs. Savita Hriday	Librarian	9031957261	savita@nsuniv.ac.i
HEI Anti-Ragging Comm	Mr. Rochak Kumar	Assistant Professor (8271823630	rochakkumar@nsi
HEI Anti-Ragging Comm	Mr. M K Jha	Social Activist / Educ	9386467618	mrityunjai1961@gr
HEI Anti-Ragging Comm	Ms. Sakshi Singh	Student	9234530875	sinnaryan270@gr
HEI Anti-Ragging Comm	Mr. Aryan Kumar	Student	9142896838	aryankumsaaf@gr
HEI Wardens	Dr. Vijay Kant Panr	DSW & HoD Agricultr	9430648869	vkpandey@nsuniv
Police Authorities	Shri R. K. Upadhya	Police Officer, MGM	8589505202	ramkumar07bfi@i

Add Row

HEIs ANNUAL COMPLIANCE BASED ON UGC REGULATIONS TO CURB THE MENACE OF
RAGGING

1	Has the Institute, for the purpose of admission, declared in audio/visual, print, electronic, or any other media that ragging is totally prohibited in the institution, and if anyone is found guilty, the offender is liable to be punished? *	6.1a	YES
2	Are UGC regulations against ragging prominently printed in your brochure of admission/instruction booklet or the prospectus in print or electronic form? *	6.1b	YES
3	Are the telephone numbers of the anti-ragging helpline and important functionaries of the Institute responsible for curbing ragging printed in your brochure of admission/instruction booklet or the prospectus in print or electronic form or website? *	6.1b	YES
4	Does your Institute verify that all the students fill the online undertaking on www.antiragging.in , wherein it is clearly mentioned that he/she understands the provisions of the regulations and the prescribed punishments? *	6.1d & UGC Amendments	NO
5	Does your Institute verify that all the parent/guardian fill the online undertaking on www.antiragging.in , wherein it is clearly mentioned that he/she understands the provisions of the regulations and the prescribed punishments? *	6.1e & UGC Amendments	NO
6	Does your Institute take note of the character/discipline of the applicant as mentioned in the Migration Certificate, School Leaving	6.1f	YES

	Certificate, Character Certificate issued by the school or institution last attended by the applicant? *		
7	In case the applicant desires to stay in the hostel or a private hostel, does the institution take an additional affidavit signed by the applicant and counter-signed by the parent/guardian? *	6.1g	YES
8	Before the commencement of the academic session, did the Head of the Institute convene a meeting of the faculty members, hostel wardens, and representatives of students, parents/guardians, district administration, and the police to discuss measures to be taken to prevent ragging and steps to be taken to identify the guilty and punish them? *	6.1h	YES
9	Has your Institute tightened security on the premises, increased policing by the Anti-Ragging Squad, and identified, illuminated, and kept a close watch on locations especially vulnerable places for ragging incidents? *	6.1k & 6.1l	YES
10	Has your Institute displayed posters, posted on notice boards, distributed leaflets, and launched a publicity campaign against ragging before the start of the academic year? *	6.1m	YES
11	Has your Institute engaged or hired a professional counsellor for counselling both the freshers and the seniors? *	6.1o	YES

12	Has your Institute shared details of private commercial hostels or lodges being used by the students with the local police to ensure vigilance in such locations to prevent ragging incidents? *	6.1p	<input type="text" value="NO"/>
13	Does your Institute provide a printed leaflet to new students giving out the addresses and telephone numbers of the anti-ragging helpline, head of institutes, wardens, anti-ragging committee, anti-ragging squad, district officials, and police authorities? *	6.2a	<input type="text" value="YES"/>
14	Does this leaflet explain to the freshers the arrangements made for their orientation and inform them about their rights against ragging by seniors, the method of reporting any attempt of ragging, and does it contain a calendar of events and activities planned for the familiarization of freshers? *	6.2a, 6.2b, 6.2c & 6.2d	<input type="text" value="YES"/>
15	Has your Institute initiated steps to conduct a joint counselling of freshers and seniors within the first two weeks of the beginning of the session? *	6.2e	<input type="text" value="YES"/>
16	Has a joint orientation programme conducted at the beginning of the session for both fresher and seniors, and was it chaired by the Head of the Institute and the Anti-Ragging committee members? *	6.2e	<input type="text" value="YES"/>
17	Were any large-scale activities, such as sports and cultural events, planned for both freshers and seniors in the presence of faculty	6.2e	<input type="text" value="YES"/>

	members? *			
18	Were all hostel students addressed by the warden at the beginning of the session? *	6.2e	YES	
19	Does your Institute follow the concept of junior faculty members becoming resident tutors for a short duration at the beginning of the session to support the warden? *	6.2e	YES	
20	Has your Institute set up an appropriate committee to include the course in charge, student advisor, warden, and senior students to monitor and regulate healthy interaction between freshers, junior students, and senior students? *	6.2f	YES	
21	Does your institute divide each batch of freshers into small groups and nominate a faculty member for daily interaction individually with each member to ascertain the problems or difficulties and extend necessary help to the fresher in overcoming the same? *	6.2h	YES	
22	Does the nominated faculty of your Institution coordinate with the wardens, and to conduct surprise visits to the hostel rooms of the freshers. Also, does such nominated faculty members maintain a diary of his/her interaction with the freshers under his/ her incharge? *	6.2i	YES	

23	Are the freshers lodged in a separate hostel block, and is the access of the seniors to this block being monitored by wardens, security guards and the staff of the institution? *	6.2j	YES
24	Does your Institute ensure round-the-clock vigil at the hostel to prevent ragging after the classes are over? *	6.2k	YES
25	Does your Institute ensure that each student informs his/her place of residence while pursuing the course, and is a faculty member assigned at appropriate sectors of the campus to ensure no ragging happens outside or en route to campus? *	6.2o & 6.2p	YES
26	Does the Head of the Institute, at the end of each academic year, send a letter to the parent/guardian of the student completing the first year, informing them of the UGC Regulations and laws prohibiting ragging and the punishments thereof? *	6.2q	YES
27	Has your institute constituted an Anti-Ragging Committee and an Anti-Ragging Squad as per regulations? *	6.3a	YES
28	Does the Anti-Ragging Squad make surprise raids on hostels and places vulnerable to ragging? *	6.3c, 6.3d & 6.3e	YES
29	Does your Institute constitute a Mentoring Cell at the end of the academic year consisting of student volunteering to be mentors for	6.3f	YES

	freshers with one mentor for six freshers and one mentor of a higher level for six mentors of a lower level? *		
30	Does your University have a Monitoring Cell to monitor and review reports of the Anti-Ragging Committee, Anti-Ragging Squad, and Mentoring Cells of affiliated colleges and institutes? *	6.3g	YES
31	Does your hostel have a full-time warden? *	6.4a	YES
32	Is the Warden accessible at all hours and has he/ she been provided with a mobile phone by the institute? *	6.4b	YES
33	Has your Institute undertaken measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions, and such others? *	6.4e	YES
34	Other than the classroom, seminar halls, and the library, has your Institute imposed any restrictions on the use of mobile phones by the students? *	6.4f	YES
35	Has your Institute sensitised all employees, including contractual employees, security guards, and canteen staff, toward the ills of ragging and prompt reporting of ragging? *	6.4g	YES

36	Does your Institute have an appreciation policy for the employees who report incidents of ragging? *	6.4i	<input type="text" value="YES"/>
37	Does the Institute conduct training programmes for teachers on anti-ragging, appreciation of the relevance of Human Rights, sensitisation against corporal punishments, and checking of bullying among students? *	6.4k	<input type="text" value="YES"/>
38	Do you conduct any discreet random surveys amongst the freshers every fortnight during the first three months of the academic session to verify incidents of ragging? *	6.4l	<input type="text" value="YES"/>
39	Does the head of the Institute, during the first three months of the academic session, submit a weekly report on compliance with Anti-Ragging Measures and a monthly report thereafter to the Vice-Chancellor of the University? *	6.4o	<input type="text" value="YES"/>
40	What steps has your Institute taken to disseminate telephone numbers of the anti-ragging helpline, all important functionaries of the institute, anti-ragging committee, anti-ragging squad, wardens, etc.? *		<input type="text" value="YES"/>
41	Did you celebrate Anti-Ragging Day and Anti-Ragging Week in your institute? *		<input type="text" value="YES"/>

Useful Links

- > University Grants Commission (UGC)
- > Monitoring Agency, Centre for Youth (C4Y)
- > Ministry of Education (MoE)

Sitemap

- > Home
- > Fill Affidavits
- > Fill Compliance
- > Register Complaint
- > Give Your Feedback
- > Download Undertaking
- > Frequently Asked Questions
- > Information Packs
- > Videos on Ragging

Useful Links Of This Website

- > Verify Your Affidavit
- > Council Login
- > College Login
- > Admin Login
- > NRMCC

Contacts

University Grants Commission (UGC)

Anti Ragging Cell
6, Benito Juarez Marg
South Campus, South Moti Bagh
New Delhi - 110021

National Anti-Ragging Helpline

Phone No :- 1800-180-5522
Email :- helpline@antiragging.in

Monitoring Agency

Centre for Youth (C4Y)
New Delhi - 110068

Phone No :- 91-11416 19005
Email :- antiragging@c4yindia.org

PROMOTING CAMPUS RAGGING FREE ZONE

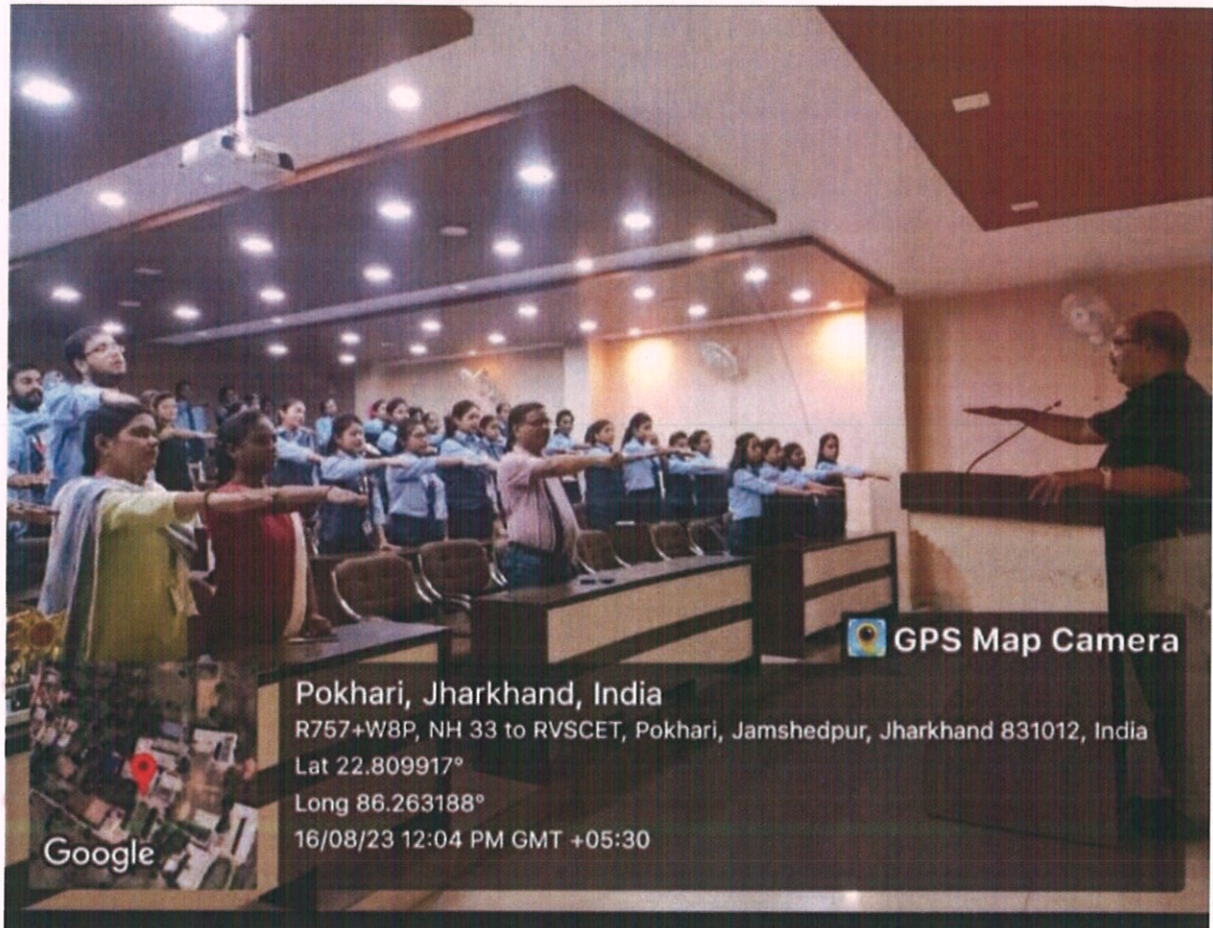


WALLS OF THE UNIVERSITY



POSTER OF ANTI RAGGING SQUAD COMMITTEE

ANTI RAGGING OATH DAY



NAME OF THE EVENT – ANTI RAGGING OATH DAY

DATE - 16.08.23

PLACE – NETAJI SUBHAS UNIVERSITY



NETAJI SUBHAS UNIVERSITY HAS ORGANISED ANTI RAGGING WEEK
 FROM (12 .08.23 – 18.08.23)

IN THE CAMPUS.



SENSITIZATION PROGRAMME ORGANIZED BY ICC ON 25th August 2021

A Sensitization Programme was organized by the “ Internal complaint Committee on “ 25th August 2021 , in the Auditorium of the of Netaji subhas University Miss S. Aiswarya Rao member of the Internal Complaint Committee talked about ‘ sexual Harassment of Women at Workplace (prevention prohibition and Redressal) Act 2013 and also talked about UGC , Regulations, 2015 ‘.



Audience view of seminar



SENSITIZATION PROGRAMME
ORGANIZED BY ICC ON
20.01.2023

A Sensitization Programme was
Organized by the Internal committee
on 20.01.2023 in the Gallery 2 with
the students talked about “ sexual
Harassment of Women at workplace (
prevention , prohibition and Redressal
) Act 2013

SECTION OF THE AUDIENCE

A Sensitization Programme was organized by the “ Internal Complaint Committee” on
“25th August 2021 , in the Auditorium of the of Netaji subhas University Miss S.
Aiswarya Rao member of the Internal Complaint Committee talked about ‘ sexual
Harassment of Women at Workplace (prevention prohibition and Redressal)Act 2013
and also talked about UGC , Regulations ,2015 ‘.



SECTION OF THE SPEAKER

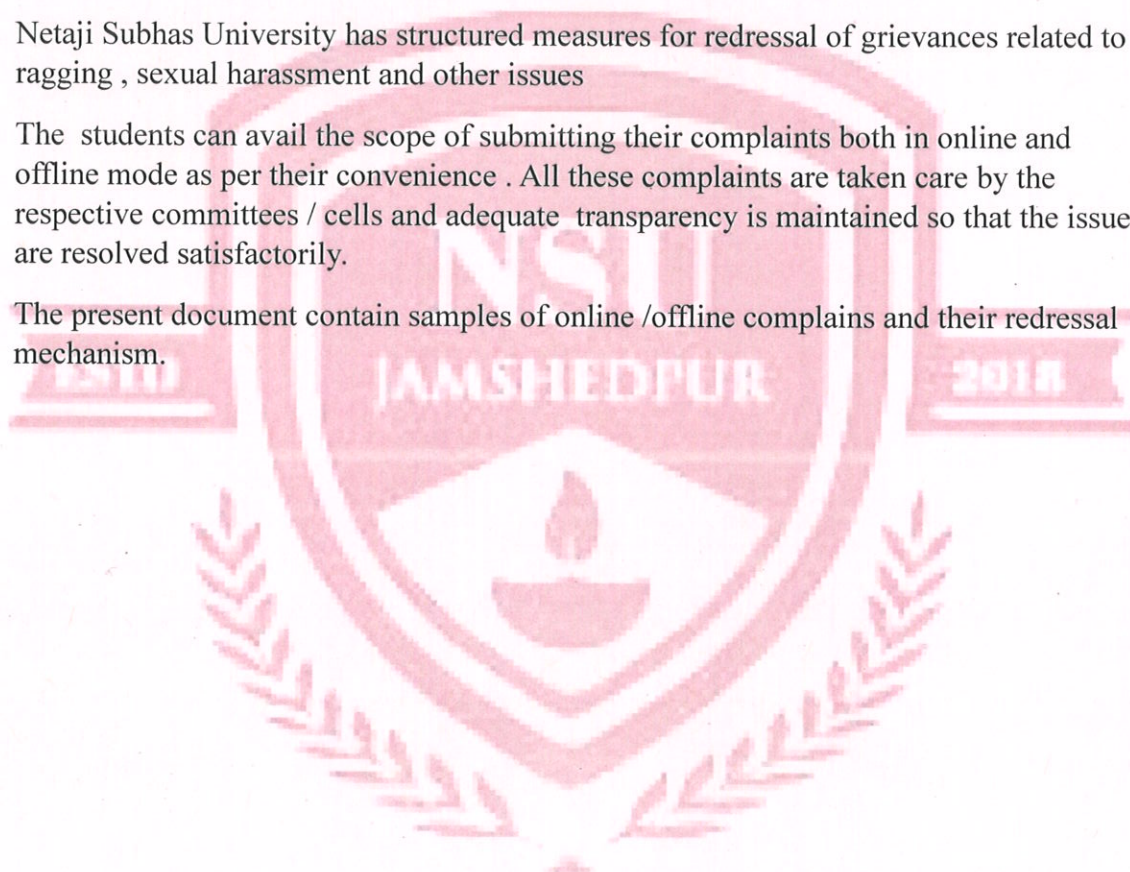


<u>Mechanisms for Submission of online / offline students' grievances</u>

Netaji Subhas University has structured measures for redressal of grievances related to ragging , sexual harassment and other issues

The students can avail the scope of submitting their complaints both in online and offline mode as per their convenience . All these complaints are taken care by the respective committees / cells and adequate transparency is maintained so that the issues are resolved satisfactorily.

The present document contain samples of online /offline complains and their redressal mechanism.





**NETAJI SUBHAS UNIVERSITY
JAMSHEDPUR**

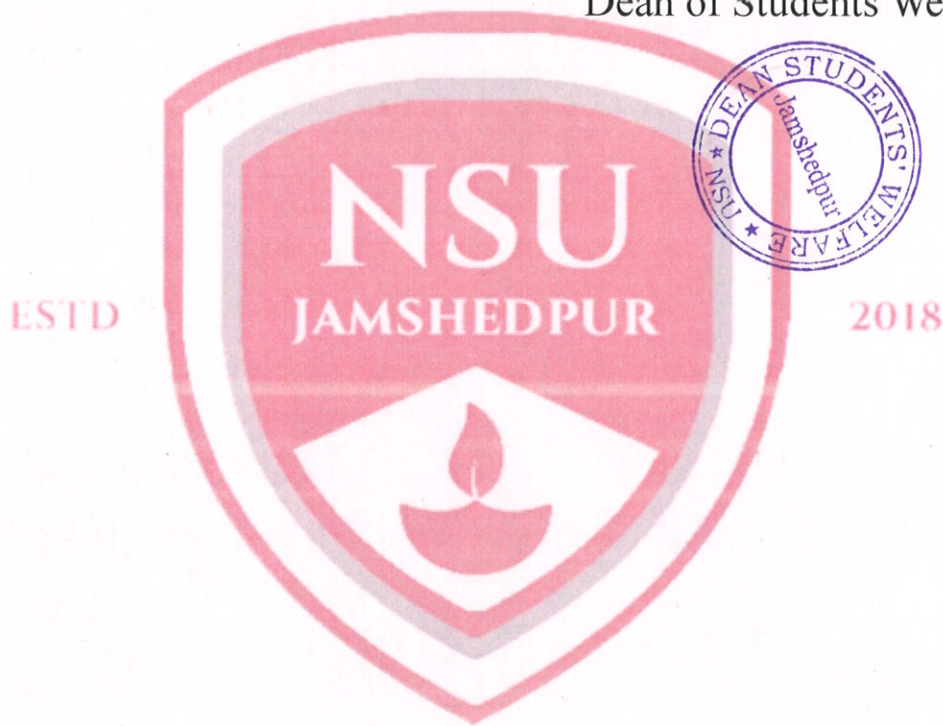
ANTI – RAGGING ANNUAL REPORT

1. The First Anti – Ragging Committee Meeting for the session was held on 11.09.2021
2. Subsequently throughout the session Anti -Ragging Committee Meetings had been held on these dates –11.09.21/19.03.22/24.11.22/25.04.23/07.11.23
3. The Anti-Ragging Committee and Anti Ragging Squad for the year 2022-2023 have been formed and uploaded in the University Website.
4. The duty of Anti Ragging Committee is to ensure compliance with the provisions of the “ UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions ,2009” as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti – Ragging Squad in prevention of ragging in the University.
5. Student feeling and facing ragging can submit complaint in writing to the Vice chancellor, Dean of students, any Anti – Ragging Committee members Or Anti Ragging Squad members any higher official to university.
6. The Anti – Ragging Squad is so empowered to conduct an on the spot enquiry into any incident/s ragging referred to it by the Vice – Chancellor/ Anti – Ragging Committee. The enquiry report along with recommendation shall be submitted to the Anti – Ragging Committee for consideration and further actions.
7. Each newly admitted UG student were provided with a copy of Regulation (UGC Regulations on curbing the menace of ragging in Higher Education Institutions, 2009)

8. Student feeling and facing – ragging can submit complaint in writing to the Vice – chancellor , Dean of students any Anti – Ragging Committee members of Anti -Ragging Squad members or any higher official of the university.

Rhomi

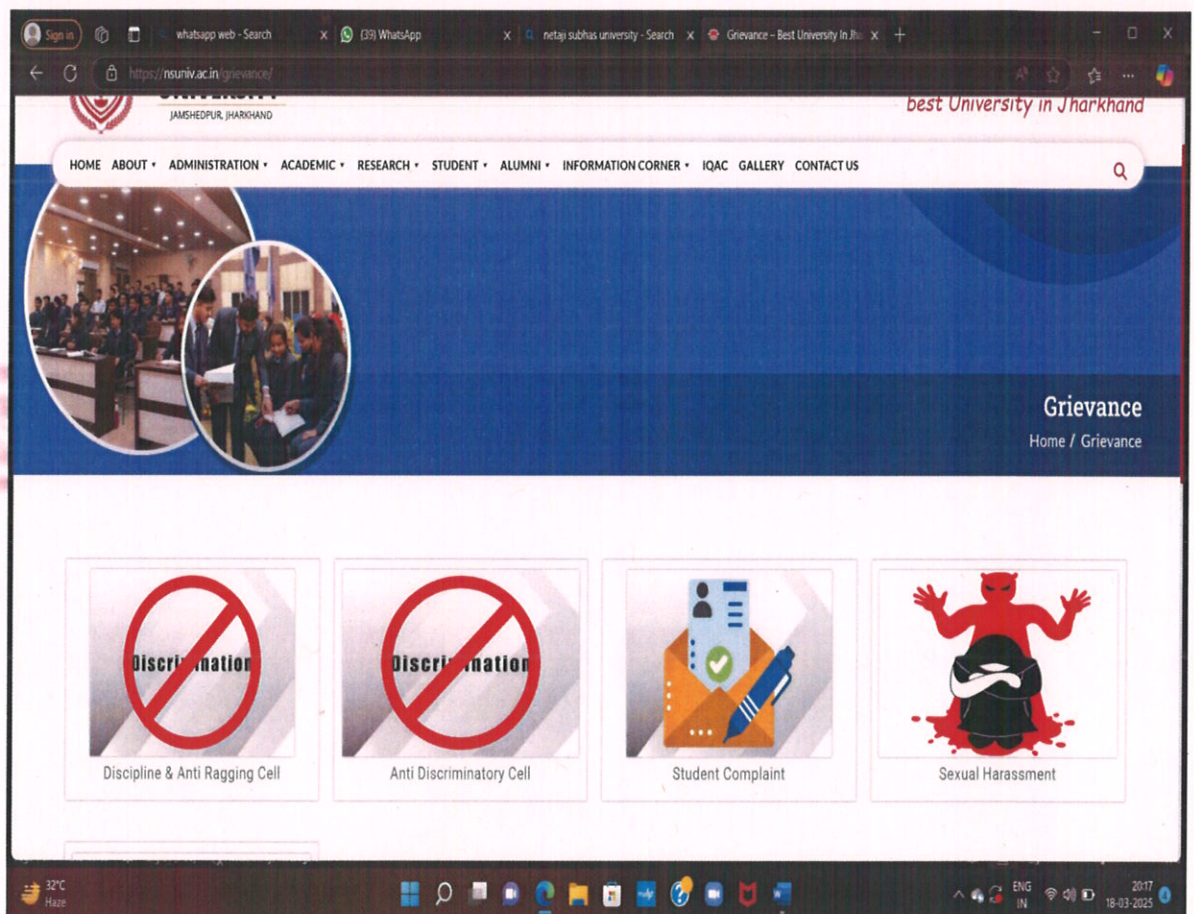
Dean of Students Welfare



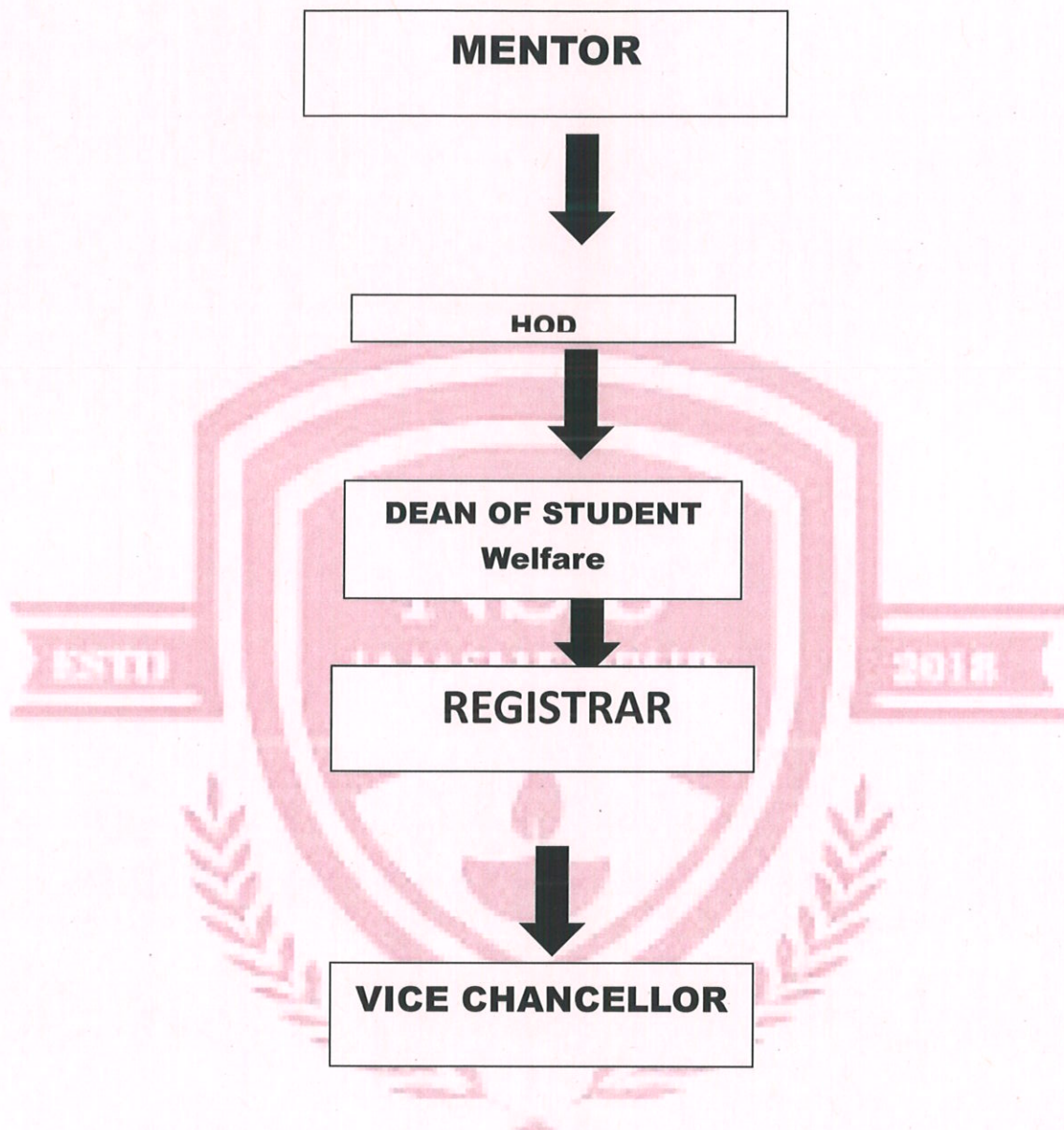
**SCREEN SHOT OF NETAJI SUBHAS UNIVERSITY FOR
COMPLAINING ABOUT ANTI – RAGGING ONLINE MODE**

STEPS :-

1. LOGIN TO NETAJI OFFICIAL WEBSITE
2. TAB ON STUDENT SECTION
3. TAB ON ANTI RAGGING & DISCIPLINE CELL FOR STARTING THE PROCESS



**FLOWCHART FOR OFFLINE MODE PROCESS TO COMPLAIN ANTI –
RAGGING**





Details of Statutory/Regulatory committees





NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanti Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. : NSU/391/A2/2021

Date : 08/09/2021

CIRCULAR

It is hereby notified to all the members of ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE) that a meeting has been scheduled on dated 11 September, 2021 at 2:30 PM at Conference Hall, Netaji Subhas University, to discuss over various points. Members to come with valuable points to discuss in the meeting.

You are cordially notified to attend the meeting.

Puja Prasad
Chairperson

Copy to

1. Office of Vice-Chancellor
2. Office of Pro Vice Chancellor
3. Office of Registrar
4. All Deans and HoDs of faculty for information
5. All members concerned for information and compliance
6. IQAC Cell
7. Office copy

[Signature]
Registrar
Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. :

NSU/371/2021

Date :

11/09/2021

ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE)

MINUTES OF THE MEETING

A meeting of Anti Sexual Harassment Committee was held on 11 September, 2021 at 2:30 am under the Chairmanship of Dr. Puja Prasad to discuss about the issues related to measures taken to prevent Sexual Harassment in the campus.

The following members present in the meeting

1. Dr. Puja Prasad (Chainman) *[Signature]*
2. Prof(Dr.) Acharya Rishi Ranjan (Honorary Members)
3. Mr. Nagendra Kumar (Co-Ordinator)
4. Mr. Dilip Shome (Member) *[Signature]*
5. Miss. Y Jyoti Laxmi (Member) *[Signature]*
6. Mr. Ranjan Kumar Mishra (Member) *[Signature]*
7. Md. Mojib Ashraf (Member) *[Signature]*
8. Dr. Raj Kumar Nayak (Member) *[Signature]*
9. Dr. Vijay Kant Pandey (Member) *[Signature]*
10. Dr. Pramod Kumar Singh (Member) *[Signature]*
11. Mr. Sumit Kumar Mahato (Member) *[Signature]*
12. Miss. S. Aiswarya Rao (Member)

[Signature]
Registrar
Netaji Subhas University
Jamshedpur, Jharkhand

At the outset the Chairman welcomed all the members and he briefly highlighted the scope and objectives of the meeting. The following decisions were taken



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

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Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No.: NSU/371/2021

Date: 01/09/2021

The committee reviewed the vigilance system for monitoring the movement of the students specially the new comers. The committee also discussed on the awareness program about the issues comes under sexual harassment, and also suggested to prepare a handbook for reference purpose. The developed handbook may be uploaded the university Website.

As there was no other items for discussion the meeting ending with vote of thanks

Handwritten signatures:
Soni
[Signature]
[Signature]
[Signature]
[Signature]

Handwritten signature: Pujar Prasad
Chairperson

Handwritten signature: [Signature]
Registrar
Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanti Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. : NSU/185/A3/2022

Date : 14/03/2022

CIRCULAR

It is hereby notified to all the members of ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE) that a meeting has been scheduled on dated 19 March, 2022 at 11:30 AM at Conference Hall, Netaji Subhas University, to discuss over various points. Members to come with valuable points to discuss in the meeting.

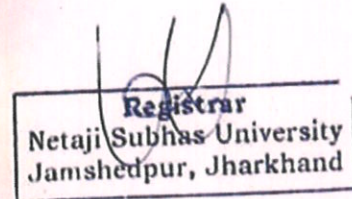
You are cordially notified to attend the meeting.

Binay Prasad

Chairperson

Copy to

1. Office of Vice-Chancellor
2. Office of Pro Vice Chancellor
3. Office of Registrar
4. All Deans and HoDs of faculty for information
5. All members concerned for information and compliance
6. IQAC Cell
7. Office copy



NSU (CAMPUS): Pokhari, Bhilai Pahari, PS: MGM, Dist: East Singhbhum, Jamshedpur - 831012
NSU (CITY OFFICE): 4th Floor, Shatabdi Tower, Sakchi, Jamshedpur - 831001

Visit: www.nsuniv.ac.in | Mail us on: info@nsuniv.ac.in

Toll Free No: 1800 8899 022
Landline No: 0657 2233 022
NSU Office No: 9835 203 429



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. : NSU/199/2022

Date : 19/03/2022

ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE)

MINUTES OF THE MEETING

A meeting of Anti Sexual Harassment Committee was held 19 March, 2022 at 11:30 am under the Chairmanship of Dr. Puja Prasad to discuss about the UGC notification of prevention Prohibition and Redressal and sexual harassment of women employees and students in the University).

The following members present in the meeting

1. Dr. Puja Prasad
2. Prof(Dr.) Acharya Rishi Ranjan
3. Mr. Nagendra Kumar
4. Mr. Dilip Shome
5. Miss. Y Jyoti Laxmi
6. Mr. Ranjan Kumar Mishra
7. Md. Mojib Ashraf
8. Dr. Raj Kumar Nayak
9. Dr. Vijay Kant Pandey
10. Dr. Pramod Kumar Singh
11. Mr. Sumit Kumar Mahato
12. Miss. S. Aiswarya Rao

Chairman *[Signature]*

Honorary Members

Co-Ordinator

Member

Member

Member

Member

Member

Member

Member

Member

Member

[Signature]
Registrar
Netaji Subhas University
Jamshedpur, Jharkhand

NSU (CAMPUS): Pokhari, Bhilai Pahari, PS: MGM, Dist: East Singhbhum, Jamshedpur - 831012
NSU (CITY OFFICE): 4th Floor, Shatabdi Tower, Sakchi, Jamshedpur - 831001

Visit: www.nsuniv.ac.in | Mail us on: info@nsuniv.ac.in

Toll Free No: 1800 8899 022
Landline No: 0657 2233 022
NSU Office No: 9835 203 429



Estd. Under Jharkhand State Private University Act, 2018

Date: 19/3/22

As there was no other items for discussion the meeting ending with vote of thanks.

[Handwritten signatures and notes are present on the page, including "Plome: 4/20", "Vob", "Pya Prasad", "Chairperson", and "Registrar Netaji Subhas University Jamshedpur, Jharkhand".]

Toll Free No: 1800 8899 022
Landline No: 0657 2233 022



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. : NSU/560/A1/2023

Date : 25/04/2023

CIRCULAR

It is hereby notified to all the members of ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE) that a meeting has been scheduled on dated **29 April 2023 at 2:00 PM** at Conference Hall, Netaji Subhas University, to discuss over various points. Members to come with valuable points to discuss in the meeting.

You are cordially notified to attend the meeting.

Puja Prasad.

Chairperson

Copy to

1. Office of Vice-Chancellor
2. Office of Pro Vice Chancellor
3. Office of Registrar
4. All Deans and HoDs of faculty for information
5. All members concerned for information and compliance
6. IQAC Cell
7. Office copy

Registrar
Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. : NSU/588/2023

Date : 29/04/2023

ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE) MINUTES OF THE MEETING

A meeting of Internal Complaints Committee was held on 29 April 2023 at 2:00 PM under the Chairmanship of Dr. Puja Prasad to discuss about the issues related to measures taken to prevent Sexual Harassment in the campus. The following members present in the meeting

1. Dr. Puja Prasad
2. Prof(Dr.) Acharya Rishi Ranjan
3. Mr. Nagendra Kumar
4. Mr. Dilip Shome
5. Miss. Y Jyoti Laxmi
6. Mr. Ranjan Kumar Mishra
7. Md. Mojib Ashraf
8. Dr. Raj Kumar Nayak
9. Dr. Vijay Kant Pandey
10. Dr. Pramod Kumar Singh
11. Mr. Sumit Kumar Mahato

Chairman

Honorary Members

Co-Ordinator

Member

Member

Member

Member

Member

Member

Member

Member

Registrar

Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

(A Unit of Sitwanti Devi Mahila Kalyan Sansthan)

Estd. Under Jharkhand State Private University Act, 2018

Approved by UGC under Section 2(f), AICTE, PCI, BCI, NCTE, INC & JNRC

Ref. No. : NSU/588/2023

Date : 29/4/23

At the outset, the Chairman welcomed all the members and he briefly highlighted the scope and objectives of the meeting. The following points were discussed

The committee reviewed the vigilance system for monitoring the movement for the students. The committee also discussed on the awareness program about the issues comes under sexual harassment, and the procedure adopted to deal with the issues.

As there was no other items for discussion the meeting ending with vote of thanks by convenor.

[Handwritten signatures of several members]

[Signature] Chairperson

[Signature]

[Signature]

[Signature]

[Signature]

Registrar
Netaji Subhas University
Jamshedpur, Jharkhand



NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

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Ref. No. :

NSU/1439/2023

Date :

07/11/2023

CIRCULAR

It is hereby notified to all the members of ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE) that a meeting has been scheduled on dated **10 November, 2023 at 2:30 AM** at Conference Hall, Netaji Subhas University, to discuss over various points. Members to come with valuable points to discuss in the meeting.

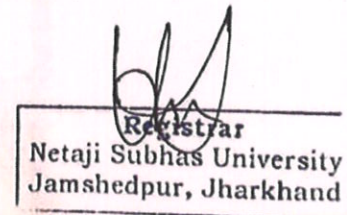
You are cordially notified to attend the meeting.

Ruja Prasad

Chairperson

Copy to

1. Office of Vice-Chancellor
2. Office of Pro Vice Chancellor
3. Office of Registrar
4. All Deans and HoDs of faculty for information
5. All members concerned for information and compliance
6. IQAC Cell
7. Office copy





NETAJI SUBHAS UNIVERSITY JAMSHEDPUR

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Ref. No. : NSU/1466B/23

Date : 10/11/2023

ANTI SEXUAL HARASSMENT COMMITTEE (INTERNAL COMPLAINTS COMMITTEE) MINUTES OF THE MEETING

A meeting of internal Complaints Committee was held on 10 November, 2023 at 2:30 am under the Chairmanship of Dr. Puja Prasad to discuss about the issues related to Internal Complaints in the campus. The following members present in the meeting

1. Dr. Puja Prasad
2. Prof(Dr.) Acharya Rishi Ranjan
3. Mr. Nagendra Kumar
4. Mr. Dilip Shome
5. Miss. Y Jyoti Laxmi
6. Mr. Ranjan Kumar Mishra
7. Md. Mojib Ashraf
8. Dr. Raj Kumar Nayak
9. Dr. Vijay Kant Pandey
10. Dr. Pramod Kumar Singh
11. Mr. Sumit Kumar Mahato

Chairman *[Signature]*
Honorary Members
Co-Ordinator *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Registrar
Netaji Subhas University
Jamshedpur, Jharkhand

At the outset, the chairperson welcomed all the members and he briefly highlighted the scope and objectives of the meeting.

The following points were discussed.

The Committee noted that no complaint of sexual harassment has been received from any employee of various departments in the University. It was emphasised that in order to create awareness and continuous sensitization among the



NETAJI SUBHAS UNIVERSITY

JAMSHEDPUR

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Ref. No. : NSU/19/2022

Date : 22/04/2022

The Vice Chancellor is pleased to reconstitute the Anti-Ragging Committee of the Netaji Subhas University as per the provision and its members are as follows:

ANTI – RAGGING COMMITTEE

Sl. No.	Position in the cell	Name	Designation
1.	Chairman	Mr. Nagendra Kumar	Registrar, NSU
2.	Member Secretary	Dr. Mritunjay Mahato	Dean Student Welfare
3.	Representative of Police Administration	Mr. Arvind kumar	MGM Thana
4.	Representative of Local Media	Mr. Sandeep Kumar	Prabhat Khabar, Jamshedpur
5.	Representative of NGO	Dr. R. N. Sharma	NGO Member
6.	Representative of Schools	Dr. Ranjan Kumar Mishra	HoD, IT
		Mr. J. Rajesh	Assistant Professor, Management
		Ms. Ruby Santra	Assistant Professor, Pharmacy
		Md. Mojib Ashraf	HoD, Hospitality
		Ms. Sunita Naidu	Assistant Professor, Management
7.	Representative of Non-Teaching	Mr. K.K.Prasad Yadav	Administrative Staff
8.	Representative of Parents	Mr. Durga Khadka	Father of Divya Kumari (MBA)
		Mr. Ashok Karmakar	Father of Rajdeep Karmakar (BHM)
9.	Representative of Students	Mr. Ashish Kumar Mahato	BBA
		MD FAIZ ALAM	BCA
		Mr. Satyam Kumar	MBA

By the order of Hon'ble Chancellor

Registrar
Netaji Subhas University
Jamshedpur, Jharkhand
Registrar



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (I)

PART II—Section 3—Sub-section (I)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

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महिला एवं बाल विकास मंत्रालय

अधिसूचना

नई दिल्ली, 9 दिसम्बर, 2013

सा.का.नि. 769(अ).—केंद्रीय सरकार, महिलाओं का कार्यस्थल पर लैंगिक उत्पीड़न (निवारण, प्रतिषेध एवं प्रतितोष) अधिनियम, 2013 (2013 का 14) की धारा 29 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, निम्नलिखित नियम बनाती है, अर्थात्—

1. संक्षिप्त नाम और प्रारंभ.—(1) इन नियमों का संक्षिप्त महिलाओं का कार्यस्थल पर लैंगिक उत्पीड़न (निवारण, प्रतिषेध एवं प्रतितोष) नियम, 2013 है।

(2) ये राजपत्र में प्रकाशन की तारीख को प्रवृत्त होंगे।

2. परिभाषाएँ.—इन नियमों में, जब तक संदर्भ में अन्यथा अपेक्षित न हो, —

(क) "अधिनियम" से कार्यस्थल पर महिलाओं का कार्यस्थल पर लैंगिक उत्पीड़न (निवारण, प्रतिषेध एवं प्रतितोष) अधिनियम, 2013 (2013 का 14) अभिप्रेत है;

(ख) "शिकायत" से धारा 9 के अधीन की गई शिकायत अभिप्रेत है;

(ग) "शिकायत समिति" से आंतरिक समिति अथवा स्थानीय समिति अभिप्रेत है;

(घ) "घटना" से धारा 2 के खंड (द) में यथा-परिभाषित लैंगिक उत्पीड़न की घटना अभिप्रेत है;

(ङ) "धारा" से अधिनियम की कोई धारा अभिप्रेत है;

(च) "विशेष शिक्षक" से कोई ऐसा व्यक्ति अभिप्रेत है जो विशेष जरूरतों वाले लोगों के साथ ऐसे ढंग से संचार करने के लिए प्रशिक्षित है, जिससे उनके व्यक्तिगत मतभेदों एवं आवश्यकताओं का समाधान होता है;

(छ) यहां शब्द और पद जो यहां प्रयुक्त हैं और परिभाषित नहीं किए गए हैं, किंतु अधिनियम में परिभाषित किए गए हैं, उनके अर्थ वही होंगे, जो अधिनियम में दिए गए हैं।

3. आंतरिक समिति के सदस्यों के लिए फीस या भत्ते :

(1) गैर-सरकारी संगठनों में नियुक्त सदस्य, आंतरिक समिति की कार्यवाहियों के आयोजन के लिए प्रतिदिन 200 रुपये के भत्ते के हकदार होंगे, और उक्त सदस्य रेलगाड़ी से श्री टायर वातानुकूलन या वातानुकूलित बस से तथा आटोरिक्षा या टैक्सी से अथवा यात्रा पर उसके द्वारा खर्च की गई वास्तविक राशि, जो भी, कम हो प्रतिपूर्ति के भी हकदार होंगे।

(2) नियोक्ता उप-नियम (1) में निर्दिष्ट भत्तों के संदाय के लिए उत्तरदायी होगा।

4. लैंगिक उत्पीड़न से संबंधित मुद्दों से परिचित व्यक्ति : धारा 7 की उप-धारा (1) के खण्ड (ग) के प्रयोजन के लिए लैंगिक उत्पीड़न से संबंधित मुद्दों से परिचित व्यक्ति ऐसा व्यक्ति होगा जिसे लैंगिक उत्पीड़न से संबंधित मुद्दों पर विशेषज्ञता प्राप्त हो तथा इसमें निम्नलिखित में से कोई सम्मिलित हो सकेगा -

(क) समाज कार्य के क्षेत्र में कम से कम 5 साल के अनुभव वाला कोई सामाजिक कार्यकर्ता जो महिलाओं के सशक्तीकरण तथा विशिष्टतया कार्यस्थल पर लैंगिक उत्पीड़न की समस्या को दूर करने के लिए अनुकूल सामाजिक स्थितियों का सृजन करने का मार्ग प्रशस्त करता है;

(ख) ऐसा व्यक्ति जिसे श्रम, रोजगार, सिविल या दंडिक विधि में अर्हता प्राप्त है।

5. स्थानीय समिति के अध्यक्ष तथा सदस्यों के लिए फीस या भत्ता :

(1) स्थानीय समिति के अध्यक्ष उक्त समिति की कार्यवाहियों के आयोजन के लिए प्रतिदिन 250 रुपये (दो सौ पचास रुपये) के भत्ते के लिए हकदार होंगे।

(2) धारा 7 की उप-धारा (1) के खंड (ख) और खंड (घ) के अधीन नामनिर्दिष्ट सदस्यों से निम्न स्थानीय समिति के सदस्य, उक्त समिति की कार्यवाहियों के आयोजन के लिए प्रतिदिन दो सौ रुपये के भत्ते के हकदार होंगे और रेलगाड़ी से श्री टायर वातानुकूलन, वातानुकूलित बस से तथा आटोरिक्षा या टैक्सी से अथवा यात्रा पर उसके द्वारा खर्च की गई वास्तविक लागत जो भी कम हो, की प्रतिपूर्ति के भी हकदार होंगे।

(3) जिला अधिकारी, उपनियम (1) और उपनियम (2) में निर्दिष्ट भत्तों के संदाय के लिए उत्तरदायी होगा।

6. लैंगिक उत्पीड़न की शिकायत : धारा 9 की उप-धारा (2) के प्रयोजन के लिए,

(i) जहां व्यथित महिला, अपनी शारीरिक असमर्थता के कारण शिकायत करने में असमर्थ है, वहां निम्नलिखित द्वारा शिकायत फाइल की जा सकती है -

(क) उसका नातेदार या मित्र; अथवा;

(ख) उसका सहकर्मी; या

(ग) राष्ट्रीय महिला आयोग या राज्य महिला आयोग का कोई अधिकारी; या

(घ) व्यथित महिला की लिखित सम्मति से कोई ऐसा व्यक्ति जिसे घटना की जानकारी है।

(ii) जहां व्यथित महिला, अपनी मानसिक अक्षमता के कारण शिकायत करने में असमर्थ है, वहां निम्नलिखित द्वारा शिकायत फाइल की जा सकती है -

(क) उसका नातेदार या मित्र; अथवा

(ख) कोई विशेष शिक्षक; या

(ग) कोई अर्हित मनोविकार विज्ञानी या मनोवैज्ञानिक; अथवा

(घ) संरक्षक या प्राधिकारी जिसके अधीन वह उपचार या देखरेख प्राप्त कर रही है; अथवा

(ङ) उसके नातेदार या दोस्त या विशेष शिक्षक या अर्हता-प्राप्त मनोविकार विज्ञानी या मनोवैज्ञानिक या संरक्षक अथवा प्राधिकारी जिसके अधीन वह उपचार या देखरेख प्राप्त कर रही है, के साथ संयुक्त रूप से कोई ऐसा व्यक्ति जिसे लैंगिक उत्पीड़न की जानकारी है।

(iii) जहां व्यथित महिला, किसी कारण से शिकायत करने में असमर्थ है, वहां उसकी लिखित सम्मति से ऐसे व्यक्ति द्वारा शिकायत फाइल की जा सकती है, जिसे घटना की जानकारी है।

(iv) जहां व्यथित महिला की मृत्यु हो जाती है वहां एक शिकायत, घटना के जानकार द्वारा उसके विधिक वारिस की सम्मति से लिखित रूप में फाइल की जा सकेगी।

7. शिकायत की जांच का ढंग -

(1) शिकायत फाइल करते समय, धारा 11 के उपबंधों के अधीन शिकायतकर्ता समर्थक दस्तावेजों तथा साक्षियों के नाम एवं पता के साथ शिकायत की छह प्रतियां शिकायत समिति को प्रस्तुत करेगा।

(2) शिकायत प्राप्त होने पर, शिकायत समिति उपनियम (1) के अधीन व्यथित महिला से प्राप्त प्रतियों में से एक प्रति सात कार्य दिवस की अवधि के भीतर प्रत्यर्थी को भेजेगी।

(3) प्रत्यर्थी उपनियम (1) के अधीन विनिर्दिष्ट दस्तावेजों की प्राप्ति की तारीख से दस दिन से अनधिक अवधि के भीतर दस्तावेजों की सूची तथा साक्षियों के नाम एवं पता के साथ शिकायत पर अपना उत्तर फाइल करेगा।

(4) शिकायत समिति नैसर्गिक न्याय के सिद्धांतों के अनुसार, शिकायत की जांच करेगी।

(5) शिकायत समिति को जांच की कार्यवाही समाप्त करने या शिकायत पर एक पक्षीय निर्णय देने का अधिकार होगा, यदि शिकायतकर्ता या प्रत्यर्थी पर्याप्त कारण के बिना यथास्थिति अध्यक्ष या पीठासीन अधिकारी द्वारा आयोजित लगातार तीन सुनवाईयों में अनुपस्थित रहता है या रहती है :

परंतु संबंधित पक्षकार को अग्रिम में लिखित रूप में पन्द्रह दिन का नोटिस दिए बिना ऐसी समाप्ति या एक पक्षीय आदेश पारित नहीं किया जा सकेगा।

- (6) पक्षकारों को शिकायत समिति के समक्ष कार्यवाही के किसी चरण में अपने मामले का प्रतिनिधित्व करने के लिए किसी विधिक व्यावसायी को लाने की अनुमति नहीं होगी।
- (7) जांच का संचालन करते समय, शिकायत समिति के कम से कम तीन सदस्य जिसमें यथास्थिति पीठासीन अधिकारी अथवा अध्यक्ष, हो, उपस्थित होंगे।

8. जांच लंबित रहने के दौरान शिकायतकर्ता को अन्य अनुतोष : व्यथित महिला के लिखित रूप में अनुरोध पर, शिकायत समिति नियोक्ता से निम्नलिखित की सिफारिश कर सकती है :

- (क) व्यथित महिला के कार्य निष्पादन या उसकी गोपनीय रिपोर्ट लिखने तथा इसे किसी अन्य अधिकारी को आवंटित करने से प्रत्यर्थी को अवरुद्ध करना।
- (ख) शैक्षिक संस्था के मामले में व्यथित महिला की किसी शैक्षिक गतिविधि का पर्यवेक्षण करने से प्रत्यर्थी को अवरुद्ध करना।

9. लैंगिक उत्पीड़न के लिए कार्रवाई करने की रीति : ऐसे मामलों को छोड़कर, जहां सेवा नियम विद्यमान हैं जहां शिकायत समिति इस निष्कर्ष पर पहुंचती है कि प्रत्यर्थी के विरुद्ध अभिकथन साबित हो गए हैं, यह यथास्थिति नियोक्ता या जिलाधिकारी से कार्रवाई करने की सिफारिश कर सकती है जिसमें लिखित रूप में क्षमा याचना करना, चेतावनी जारी करना, डांटना या निंदा करना, प्रोन्नति रोकना, वेतनबढ़ोत्तरी या वेतनवृद्धि रोकना, प्रत्यर्थी को सेवा समाप्ति करना या परामर्श सत्र में भाग लेने या सामुदायिक सेवा करने का आदेश देना शामिल है।

10. मिथ्या अथवा दुर्भावपूर्ण शिकायत अथवा मिथ्या साक्ष्य पर कार्रवाई : उन मामलों के सिवाय जहां सेवा नियम विद्यमान हैं, जहां शिकायत समिति इस निष्कर्ष पर पहुंचती है कि प्रत्यर्थी के विरुद्ध अभिकथन दुर्भावपूर्ण है अथवा व्यथित महिला अथवा शिकायत करने वाली अन्य किसी व्यक्ति ने यह जानते हुए कि यह मिथ्या है शिकायत की है अथवा व्यथित महिला या शिकायत करने वाले किसी व्यक्ति ने कूटस्थ अथवा भ्रामक दस्तावेज प्रस्तुत किए हैं तो यह यथास्थिति नियोक्ता अथवा जिला अधिकारी को नियम 9 के उपबंधों के अनुसार कार्रवाई करने की सिफारिश कर सकेगी।

11. अपील : धारा 18 के उपबंधों के अधीन, धारा 13 की उप-धारा (2) के अधीन या धारा 13 की उप-धारा (3) के खण्ड (i) या खण्ड (ii) के अधीन अथवा धारा 14 की उपधारा (1) या उप-धारा (2) या धारा 17 के अधीन की गयी सिफारिशों या ऐसी सिफारिशों को कार्यान्वित न किए जाने से व्यथित कोई व्यक्ति औद्योगिक नियोजन (स्थायी आदेश) अधिनियम, 1946 (1946 का 20) की धारा 2 के खण्ड (क) के अधीन अधिसूचित अपील प्रधिकारी को अपील कर सकेगा।

12. धारा 16 के उपबंधों के उल्लंघन के लिए दंड - धारा 17 के उपबंधों के अधीन, यदि कोई व्यक्ति धारा 16 के उपबंधों का उल्लंघन करता है, तो नियोक्ता ऐसे व्यक्ति से शारित के रूप में पांच हजार रुपये की राशि की वसूली करेगा।

13. कार्यशालाएं आदि आयोजित करने की रीति : धारा 19 के उपबंधों के अधीन, प्रत्येक नियोक्ता—

- (क) कार्यस्थल पर लैंगिक उत्पीड़न के प्रतिशोध, निवारण एवं प्रतितोष के लिए एक आंतरिक नीति या चार्टर या संकल्प या घोषणा तैयार करेगा तथा उसका व्यापक प्रसार करेगा, जिसका आशय लिंग संवेदी सुरक्षित स्थानों को बढ़ावा देना तथा ऐसे अंतर्निहित कारकों का निवारण करना है, जो महिलाओं के विरुद्ध प्रतिकूल कार्य परिवेश में योगदान करते हैं;
- (ख) आंतरिक समिति के सदस्यों के लिए, प्रबोधन कार्यक्रमों एवं सेमिनारों का क्रियान्वयन करेगा;
- (ग) कर्मचारी जागरूकता कार्यक्रमों का क्रियान्वयन करेगा तथा संवादों के लिए मंच का सृजन करेगा जिसमें पंचायती राज संस्थाएं, ग्राम सभा, महिला समूह, मातृ समितियां, किशोर समूह, शहरी स्थानीय निकाय तथा कोई अन्य निकाय, जिसे आवश्यक समझा जाए, अंतर्बलित हो सकते हैं;
- (घ) आंतरिक समिति के सदस्यों के लिए क्षमता निर्माण एवं कौशल निर्माण कार्यक्रमों का संचालन करेगा;
- (ङ) आंतरिक समिति के सभी सदस्यों के नामों एवं संपर्क के ब्यौरों की घोषणा करेगा;
- (च) अधिनियम के उपबंधों के बारे में कर्मचारियों को संवेदनशील बनाने के लिए, कार्यशालाओं एवं जागरूकता कार्यक्रमों के आयोजन के लिए, राज्य सरकारों द्वारा विकसित मापदंडों का उपयोग करेगा।

14. वार्षिक रिपोर्टें तैयार करना : वार्षिक रिपोर्ट जिसे धारा 21 के अंतर्गत शिकायत समिति द्वारा तैयार किया जाएगा, में निम्नलिखित ब्यौरे होंगे :

- (क) वर्ष में प्राप्त लैंगिक उत्पीड़न की शिकायतों की संख्या;
- (ख) ऐसी शिकायतों की संख्या जिनका वर्ष के दौरान निस्तारण किया गया;
- (ग) ऐसे मामलों की संख्या जो नब्बे दिन से अधिक अवधि तक लंबित हैं;

- (घ) लैंगिक उत्पीड़न के विरुद्ध क्रियान्वित कार्यशालाओं या जागरूकता कार्यक्रमों की संख्या;
 (ङ) नियोक्ता या जिला अधिकारी द्वारा की गई कार्रवाई का स्वरूप।

[फा. सं. 19-5/2013-डब्ल्यूडब्ल्यू]

डॉ. श्रीरंजन, संयुक्त सचिव

MINISTRY OF WOMEN AND CHILD DEVELOPMENT

NOTIFICATION

New Delhi, the 9th December, 2013

G.S.R. 769(E).—In exercise of the powers conferred by section 29 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013), the Central Government hereby makes the following rules, namely:—

1. **Short title and commencement.**—(1) These rules may be called the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013.
 (2) They shall come into force on the date of their publication in the Official Gazette.
2. **Definitions.**—In these rules, unless the context otherwise requires,—

- (a) "Act" means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013);
- (b) "complaint" means the complaint made under section 9;
- (c) "Complaints Committee" means the Internal Committee or the Local Committee, as the case may be;
- (d) "incident" means an incident of sexual harassment as defined in clause (n) of section 2;
- (e) "section" means a section of the Act;
- (f) "special educator" means a person trained in communication with people with special needs in a way that addresses their individual differences and needs;
- (g) words and expressions used herein and not defined but defined in the Act shall have the meanings respectively assigned to them in the Act.

3. **Fees or allowances for Member of Internal Committee.**—(1) The Member appointed from amongst non-government organisations shall be entitled to an allowance of two hundred rupees per day for holding the proceedings of the Internal Committee and also the reimbursement of travel cost incurred in travelling by train in three tier air condition or air conditioned bus and auto rickshaw or taxi, or the actual amount spent by him on travel, whichever is less.

The employer shall be responsible for the payment of allowances referred to in sub-rule (1).

4. **Person familiar with issues relating to sexual harassment.**—Person familiar with the issues relating to sexual harassment for the purpose of clause (c) of sub-section (1) of section 7 shall be a person who has expertise on issues relating to sexual harassment and may include any of the following:—
 - (a) a social worker with at least five years' experience in the field of social work which leads to creation of societal conditions favourable towards empowerment of women and in particular in addressing workplace sexual harassment;
 - (b) a person who is familiar with labour, service, civil or criminal law.

1. **Fees or allowances for Chairperson and Members of Local Committee.**—(1) The Chairperson of the Local Committee shall be entitled to an allowance of two hundred and fifty rupees per day for holding the proceedings of the said Committee.

(2) The Members of the Local Committee other than the Members nominated under clauses (b) and (d) of sub-section (1) of section 7 shall be entitled to an allowance of two hundred rupees per day for holding the proceedings of the said Committee and also the reimbursement of travel cost incurred in travelling by train in three tier air condition or air conditioned bus and auto rickshaw or taxi, or the actual amount spent by him on travel, whichever is less.

The District Officer shall be responsible for the payment of allowances referred to in sub-rules (1) and (2).

6. **Complaint of sexual harassment.**—For the purpose of sub-section (2) of Section 9,—

- (i) where the aggrieved woman is unable to make a complaint on account of her physical incapacity, a complaint may be filed by —

- (a) her relative or friend; or
 - (b) her co-worker; or
 - (c) an officer of the National Commission for Women or State Women's Commission; or
 - (d) any person who has knowledge of the incident, with the written consent of the aggrieved woman;
- (ii) where the aggrieved woman is unable to make a complaint on account of her mental incapacity, a complaint may be filed by-
- (a) her relative or friend; or
 - (b) a special educator; or
 - (c) a qualified psychiatrist or psychologist; or
 - (d) the guardian or authority under whose care she is receiving treatment or care; or
 - (e) any person who has knowledge of the incident jointly with her relative or friend or a special educator or qualified psychiatrist or psychologist, or guardian or authority under whose care she is receiving treatment or care;
- (iii) where the aggrieved woman for any other reason is unable to make a complaint, a complaint may be filed by any person who has knowledge of the incident, with her written consent;
- (iv) where the aggrieved woman is dead, a complaint may be filed by any person who has knowledge of the incident, with the written consent of her legal heir.

7. **Manner of inquiry into complaint.**- (1) Subject to the provisions of section 11, at the time of filing the complaint, the complainant shall submit to the Complaints Committee, six copies of the complaint along with supporting documents and the names and addresses of the witnesses.

(2) On receipt of the complaint, the Complaints Committee shall send one of the copies received from the aggrieved woman under sub-rule (1) to the respondent within a period of seven working days.

(3) The respondent shall file his reply to the complaint along with his list of documents, and names and addresses of witnesses, within a period not exceeding ten working days from the date of receipt of the documents specified under sub-rule (1).

(4) The Complaints Committee shall make inquiry into the complaint in accordance with the principles of natural justice.

(5) The Complaints Committee shall have the right to terminate the inquiry proceedings or to give an *ex-parte* decision on the complaint, if the complainant or respondent fails, without sufficient cause, to present herself or himself for three consecutive hearings convened by the Chairperson or Presiding Officer, as the case may be:

Provided that such termination or *ex-parte* order may not be passed without giving a notice in writing, fifteen days in advance, to the party concerned.

(6) The parties shall not be allowed to bring in any legal practitioner to represent them in their case at any stage of the proceedings before the Complaints Committee.

(7) In conducting the inquiry, a minimum of three Members of the Complaints Committee including the Presiding Officer or the Chairperson, as the case may be, shall be present.

8. **Other relief to complainant during pendency of inquiry.**-The Complaints Committee at the written request of the aggrieved woman may recommend to the employer to-

- (a) restrain the respondent from reporting on the work performance of the aggrieved woman or writing her confidential report, and assign the same to another officer;
- (b) restrain the respondent in case of an educational institution from supervising any academic activity of the aggrieved woman.

9. **Manner of taking action for sexual harassment.**- Except in cases where service rules exist, where the Complaints Committee arrives at the conclusion that the allegation against the respondent has been proved, it shall recommend to the employer or the District Officer, as the case may be, to take any action including a written apology, warning, reprimand or censure, withholding of promotion, withholding of pay rise or increments, terminating the respondent from service or undergoing a counselling session or carrying out community service.

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10. **Action for false or malicious complaint or false evidence.**— Except in cases where service rules exist, where the Complaints Committee arrives at the conclusion that the allegation against the respondent is malicious or the aggrieved woman or any other person making the complaint has made the complaint knowing it to be false or the aggrieved woman or any other person making the complaint has produced any forged or misleading document, it may recommend to the employer or District Officer, as the case may be, to take action in accordance with the provisions of rule 9.
11. **Appeal.**— Subject to the provisions of section 18, any person aggrieved from the recommendations made under sub-section (2) of section 13 or under clauses (i) or clause (ii) of sub-section (3) of section 13 or sub-section (1) or sub-section (2) of section 14 or section 17 or non-implementation of such recommendations may prefer an appeal to the appellate authority notified under clause (a) of section 2 of the Industrial Employment (Standing Orders) Act, 1946 (20 of 1946).
12. **Penalty for contravention of provisions of section 16.**— Subject to the provisions of section 17, if any person contravenes the provisions of section 16, the employer shall recover a sum of five thousand rupees as penalty from such person.
13. **Manner to organise workshops, etc.**— Subject to the provisions of section 19, every employer shall—
- (a) formulate and widely disseminate an internal policy or charter or resolution or declaration for prohibition, prevention and redressal of sexual harassment at the workplace intended to promote gender sensitive safe spaces and remove underlying factors that contribute towards a hostile work environment against women;
 - (b) carry out orientation programmes and seminars for the Members of the Internal Committee;
 - (c) carry out employees awareness programmes and create forum for dialogues which may involve Panchayati Raj Institutions, Gram Sabha, women's groups, mothers' committee, adolescent groups, urban local bodies and any other body as may be considered necessary;
 - (d) conduct capacity building and skill building programmes for the Members of the Internal Committee;
 - (e) declare the names and contact details of all the Members of the Internal Committee;
 - (f) use modules developed by the State Governments to conduct workshops and awareness programmes for sensitising the employees with the provisions of the Act.
14. **Preparation of annual report.**— The annual report which the Complaints Committee shall prepare under Section 21, shall have the following details:—
- (a) number of complaints of sexual harassment received in the year;
 - (b) number of complaints disposed off during the year;
 - (c) number of cases pending for more than ninety days;
 - (d) number of workshops or awareness programme against sexual harassment carried out;
 - (e) nature of action taken by the employer or District Officer.

[F. No. 19-5/2013-WW]

Dr. SHREERANJAN, Jt. Secy.



ANNUAL REPORT FOR THE SESSION 2021 -2022

ANTI – RAGGING ACTIVITIES

1. The Anti – Ragging Committee circular has been issued by the Registrar of the University about the Constitution of the Anti Ragging Committee with the names of the Anti Ragging Committee members and their telephone numbers .
2. The first Anti – Ragging Committee meeting with the members of newly constituted body was held on for taking actions for the year 2021 -2022
3. Anti – Ragging undertakings by the newly admitted students were done accordingly.
4. Anti – Ragging Undertaking taken during the admission in the Netaji Subhas University Hostel,
5. The Anti – Ragging Committee 2021 -22 held meetings to discuss the resolute on various ragging issues on the following dates;



NETAJI SUBHAS UNIVERSITY has accepted all the directions / guideline issued by Hon'ble Supreme Court of India and regulatory bodies to eradicate ragging in the University campus .

ACTION TAKEN FOR PREVENTION OF RAGGING IN THE YEAR 2021-2022

1. The Anti – Ragging Committee and Anti Ragging Squad have been constituted as per the latest circular of the UGC on the title “ UGC Regulation on curbing the Menace of Ragging in Higher Educational Institutions,2009
- 2.The First Anti – Ragging Committee with the members of newly constituted body held on for taking actions for the year 2023
3. Anti – Ragging under taking during the admission in the Netaji Subhas University Hostels.
- 4.The Anti Ragging Committee held meetings, to discuss and resolve various ragging issues.
5. Multiple Anti Ragging Poster are displayed throughout the University premises to enhance the spread of awareness.
6. A detailed orientation Program is conducted for the newly admitted students to make them aware of the university policies on Anti – Ragging reporting forms.
7. Reviewing and updating the anti – ragging policy to ensure its effectiveness.

ACTION TAKEN FOR PREVENTION OF RAGGING IN THE YEAR 2022 -2023

1. The Anti – Ragging Committee and Anti Ragging Squad have been constituted as per the latest circular of the UGC on the title “ UGC Regulation on curbing the Menace of Ragging in Higher Educational Institutions,2009
2. The First Anti – Ragging Committee with the members of newly constituted body held on for taking actions for the year 2023
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7. Reviewing and updating the anti – ragging policy to ensure its effectiveness.

ACTION TAKEN FOR PREVENTION OF RAGGING IN THE YEAR 2023 -2024

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6. reviewing and updating the anti – ragging policy to ensure its effectiveness.



The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies	Yes
2. Organisation-wide awareness and undertakings on policies with zero tolerance	Yes
3. Mechanisms for submission of 'online/offline students' grievances	Yes
4. Timely redressal of the grievances through appropriate committees	Yes